

MONUMENT FIRE DISTRICT
16055 Old Forest Point, Suite #102
Monument, CO 80132
(719) 484-0911
www.monumentfire.org
Proudly serving the Tri-Lakes Region



Andy Kovacs, Fire Chief
PUBLIC RECORDS REQUEST FORM

Date: _____

Hard Copies Requested Yes No

Hard copy document inspection and retrieval may be made at the District Administration Building, located at 16055 Old Forest point, Suite 102, Monument, CO 80132.

Electronic Delivery Requested Yes No

Requestor Information

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Email Address: _____

Fax Number: _____ Please identify below,
with specificity, public records requested:

Pursuant to §24-72-203 C.R.S., 3 working days may be allowed for production of the requested public records for inspection. This may be extended by an additional 7 working days upon a finding of extenuating circumstances, to include records which are in active use, in storage or otherwise not readily available, which finding shall be provided by the records custodian to the requestor in writing within the initial 3-day period.

REQUEST MAY BE FAXED OR EMAILED TO: 719-481-3456 jmartin@monumentfire.org

Charges: (See current fee schedule, payment must be received prior to release of report)

_____ = _____
Total = _____

Staff Use Only

Date Received: _____ Received By: _____

Completed By: _____ Date Completed: _____ Completed via: _____

Results: _____