



Michael Smaldino, President
Dr. John Hildebrandt, Vice President Jason Buckingham, Secretary
Thomas Kelly, Treasurer Tom Tharnish, Director
Roger Lance, Director Randall Estes, Director

MEETING MINUTES

Meeting Date/Time: January 24, 2024, 6:30 pm

LOCATION: Fire Station 1, 18650 Hwy 105, Monument

Monument Fire District is inviting you to a scheduled Zoom meeting.

- I. **Call to Order:** The meeting was called to order at 6:30 pm by President Smaldino.
- II. **Pledge of Allegiance**
- III. **Roll Call** – Present: Smaldino, Hildebrandt, Buckingham, Kelly, Lance, Estes, Tharnish.
- IV. **Approval of Agenda**
The agenda was reviewed and approved. Director Kelly made the motion to approve the agenda as presented with a second from Director Lance, 7-0.
- V. **Approval of Minutes**
 - i. Regular meeting – December 2023. Director Buckingham made the motion to approve the minutes with a second from Director Hildebrandt, motion passed 7-0.
- VI. **Financial Report**
 - i. Financial Report – November
 - ii. Financial Report – December
 - iii. Both the financial reports for November and December were reviewed and approved with one motion. Director Hildebrandt made the motion to approve the November and December financial reports with a second from Director Lance, motion passed 7-0.
- VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit.)
- VIII. **Old Business**
 - i. **PUBLIC HEARINGS** held pursuant to published notice on five separate petitions for inclusion of real property into the Tri-Lakes Monument Fire Protection District d/b/a Monument Fire District by the fee owners of 100% of each of the properties sought to be included. President Smaldino opened the public hearing. Director Kelly made the motion to open the public hearing with a second from Director Buckingham (Roll Call

MONUMENT FIRE DISTRICT

16055 Old Forest Point, Suite #102

Monument, CO 80132

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vote, 7 ayes – 0 nays). The affidavit of publication of the notice of the hearing is made part of the record of the hearing.

There were no public comments made to include any comments in favor or against any of the petitions for the inclusion of real property in the fire district. Director Lance made the motion to close the public hearing with a second from Director Estes (Roll Call vote, 7-ayes, 0 nays).

IX. New Business

- i. **MOTION: to approve Resolution 2024-01, a resolution approving the inclusion of real property as such property is described in the petition attached as Exhibit A to the resolution (known as Parr Property).** Director Kelly made the motion to approve Resolution 2024-01, with a second from Director Lance., Motion passed pursuant to roll call vote, 7 ayes, 0 nays.
- ii. **MOTION: to approve Resolution 2024-02, a resolution approving the inclusion of real property as such property is described in the petition attached as Exhibit A to the resolution (known as Swenson Property).** Director Kelly made the motion to approve Resolution 2024-02, with a second from Director Lance. Motion passed pursuant to roll call vote, 7 ayes, 0 nays.
- iii. **MOTION: to approve Resolution 2024-03, a resolution approving the inclusion of real property as such property is described in the petition attached as Exhibit A to the resolution (known as Meisinger Property).** Director Kelly made the motion to approve Resolution 2024-03, with a second from Director Lance. Motion passed pursuant to roll call vote, 7 ayes, 0 nays.
- iv. **MOTION: to approve Resolution 2024-04, a resolution approving the inclusion of real property as such property is described in the petition attached as Exhibit A to the resolution (known as Baker property).** Director Kelly made the motion to approve Resolution 2024-04, with a second from Director Lance. Motion passed pursuant to roll call vote, 7 ayes, 0 nays.
- v. **MOTION: to approve Resolution 2024-05, a resolution approving real property for inclusion as such property is described in the petition attached as Exhibit A to the resolution (known as Sperando property).** Director Kelly made the motion to approve Resolution 2024-05, with a second from Director Lance. Motion passed pursuant to roll call vote, 7 ayes, 0 nays.
- vi. **MOTION: to accept the following two petitions for inclusion of real property as such property is described in the petitions as presented, to set a public hearing on February 28, 2024, at the regularly scheduled board meeting, and to order the Fire Chief or his designee to publish notice of the hearing as required by state law.**
 - 1. **Petitioner Gould, 738 Forest View Way.**

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2. Petitioner Thulin, 4035 Deer Creek Valley Court

Director Hildebrandt made the motion to approve the petitions of Petitioner Gould and Petitioner Thulin for inclusion of real property and to set a public hearing on February 28, 2024 with a second from Director Lance. Motion passed 7-0.

- vii. **MOTION: to approve the Pre-Inclusion Inter-Governmental Agreement with the Donald Wescott Fire District.** Director Buckingham made the motion to approve the Pre-Inclusion Inter-Governmental Agreement with Donald Wescott Fire Protection District with a second from Director Lance, and the motion passed 7-0.
- viii. Community Risk Assessments and Standard of Cover Presentation – Presentation by Division Chief Bradley.

X. Chief's Report (See Chief's Report)

- i. The awards dinner in January was a success.
- ii. The recruit academy started this month with ten recruits from MFD. One employee resigned to South Metro, so the MFD added another recruit. Per the Chief, the selection committee did a "great job." The District hosted a "meet and greet" for the new recruits, which was a big success. Per the Chief, "Division Chief Bradley did an outstanding job coordinating the fire academy."
- iii. Division Chief Bradley and Battalion Chief Coyle received "Chief Fire Officer" certification.
- iv. The "Push-in" ceremony for the new Type 3 Engine and the new ambulance is this Saturday, 10 am, at Fire Station 1.
- v. Total training hours for the month of November were 577.
- vi. Requests from AMR for assistance have been reduced.
- vii. The Chief invited the Board of Directors to let him know if they are interested in doing a walk-through at Fire Station 5 to see the completed renovations.
- viii. Division Chief Bumgarner gave a brief summary of station remodel projects as well as apparatus updates.

XI. Executive Session – Open Meeting closed at 7:56 pm.

Executive session pursuant to CRS Section 24-6-402(4)(f) for a personnel matter with the person who is the subject of such personnel matter consenting to discussion in executive session.

Director Kelly made the motion to go into executive session pursuant to Colorado Revised Statutes Section 24-6-402(4)(f) for personnel matters with the person who is the subject of such personnel matter consenting to discussion in executive session *with a second from Director Buckingham, motion passed 7-0.*

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The executive session was concluded at 9:20 pm, and the Board of Directors returned to an open meeting.

XII. Future Agenda Items

- i. Public hearing for two petitions of inclusion of real property to the district.
 - i. Resolution approval for Gould inclusion
 - ii. Resolution approval for Thulin inclusion
- ii. Resolution approving the Fire Chief to make minor edits to the employee handbook throughout the year.
- iii. Resolution to include Donald Wescott Fire Protection boundaries to Tri-Lakes Monument Fire Protection District.

XIII. Adjourn

MOTION: to adjourn. Director Kelly made the motion to adjourn with a second from Director Lance, 7-0, 9:20 pm.