TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
16055 Old Forest Point, Suite 102
Monument, CO 80132
(719) 484-0911

Dr. John Hildebrandt, President
Roger Lance, Vice- President
Jason Buckingham, Treasurer
Michael Smaldino, Secretary
Thomas Tharnish, Director
Terri Hayes, Director
Thomas Kelly, Director

MEETING AGENDA

Meeting Date/Time: January 26, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes
- i. Regular meeting – December 1, 2021
- ii. Special meeting – December 8, 2021

VI. Financial Report
- i. December, 2021

VII. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

VIII. Old Business

- i. Station 1 Training Center Update
- ii. Wescott Unification – Discussion of full service contract

IX. New Business

- i. Swearing-in Battalion Chief Janaka Branden and Lieutenant Keith Barker
- ii. Call for Nominations – Three Board of Directors up for reelection in May, 2022 election
- iii. Report balance of unfunded expenses
- iv. Sale of 2014 Ambulance
  MOTION: to approve the sale of the 2014 ambulance for $30,000.
- v. Designation of election official for 2022 District Election
  MOTION: to approve Resolution 2022-01

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A RESOLUTION CALLING FOR THE 2022 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL.

vi. ISO Update
vii. Safety After the Fact Evalution (SAFE) Report
viii. Update – Purchase of new Tower Ladder
MOTION: to approve an additional $120,000

X. Chief's Report

XI. Future Agenda Items

XII. Adjourn

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MEETING MINUTES
Meeting Date/Time: January 26, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:31 pm. Hildebrandt requested a moment of silence for Baltimore firefighters that perished this week.

II. **Pledge of Allegiance**

III. **Roll Call** – Present: Lance, Tharnish, Hayes, Kelly, Hildebrandt
Absent: Buckingham, Smaldino (excused)

IV. **Approval of Agenda**
Agenda reviewed and approved with the change of moving up new business of swearing-in of Battalion Chief Janaka Branden and Lieutenant Keith Barker as the first topic on "Old Business." (Kelly, Lance 5-0)

V. **Approval of Minutes**
i. Regular meeting – December 1, 2021. Minutes read, reviewed, and approved. (Kelly, Lance 4-0).
ii. Special meeting – December 8, 2021. Minutes read, reviewed, and approved. (Kelly, Lance 4-0).

VI. **Financial Report**
i. December 2021. Financial presented by Hildebrandt. Nothing significant was found. Chief Kovacs reported the district would trend revenue for monitoring transports for other districts. Financial report approved. (Lance, Kelly 5-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit). Lance said "thank you for support" to both agencies for his son recovering from cancer.

VIII. **Old Business**

i. Station 1 Training Center Update
ii. Wescott Unification – Discussion of full-service contract – Attorney creating a draft to be ready at March board meeting. A vote will be needed to equalize mill levies.

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IX. New Business

i. Swearing-in Battalion Chief Janaka Branden and Lieutenant Keith Barker.
ii. Call for Nominations – Three Board of Directors up for reelection in the May 2022 election.
iii. Report balance of unfunded expenses.
iv. Sale of 2014 Ambulance.
MOTION: to approve the sale of the 2014 ambulance for $30,000. (Lance, Hayes 5-0).
v. Designation of election official for 2022 District Election.
MOTION: to approve Resolution 2022-01.
A RESOLUTION CALLING FOR THE 2022 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL (Kelly, Lance 5-0).
vi. ISO Update – no change. The district will remain a 3/3Y. Study occur again once merger solidified.
vii. Safety After the Fact Evaluation (SAFE) Report -presented by BC Mola. The report is after "incident report to use as a learning tool on what to improve and how to do better" per BC Mola.
viii. Update – Purchase of new Tower Ladder – presented by DV Bumgarner. DV Bumgarner "thanked the truck committee for a great design."
MOTION: to approve an additional $120,000. (Revised) Motion to approve $17,500 for purchase of new tower ladder. (Hayes, Kelly 5-0).

X. Chief's Report

i. Unification of staff – DV Bradley reported. Crews integrated on January 11 with TLMFPD crews to learn equipment, shared plans, rigs, and culture. May 19 last day of orientation. BC Dooley reported, "all working well together." Ambulance moved from TLM Station 2 to Wescott Station 4. Decision made due to stress of AMR system. Both districts use Crew Sense. Selling surplus vehicles. Reduction of OT. Plan to use the same auditor for both agencies and streamline fire prevention services.
ii. Merge training – BC Mola reported Wescott training merged with TLM in Target Solutions.
iii. New Hires – three firefighters to start 1/31/2022 and attend West Metro Fire Academy.
iv. BC Pearson of Wescott reported on the AMR staff shortage issue. For January, thus far, TLM ambulance has requested assistance 66 times for AMR. TLM in reciprocation called AMR for transport eight times. ESA agreement updated for Wescott. TLM can staff 3rd ambulance immediately with Stephanie Soll, EMS Coordinator, and BC Pearson. Monitoring staff "burnout" from all the calls to assist AMR.

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v. Two firefighters are in paramedic school. Three more to go to paramedic school in Oct. of 2022. Wescott has four medics.
vi. Homebuilders- Chief Kovacs and DV Bumgarner discussing payment of impact fees. More extensive conversation is needed with the Homebuilder Association(HBA), County Board of Commissioners, and fire chiefs.
vii. Specs ready for the building of the 2023 ambulance to order.
viii. Station 1 remodel- builder still completing "punch list" of items to fix.
ix. Open Enrollment complete for 2022 benefits.
x. Attended Town Hall meeting of wildland preparedness with the Tri-Lakes United Methodist Church with over 100 attendees.

XI. Future Agenda Items

i. Annual 2021 Report
ii. 2022 Employee Manual

XII. Adjourn

MOTION: to adjourn. (Kelly, Lance 5-0, 8:30 pm)

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MEETING AGENDA

Meeting Date/Time: February 23, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes
i. Regular meeting – January 26, 2022

VI. Financial Report
i. January, 2022

VII. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

VIII. Old Business

i. Station 1 Training Center Update
ii. Wescott Unification – Discussion of full service contract

IX. New Business

i. Annual 2021 District Report
ii. **Resolution 2022 -02**
Motion to approve the lease purchase agreement for the ladder truck
iii. **Motion to approve the purchase of a 2022 squad for $224,568**

X. Chief's Report

XI. Future Agenda Items

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XII. Adjourn

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MEETING AGENDA
Meeting Date/Time: February 23, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:30 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Present: Smaldino, Buckingham, Kelly, Tharnish
Present via ZOOM: Hildebrandt, Lance, Hayes

IV. **Approval of Agenda**
Agenda reviewed and approved (Kelly, Buckingham 7-0).

V. **Approval of Minutes**
i. Regular meeting – January 26, 2022. Minutes read, reviewed and approved (Hayes, Kelly 5-0. Smaldino and Buckingham abstained).

VI. **Financial Report**
i. January, 2022 – presented by Treasurer Buckingham. Financial report approved. (Kelly, Tharnish 7-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**

i. Station 1 Training Center Update – BC Mola to head committee. Training center on hold.
ii. Wescott Unification – Discussion of full service contract. Chief to meet with both District presidents and legal to review. Goal to sign full agreement in May.

IX. **New Business**

i. Annual 2021 District Report – presented by Chief Kovacs. First report to be created. Kelly and Smaldino thanked the Chief and staff,

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ii. **Resolution 2022 -02**
Motion to approve the lease purchase agreement for the ladder truck. (Kelly, Buckingham 7-0). Ladder truck purchase was approved by board of directors previously. Truck will take 18-24 months before delivery.

iii. Presentation of squad unit by DV Bumgarner. Cost neutral with the sale of the 2014 ambulance, an engine and deferring purchase of administrative vehicles because of Wescott unification.
Motion to approve the purchase of a 2022 squad for $224,568 (Kelly, Tharnish 7-0).

X. Chief's Report

i. Station 1 Remodel project update – Came under budget by $20,000. Working on 2022 approved enhancements (landscaping, signage, fence). Ribbon cutting ceremony to be done in spring.
ii. Ambulance 3 to be put in service in upcoming months.
iii. Chief having 1:1 meetings with all staff to assure agency heading in right direction and to meet all of Wescott personnel.
iv. Orientation with Wescott staff going well. Permanent assignments to come mid March.
v. Firefighters doing great in West Metro Fire Academy.
vi. Recently had a detached garage fire.
vii. May 13th, Local 4319 to host regional cancer prevention seminar.
viii. Chief officers to attend Airforce National Leadership Character Symposium this week.
ix. BC Michael Keough retired.
x. Accreditation Manager Ridings working on response plans for the combined district. District is well covered with the use of the 5 stations.
xi. DV Bumgarner explained First Due software program.
xii. Chief Kovacs and DV Bumgarner attened community wide town hall meeting regarding wildland preparedness.
xiii. Long term goal to staff Station 5 with three people.

XI. Future Agenda Items

i. **Employee Handbook**

XII. Adjourn

MOTION: to adjourn (Kelly, Buckingham 7-0, 7:55pm).
Next Board Meeting March 30, 2022.

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MEETING AGENDA

Meeting Date/Time: March 30, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes
- i. Regular meeting – February 23, 2022

VI. Financial Report
- i. February 2022

VII. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

VIII. Old Business

- i. Station 1 Training Center Update
- ii. Wescott Unification – Discussion of full-service contract

IX. New Business
- i. **Chief Coins -**Appreciation for Mike Rauenzahn, William Vogl, Franz Hankins, Hunter Ortuno, Derek Thorne, Stephanie Soll, Jay Bruchis
- ii. **Resolution 2022 -03**
  MOTION: to approve Resolution 2022 -03, Cancellation of election and declaration deeming candidates elected.
- iii. **2022 Revised employee handbook – discussion**
  MOTION: to approve the revised employee handbook
- iv. **Rebranding - DBA**

X. Chief's Report

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XI. Future Agenda Items

XII. EXECUTIVE SESSION
Pursuant to CRS §24-6-402(4)(e) to determine positions related to matters that may be subject to negotiations, develop strategy for negotiations, and instruct negotiators regarding draft IGA with Donald Wescott FPD

COMBINED MOTION: I move to go into executive session; pursuant to CRS §24-6-402(4)(e) to determine positions related to matters that may be subject to negotiations, develop strategy for negotiations, and instruct negotiators regarding draft IGA with Donald Wescott FPD

XIII. Adjourn

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MEETING MINUTES
Meeting Date/Time: March 30, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:31 pm

II. Pledge of Allegiance

III. **Roll Call –** Present: Smaldino, Lance, Tharnish, Kelly, Hayes, Hildebrandt
Excused: Buckingham

IV. **Approval of Agenda**
Agenda reviewed and approved (Hayes, Kelly, 6-0).

V. **Approval of Minutes**
i. Regular meeting – February 23, 2022. Minutes read, reviewed, and approved (Smaldino, Lance, 6-0).

VI. **Financial Report**
i. February 2022 – presented by President Hildebrandt. Financial report approved Lance, Kelly, 6-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
Hildebrandt acknowledged firefighters in Ukraine.
Smaldino stated Jamey Bumgarner did an "excellent job" representing the district at a wildfire presentation at a group they mutually attended.

VIII. **Old Business**

i. Station 1 Training Center Update – Committee to start site plan.
ii. Wescott Unification – Discussion of full-service contract.

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IX. New Business

i. **Chief Coins** -Appreciation for Mike Rauenzahn, William Vogl, Franz Hankins, Hunter Ortuno, Derek Thorne, Stephanie Soll, and Jay Bruchis.

ii. **Resolution 2022 -03**
MOTION: to approve Resolution 2022 -03, Cancellation of election and declaration deeming candidates elected (Lance 1st, Hayes 2nd).

iii. **2022 Revised employee handbook – discussion**
MOTION: to approve the revised employee handbook (Hayes, Kelly, 6-0). Summary of changes to be submitted to the board of directors for approval annually.

iv. **Rebranding – DBA.** Staff taking a survey on a new district name to use, 30 options. All staff working well together according to the Chief and permanent assignments have been provided to shifts. Staff prefers to not wait to change the name since all are working together. Chief's plan is to provide a survey to the community on possible names.

X. Chief's Report

i. "Thank you Tri-Lakes Women's Club for the gift cards. We appreciate the support." BCs are to pass out to staff as they do amazing things.
ii. Internal survey complete which highlighted staff education levels. ¼ have their Associate's Degree, half have their Bachelors Degree, and 10% Masters Degree.
iii. We hold the top spot in the current fire academy at West Metro.
iv. Regional Cancer Seminar to come in May. Sponsored by Local 4319.
v. Paramedic Boyce secured a grant from the Colorado Division of Fire and Control for 11 respirators ($16,000).
vi. Calls trending as expected.
vii. Type 3 truck will not be ready until next fall.
viii. Station 1 gained new pathway lighting and a new patio fence. Most of the final punch list items are complete.
ix. New washer purchased for Station 1.
x. First Arriving up and running in all stations.
xi. Plan to order extractor at all stations.
xii. Update on ESA agreement.
xiii. Ridings attended the accreditation conference last week.
xiv. Third ambulance is to go into service this week with a "push-in ceremony" to come.
xv. Squad vehicle won't be ready until late June.
xvi. Bumgarner working with the Town of Monument to develop the "Community Wildfire Plan."
xvii. Staff attended the Air Force Leadership conference.
xviii. Crews trained hard last month totaling 423 hours of training.
xix. Hiring one firefighter to attend CSFD Academy starting in June.

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XI. Future Agenda Items

XII. EXECUTIVE SESSION
Pursuant to CRS §24-6-402(4)(e) to determine positions related to matters that may be subject to negotiations, develop a strategy for negotiations, and instruct negotiators regarding the draft IGA with Donald Wescott FPD

MOTION: I move to go into executive session; pursuant to CRS §24-6-402(4)(e) to determine positions related to matters that may be subject to negotiations, develop a strategy for negotiations, and instruct negotiators regarding the draft IGA with Donald Wescott FPD (Hildebrandt, Lance 6-0, 7:38 pm. Roll call vote: Lance, Smaldino, Tharnish, Hayes, Kelly, Hildebrandt).

Return to open meeting 8:14pm.

XIII. Adjourn
MOTION: to adjourn. (Smaldino, Hayes 6-0, 8:15pm).

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MEETING AGENDA

Meeting Date/Time: April 27, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes
i. Regular meeting – March 30, 2022

VI. Financial Report
i. March 2022

VII. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

VIII. Old Business

i. Station 1 Training Center Update
ii. Wescott Unification – Full Services Contract
iii. Employee Handook Revision

IX. New Business

X. Chief's Report

XI. Future Agenda Items

XII. Adjourn

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MEETING MINUTES
Meeting Date/Time: April 27, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**, Hildebrandt at 6:33pm

II. Pledge of Allegiance

III. **Roll Call –** Lance, Buckingham, Tharnish, Kelly, Hayes, Hildebrandt
Absent- Smaldino (excused)

IV. **Approval of Agenda**
Agenda read, reviewed, and approved. (Hayes, Kelly 6-0).

V. **Approval of Minutes**
i. Regular meeting – March 30, 2022. Minutes read and approved. (Kelly, Lance 5-0).

VI. **Financial Report**
i. March 2022 financial report presented by Buckingham. Approved. (Lance, Hayes 6-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**

i. Station 1 Training Center Update- met with an architect. Recommendation to design based on water capture system. Able to add buildings and props incrementally over time.
ii. Wescott Unification – Full Services Contract – Both attorneys to review and discuss how best to proceed with benefit integration.
iii. Employee Handbook Revision- Outside employment language revised. Employees are allowed to cash out 72 hours maximum of vacation combined with personal leave or rolled over. Sick leave donations provided.

IX. **New Business**

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X. Chief's Report

i. DV Bumgarner to provide a development review report monthly. Multiple family dwellings to come to the area.
ii. Director Hayes asked about the collection of impact fees. Chief to follow up.
iii. Organizational name discussion.
iv. Local 4319 to make a presentation to the Board of Directors next month.
v. Accreditation Manager, Scott Ridings is "doing a great job on documenting response times and mapping" per the Chief. Community profile map in the chiefs report serves as an assessment of the community needs.
vi. May 13th Cancer prevention seminar hosted at the Great Wolf Lodge sponsored by Local 4319.
vii. June 25th is district picnic at Dirty Woman Park in Monument, 12 – 3pm.
viii. SDA annual workshop starts in June. Contact J. Martin if any board members would like to attend.
ix. Reelected directors, please come to the administrative office to be sworn in after May 3rd, but before the next board meeting.
x. Final job offer presented. New firefighter to attend Colorado Springs Fire Academy in June.
xi. Community Risk assessment – goal of strategic plan to complete.
xii. 1022 training hours completed in the month of March.
xiii. Wescott PTO discussion- informal survey performed by Wescott staff. Several request to rollover unused time to their sick bank. Wescott has account to use for PTO payouts of unused time. Chief prefers individual flexibility to offer staff which they prefer. Board agreed.

XI. Future Agenda Items

i. Determine new positions of the Board of Directors.
ii. CBA presentation.
iii. Wescott financial report

XII. Adjourn

MOTION: to adjourn. (Hayes, Lance, 8pm).

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Thomas Kelly, Director

MEETING AGENDA

Meeting Date/Time: May 25, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Moment of Silence – Passing of Former Board Director Charlie Pocock**

III. **Pledge of Allegiance**

IV. **Roll Call**

V. **Approval of Agenda**

VI. **Approval of Minutes**
   i. Regular meeting – April 27, 2022

VII. **Financial Report**
   i. April 2022

VIII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

IX. **Old Business**

   i. Station 1 Training Center Update
   ii. Wescott Unification – Full Services Contract

X. **New Business**
   i. Determine new positions of the Board of Directors
   ii. Wescott Financial Report

XI. **Chief's Report**

XII. **Executive Session** - pursuant to Colorado Revised Statutes Sections 24-6-402(4) (e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.

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XIII. Future Agenda Items

XIV. Adjourn

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MEETING AGENDA
Meeting Date/Time: May 25, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:33pm

II. **Moment of Silence – Passing of Former Board Director Charlie Pocock**

III. **Pledge of Allegiance**

IV. **Roll Call –** Lance, Tharnish, Hayes, Kelly, Hildebrandt, Buckingham (7:26pm)
Absent: Smaldino

V. **Approval of Agenda –** Amended agenda adding approval of the 2021 Audit Engagement Letter. Kelly, Hayes 5-0).

VI. **Approval of Minutes**
i. Regular meeting – April 27, 2022. Minutes read and approved. (Kelly, Lance 5-0).

VII. **Financial Report**
i. April 2022. Report presented by Chief Kovacs. Approved. (Kelly, Hayes 5-0).

VIII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit). Chief Kovacs read Director Pocock's obituary.

IX. **Old Business**

i. Station 1 Training Center Update. Discuss option of partnership with Town of Monument. Project on hold.
ii. Wescott Unification – Full Services Contract. 8/28/2022 Wescott staff to start on TLM payroll. Wescott Board of Directors to hold special meeting to sign TLM brokers of record. Chief Kovacs recognized J. Martin for all hard work with benefit unification.

X. **New Business**
i. Determine new positions of the Board of Directors.

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
16055 Old Forest Point, Suite 102
Monument, CO 80132
(719) 484-0911

Dr. John Hildebrandt, President

Roger Lance, Vice- President	Thomas Tharnish, Director
Jason Buckingham, Treasurer	Terri Hayes, Director
Michael Smaldino, Secretary	Thomas Kelly, Director

MOTION: to approve John Hildebrandt as president, Roger Lance as Vice President, Tom Kelly as Treasurer and Mike Smaldino as Secretary. (Hayes, Kelly 5-0).

ii. Wescott Financial Report
iii. 2021 Audit Engagement Letter
MOTION: to approve the 2021 Audit Engagement Letter. (Kelly, Hayes 5-0).

XI. Chief's Report

i. Attorney requested CBA discussion to be at June meeting.
ii. "Chief Balvanz doing a great job with scheduling mitigation assessments for community."
iii. "Chief Ridings doing a great job as accreditation manager." District is registered for CPSE for accreditation.
iv. Met 5/24/2022 with Rohde and Associates to review district fire preplans.
v. Four firefighters to graduate from West Metro Fire Academy June 8th.
vi. Two new firefighters to start June 10th and begin June 13th. Congratulaions Andrew Dore and Spencer Crowe.
vii. Review of fire station locations. Should we rebuild station 3?
viii. "Kudos to DV Bradley and Chief Ridings for adopting Donald Wescott radio identifier."
ix. Fleet for sale.
x. New furniture to come to training room.
xi. 607 fire training hours completed.

XII. Executive Session

Executive Session - pursuant to Colorado Revised Statutes Sections 24-6-402(4) (e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. **MOTION: to go into executive session;pursuant to CRS §24-6-402(4)(e) to instruct negotiators on a draft intergovernmental agreement with Donald Wescott Fire Protection District.**
Roll Call Vote: Lance, Buckingham, Hildebrandt, Kelly, Hayes,Tharnish (Hayes, Lance 6-0).

Return to open meeting 8:16 pm

XIII. Future Agenda Items

i. CBA presentation
ii. 2021 Audit presentation
iii. SPT Intelliview for EMS
iv. First Watch
v. Organizational Name
vi. Mill levy

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XIV. Adjourn

MOTION: to adjourn. (Tharnish, Lance: 6-0, 8:17pm).

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Thomas Kelly, Director

MEETING AGENDA

Meeting Date/Time: June 22, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Recognition – Christy Brooks

VI. Executive Session - pursuant to Colorado Revised Statutes Sections 24-6-402(4) (b) with legal counsel for the District for legal questions on District obligations and options under the Paid Family and Medical Leave Insurance Act (FAMLI).

VII. Approval of Minutes

i. Regular meeting – May 25, 2022

VIII. Financial Report

i. May 2022

IX. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

X. Old Business

i. Station 1 Training Center Update.
ii. Wescott Unification – Full Services Contract.

XI. New Business

i. Presentation of the 2021 Audit.
MOTION: to approve the 2021 audit as presented.
ii. Presentation to approve new Type 1 engine.

iii. Water bore project – Fire Station 1.

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Terri Hayes, Director
Thomas Kelly, Director

MOTION: to approve $121,743 to make a water line connection to fire district property.

XII. Chief's Report

XIII. Future Agenda Items

i. Mill Levy.
ii. Organizational Name Change.

XIV. Adjourn

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MEETING MINUTES
Meeting Date/Time: June 22, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:31 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Lance, Buckingham, Tharnish, Hayes, Kelly, Hildebrandt
Smaldino (6:50 pm)

IV. **Approval of Agenda- Agenda approved.** (Hayes, Buckingham 6-0).

V. **Citizen Recognition – Christy Brooks.** Ms. Brooks did not attend the meeting.

VI. **MOTION: to enter into Executive Session -** pursuant to Colorado Revised Statutes Sections 24-6-402(4) (b) with legal counsel for the District for legal questions on District obligations and options under the Paid Family and Medical Leave Insurance Act (FAMLI). (Hayes, Lance with roll call vote. Lance, Buckingham, Hildebrandt, Kelly, Hayes, Smaldino, Tharnish 7-0, additional attendees included attornies, Chief Kovacs and DV Bradley 6:33 pm)
Executive Session ended and returned to the regular meeting at 7 pm.

VII. **Approval of Minutes**
i. Regular meeting – May 25, 2022. Minutes read and approved. (Hayes, Lance, 7-0).

VIII. **Financial Report**
i. May 2022. Treasurer Kelly reviewed the financial report. (Lance, Hayes, 7-0).

IX. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

X. **Old Business**

i. Station 1 Training Center Update. DV Bradley reported he reached out to builders and evaluated options with the Town of Monument. A soil test will be needed.
ii. Wescott Unification – Full Services Contract. Benefit discussion and brief overview.

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iii. Organizational name- after length discussion, all agree on "Monument Fire" to include listing service areas. Chief Kovacs commented, "I couldn't be more proud of this organization."
MOTION: to approve the new organizational name of Monument Fire to include listing servicing all the areas. (Buckingham, Tharnish, 7-0).

XI. New Business

i. Presentation of the 2021 Audit. Audit presented by Mike Collins of Erickson, Brown and Kloster, LLC. The audit was performed with no issues and concerns.
MOTION: to approve the 2021 audit as presented. (Kelly, Lance, 7-0).

ii. Presentation to approve new Type 1 engine. Presentation by DV Bumgarner.
MOTION: to approve the purchase of a Type 1 Engine. (Smaldino, Lance, 7-0).

iii. Water bore project – Fire Station 1.
MOTION: to approve $121,743 to make a water line connection to fire district property. (Smaldino, Kelly, 7-0).

XII. Chief's Report (brief review of the monthly chief report presented).

XIII. Future Agenda Items

i. Mill Levy
ii. FAMLI Leave
iii. CBA

XIV. Adjourn
MOTION: to adjourn. (Kelly, Lance 10:08 pm).

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Michael Smaldino, Secretary	Jason Buckingham, Director

SPECIAL MEETING MINUTES

Meeting Date/Time: July 8, 2022, 4 pm
LOCATION: ZOOM MTG: **818 6769 8526**
PSWD: **603020**

Join Zoom Meeting
https://us02web.zoom.us/j/81867698526?pwd=ZVR1UkpxdTFuelFnUjNjeklVRE9DZz09

I. **Call to Order,** Hildebrandt, 4:01 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Lance, Buckingham, Tharnish, Kelly, Hildebrandt
Absent: Smaldino, Hayes

IV. **Approval of Agenda**
Agenda read, reviewed, and approved (Lance, Tharnish, 5-0).

V. **New Business**
i. **Resolution 2022-04**
MOTION: to approve a resolution approving an intergovernmental agreement for the provision of emergency services and assuming the Employment of all of the DWFPD personnel and certain obligations of the DWFPD as set forth in such intergovernmental agreement. (Roll call vote- Lance, Buckingham, Tharnish, Kelly, Hildebrandt, 5-0).

VI. **Adjourn**
MOTION: to adjourn (Buckingham, Lance, 5-0, 4:04 pm).

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SPECIAL MEETING AGENDA
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Join Zoom Meeting
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I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **New Business**
   i. **Resolution 2022-04**
   MOTION:to approve a resolution approving an intergovernmental agreement for the provision of emergency services and assuming the Employment of all of the DWFPD personnel and certain obligations of the DWFPD as set forth in such intergovernmental agreement. (Roll call vote).

VI. **Adjourn**

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Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA
Meeting Date/Time: July 27 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Approval of Minutes
i. Regular meeting – June 22, 2022
ii. Special meeting – July 8, 2022

VI. Financial Report
i. June 2022

VII. Items not on the agenda – Board/Citizen/Staff Comment
(Individuals will be kept to a 3-minute time limit)

VIII. Old Business

i. Station 1 Training Center Update.
ii. Wescott Unification – Full Services Contract.

IX. New Business

i. Presentation by Local 4319 – Collective Bargaining Agreement.

ii. Consideration and opportunity for comment on Resolution 2022-05 regarding the District's decision to decline participation in and opt-out of FAMLI.

MOTION: to approve Resolution 2022-05 declaring the Tri-Lakes Monument Fire Protection District's decision to decline participation in and opt out of the Colorado Paid Family and Medical Leave Insurance program (FAMLI). ***Roll Call vote needed.***

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iii. Resolution 2022-06 – Approving lease/purchase
MOTION: to approve Resolution approving Pierce Enforcer stock unit financing agreement with PNC Equipment Finance LLC for lease purchase financing of a new Pierce Enforcer stock unit and authorizing the execution and delivery thereof. ***Roll Call vote needed.***

iv. Volunteer Chaplain position.
MOTION: to approve the volunteer chaplain position.

X. Chief's Report

XI. Executive Session – pursuant to CRS § 24-6-402(4)(b) conference with legal counsel for purpose of receiving legal advice on a collective bargaining agreement and on setting mill levies.

XII. Future Agenda Items

XIII. Adjourn

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MEETING MINUTES

Meeting Date/Time: July 27, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:30 pm

II. **Pledge of Allegiance**

III. **Roll Call – Lance, Buckingham, Tharnish, Hayes, Kelly, Hildebrandt, Smaldino**

IV. **Approval of Agenda – Agenda approved.** (Smaldino, Lance, 7-0).

V. **Approval of Minutes**
   i. Regular meeting – June 22, 2022. Minutes read and approved. (Hayes, Lance 6-0).
   ii. Special meeting – July 8, 2022. Minutes read and approved. (Kelly, Lance 5-0).

VI. **Financial Report**
   i. June 2022- Treasurer Kelly reviewed the financial report. Report approved. (Lance, Hayes 7-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**

   i. Station 1 Training Center Update. DV Bradley gave a report. Reviewing 4 story options and props.
   ii. Wescott Unification – Full Services Contract. Full-service ceremonial signing and ribbon cutting for Fire Station 1 on Saturday from 11 – 1 pm. Benefits and paid time off leave reviewed with Wescott staff. The cost to pay Wescott employees for unused paid time off came to around $70,000. Money to come from Wescott's budget.

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IX. New Business

i. Presentation by Local 4319 – Collective Bargaining Agreement. Attorney Naomi Perera, Christian Schmidt, and Tyler Ruona spoke on behalf of Local 4319. Local asked for consideration to move forward with discussions on the subject to the Board of Directors. Chief Kovacs reported next meeting to discuss the "Meet and Confer" agreement for 2023 is August 4th. Local 4319 thanked the Chief and the Board of Directors for the opportunity to present.

ii. Consideration and opportunity for comment on Resolution 2022-05 regarding the District's decision to decline participation in and opt-out of FAMLI. Presentation of FAMLI leave by attorney Jennifer Madsen. There were no comments from staff. The decision to opt-out must be reconsidered in 8 years, 2030.

MOTION: to approve Resolution 2022-05 declaring the Tri-Lakes Monument Fire Protection District's decision to decline participation in and opt out of the Colorado Paid Family and Medical Leave Insurance program (FAMLI). ***Roll Call vote needed.*** (Smaldino, Hayes 6-0 with roll call vote of Tharnish, Hayes, Kelly, Lance, Hildebrandt, Smaldino. All yays. (Buckingham left the meeting).

iii. Resolution 2022-06 – Approving lease/purchase
MOTION: to approve Resolution approving Pierce Enforcer stock unit financing agreement with PNC Equipment Finance LLC for lease purchase financing of a new Pierce Enforcer stock unit and authorizing the execution and delivery thereof. ***Roll Call vote needed.*** All yays. (Tharnish, Kelly, Hayes, Smaldino, Lance, Hildebrandt. Kelly, Lance 6-0).

iv. Volunteer Chaplain position.
MOTION: to approve the volunteer chaplain position. (Kelly, Lance, 6-0).

X. Chief's Report

i. Recruits at the West Metro Fire Academy graduated. The Chief attended.
ii. The Chief attended and was invited to make a presentation at the Town of Palmer Lake workshop meeting.
iii. Two new firefighter recruits attending Colorado Springs Fire Academy.
iv. July 30th, Ribbon cutting, rededication ceremony for fire station 1. Thank you to "EIS" for cooking.

Dr. John Hildebrandt

Roger Lance, Vice President	Thomas Tharnish, Director
Thomas Kelly, Treasurer	Terri Hayes, Director
Michael Smaldino, Secretary	Jason Buckingham, Director

v. Two police officers had medical emergencies from fentanyl exposures.
vi. Attended 12 calls last month outside of the district to assist AMR.
vii. Capital projects ongoing. Concrete pad completed at station 1.
viii. Firefighter training completed 542 hours.
ix. District strategic plan 50% complete.
x. Mass casualty incident policy approved.

XI. **8:36 Break**

XII. **8:43pm. MOTION: to enter Executive Session – pursuant to CRS § 24-6-402(4)(b) conference with legal counsel for purpose of receiving legal advice on a collective bargaining agreement and on setting mill levies. (**Lance, Kelly, 6-0). Attorney Maureen Juran, Attorney Jennifer Madsen, and Chief Kovacs were present.

Executive Session concluded at 10:20 pm with a return to open meeting.

XIII. **Future Agenda Items**

XIV. **Adjourn**
MOTION: to adjourn. (Kelly, Lance 6-0, 10:22pm).

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MEETING AGENDA

Meeting Date/Time: August 24, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Approval of Minutes**
   i. Regular meeting – July 27, 2022

VI. **Financial Report**
   i. July 2022

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Station 1 Training Center Update.
   ii. Wescott Unification – Full Services Contract.

IX. **New Business**
   i. Fire Station 3 proposal (Staff and OZ Architectural Firm)
   ii. Rebranding cost
   MOTION: to approve funds from the operating budget to pay for the rebranding cost.

X. **Chief's Report**

XI. **Future Agenda Items**

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XII. Adjourn

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MEETING MINUTES

Meeting Date/Time: August 24, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:36 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Present: Lance, Kelly, Tharnish, Hayes, Hildebrandt
Excused: Smaldino, Buckingham (excused)

IV. **Approval of Agenda-** Agenda approved. (Hayes, Lance 5-0).

V. **Approval of Minutes**
i. Regular meeting – July 27, 2022. Minutes read and approved. (Kelly, Lance 5-0).

VI. **Financial Report**
i. July 2022. The financial report was presented by Treasurer Kelly. Report approved. (Hayes, Lance 5-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
Director Hayes thanked DV Bumgarner and Fire medic Jay Bruchis for their participation and attendance at the ribbon cutting of the UPS center.
President Hildebrandt told all that he went to Appleton and received a tour of the Pierce factory.
Director Tharnish gave a pipeline update and requested to be on the future agenda. Seventeen hydrants are being added to Hwy 105. Annexations to come for the Town of Monument.

VIII. **Old Business**
i. Station 1 Training Center Update.
ii. Wescott Unification – Full Services Contract.

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IX. New Business

i. Fire Station 3 proposal (Staff and OZ Architectural Firm). Presentation by Kevin Schaffer and Eric Becker of OZ.

ii. Rebranding cost

MOTION: to approve funds from the operating budget to pay for the rebranding cost.

(Tharnish, Hayes 5-0). DV Bumgarner stated that he would ask the Chief to report back to the Board of Directors, where in the budget the money would be pulled from.

X. Chief's Report (See Report submitted)

i. Report reviewed by DV Bradley and DV Bumgarner in Chief Kovacs absence.

ii. DV Bumgarner reported that Lt Chris Keough "is doing a fantastic job" handling logistics. BC Pearson deployed to Arizona as a "med unit leader," and Lt. Keough deployed to Texas as an "Incident Commander Type 4." Director Lance thanked the firefighters who came out to his development, walked lots, and chipped in the "Timbers."

XI. Future Agenda Items

i. **Mill levy**

ii. **2023 Budget Draft – first glance**

iii. **Director Tharnish to present pipeline update**

XII. Adjourn

MOTION: to adjourn. (Lance, Kelly, 5-0, 8:47 pm)

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: September 28, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Approval of Minutes**
   i. Regular meeting – August 24, 2022

VI. **Financial Report**
   i. August 2022

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Station 1 Training Center Update
   ii. Wescott Unification Update
   iii. Pipeline Project – Tom Tharnish

IX. **New Business**
   i. Swearing in – Golden Rains (Engineer)
   ii. Bill of Sale and Quit Claim Deed documentation – DWFPD
      I. **Motion: Approve the bill of sale and quit claim deed forms**
   iii. 2023 Mill Levy
   iv. 2023 Budget Presentation #1

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Michael Smaldino, Secretary	Jason Buckingham, Director

X. **Chief's Report**

XI. **Future Agenda Items**

XII. **Adjourn**

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BOARD OF DIRECTORS
MEETING MINUTES

Meeting Date/Time: September 28, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**
Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:34 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Present: Lance, Kelly, Tharnish, Buckingham, Smaldino, Hildebrandt
Absent: Hayes, excused
Wescott Advisory Representative Present: Larry Schwarz

IV. **Approval of Agenda –** Agenda was reviewed and approved with the amended change of moving the swearing-in of Golden Rains to the number one item above *Old Business.* (Smaldino, Kelly 6-0).

V. **Approval of Minutes**
i. Regular meeting – August 24, 2022. Minutes read and approved. (Kelly, Tharnish 4-0).

VI. **Financial Report**
i. August 2022 – Treasurer Kelly presented the financial report. Report approved. (Smaldino, Tharnish 6-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
i. Swearing in- Golden Rains (Engineer)
ii. Station 1 Training Center Update – Had a discussion meeting with architects on land options.
iii. Wescott Unification Update -Refer to mill levy/new business

Dr. John Hildebrandt

Roger Lance, Vice President	Thomas Tharnish, Director
Thomas Kelly, Treasurer	Terri Hayes, Director
Michael Smaldino, Secretary	Jason Buckingham, Director

iv. Pipeline Project – Tom Tharnish -15-17 hydrants to come. Presented agreement to be reviewed and signed at next meeting.

IX. New Business

i. Swearing in – Golden Rains (Engineer)

ii. Bill of Sale and Quit Claim Deed documentation – DWFPD. Plan to transfer all assets to Tri-Lakes Monument Fire Protection District dba Monument Fire District.
Motion: Approve the bill of sale and quit claim deed forms.
(Smaldino, Kelly 6-0). Document to be signed next meeting.

iii. 2023 Mill Levy – District to take a loss of revenue in 2023 due to the reduction of the residential rate. Action needed to increase mil to offset reduction rate. The board does not wish to increase taxes and requests Wescott Board of Directors take the same action. Wescott is set to lose $75,000 in 2023 with the RAR loss.
MOTION: to adjust mill levy based on revenue loss from RAR of $260,198.
(Kelly, Smaldino 6-0).

iv. 2023 Budget Presentation #1 -See PowerPoint

v. Station 2 – architects evaluate the station. The concrete apron is in bad shape. Request to use funds budgeted for land purchase to use towards the replacement of the concrete apron. Architects will submit a plan to modify station two and create updates. Request to reallocate funds.
MOTION: to approve concrete apron purchase at station two in lieu of purchasing land. (Kelly, Buckingham 6-0).

X. Chief's Report -see report.

i. Seventeen firefighter applicants to advance to interviews on October 25th and 26th.

ii. Pumpkin carving contest for the shift, Oct. 22nd. The Chief cooks dinner with the winners.

iii. Discussions continue about station three.

iv. Continue to meet regularly with Local 4319 regarding the "meet and confer agreement."
Wescott Local dissolved and merged with Local 4319.

v. The Chief said, "great job Lt. Bodinsky" for the coordination of the MDA event and the raising of $14,770.

vi. One firefighter recruit was released from the academy for failing to meet academic standards.

vii. DV Bradley, DV Bumgarner, and Lt. Keough went to Florida to inspect the new squad ordered.

viii. Reminder of Nov 1st, District awards dinner.

Dr. John Hildebrandt

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ix. AMR discussion-Director Smaldino is concerned about the response to help AMR out of our district since they are a "for-profit business." Chief Kovacs said he would discuss it with staff and Colorado Springs FD.

x.

XI. Future Agenda Items

i. 2023 Budget Presentation #2
ii. Expense Reimbursement Agreement with the Town of Monument
iii. Bill of Sale/Quit Claim Deeds
iv. Swearing-in on new paramedics

XII. Adjourn

MOTION: to adjourn. (Kelly, Tharnish 6-0, 9:02 pm).

MONUMENT FIRE DISTRICT
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Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: October 26, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Approval of Minutes**
   i. Regular meeting – September 28, 2022

VI. **Financial Report**
   i. September 2022

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Station 1 Training Center Update
   ii. Wescott Unification Update
   iii. Pipeline Project – Tom Tharnish
   iv. Bill of Sales/Quit Claim Deeds

IX. **New Business**
   i. 2023 Budget Presentation #2
   ii. Swearing In - Matt Godson, Firefighter/Paramedic
   AJ Armstrong, Firefighter/Paramedic

X. **Chief's Report**

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XI. **Future Agenda Items**

XII. **Adjourn**

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MEETING MINUTES

Meeting Date/Time: October 26, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order,** Hildebrandt, 6:32 pm

II. **Pledge of Allegiance**

III. **Roll Call –** Present – Buckingham, Kelly, Tharnish, Hildebrandt, Lance (6:46 pm)
Absent – Smaldino, Hayes (excused)

IV. **Approval of Agenda-** The agenda was reviewed and approved with the amended change of moving the swearing-in of the firefighter/paramedics below the financial report. (Kelly, Buckingham, 4-0).

V. **Approval of Minutes**
   i. Regular meeting – September 28, 2022. Minutes read and approved. (Buckingham, Kelly, 4-0).

VI. **Financial Report**
   i. September 2022. The report was presented by Treasurer Kelly. Report approved. (Buckingham, Tharnish 4-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Station 1 Training Center Update – no update
   ii. Wescott Unification Update – Wescott Board of Directors voted to increase the mill levy.
   iii. Pipeline Project – Tom Tharnish
   iv. Bill of Sales/Quit Claim Deeds- Deeds reviewed. The deeds need to be signed when Hildebrandt returns from out of state.

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IX. New Business

i. 2023 Budget Presentation #2
Station remodel priorities are Station 3 project first. Station 4 and 5 remodel second. Acquiring land for Station 6 is third and remodeling Station 2 is last. Director Kelly requests use of impact fees to alleviate using the general fund account.

ii. Swearing In - Matt Godson, Firefighter/Paramedic
AJ Armstrong, Firefighter/Paramedic

X. Chief's Report (See Report)

i. Hiring discussion. Received 50% applicants compared to last hiring process. Oral boards this week identified high quality candidates but 6 out of 8 were in hiring process with other agencies. Board gave direction to extend conditional offers for 2023 hires since the process is lengthy and we prefer to give final job offers as soon as possible to assure the candidates chosen do not get picked up by other departments. Next fire academy to start February 13, 2022.
MOTION: to extend conditional job offers to 2023 hires. (Kelly, Lance, 5-0).

ii. New District building signs on Station 1 and Station 4. Station 2 and 5 will receive signs in 2023.

iii. 450lbs. of canned food donated to Tri-Lakes Cares from Local 4319 Community Pumpkin event.

iv. The Chief reported a mailer was sent out by a trustee with a picture of the Fire Chief and one of our engines endorsing the political candidate. The Chief contacted the Trustee and explained the district was apolitical. The Trustee explained the social medial chose the picture to send out inadvertently and apologized.

v. The Chief has meeting scheduled next week with all transport agencies in the county.

vi. DV Bumgarner reported squad truck accepted today and sent to AV Tech. New engine scheduled to arrive Dec. 15th and new ambulance scheduled to arrive within the first quarter of 2023.

XI. Future Agenda Items

i. Amended Budget Hearing
ii. 2023 Budget Hearing
iii. Approval of Amended Budget
iv. Approval of 2023 Budget
v. Approval of wage scale
vi. Approval of 2023 fee schedule
vii. Approval of 2023 Board Meeting Schedule

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viii. Expense Reimbursement Schedule (Pipeline Project).

XII. Adjourn

MOTION: to adjourn. (Lance, Kelly, 8:45 pm).

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: November 16, 2022, 6:30pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Approval of Minutes**
   i. Regular meeting – October 26, 2022

VI. **Financial Report** –
   i. October finance report

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Expense Reimbursement Agreement – Town of Monument

IX. **PUBLIC HEARING –** 2022 Proposed Amended Budget
X. **PUBLIC HEARING –** 2023 Proposed Budget

XI. **New Business**
   i. **2022 Proposed Amended Budget**
   MOTION: to approve the 2022 proposed amended budget.

   ii. **RESOLUTION 2022- 07, 2023 Final Budget Approval** (Roll call vote)
   MOTION: to approve Resolution 2022-07, summarizing each fund's expenditures and revenues, adopting a budget for 2023.

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iii. **RESOLUTION 2022-08, 2023 Budget Appropriations** (Roll call vote)
MOTION: to approve Resolution 2022-08 appropriating sums of money to the various funds in the amount and for the purpose set forth below for the Monument Fire District 2023 budget year.

iv. **RESOLUTION 2022-09, 2021 Property Tax Levy** (Roll call vote)
MOTION: to approve Resolution 2022-09 levying property taxes for the year 2023 to help defray the costs of government for the Monument Fire District 2023 budget year.

v. **2023 Wage Schedule**
MOTION: approve the 2023 Wage Schedule.

vi. **2023 Fee Schedule**
MOTION: approve the 2023 Fee Schedule.

vii. **2023 Board of Director Schedule**
MOTION: approve the 2023 MFD Board of Directors Meeting Schedule.

XII. Chief's Report

XIII. Future Agenda Items

XIV. Adjourn

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MEETING MINUTES

Meeting Date/Time: November 16, 2022, 6:30 pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call –** Present – Lace, Kelly, Tharnish, Hayes, Hildebrandt
Absent – Smaldino, Buckingham (excused)

IV. **Approval of Agenda**
MOTION: approve the agenda with the amended change of adding the approval of Resolution 2022-10. (Kelly, Lance 5-0).

V. **Approval of Minutes**
i. Regular meeting – October 26, 2022. Minutes approved. (Kelly, Tharnish 4-0).

VI. **Financial Report**
i. October finance report. Report presented by Treasurer Kelly. Report approved. (Lance, Hayes 5-0).

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
i. Expense Reimbursement Agreement – Town of Monument
MOTION: to approve expense reimbursement agreement with the Town of Monument not to exceed $121,743. (Kelly, Lance 4-0).

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IX. **PUBLIC HEARING –** 2022 Proposed Amended Budget.
MOTION: to open the public hearing on the approval of the amended 2022 budget. (Lance, Kelly 5-0).
Public comment – 0 in favor and 0 in opposition.
MOTION: to close the hearing. (Lance, Kelly 5-0).

i. **2022 Proposed Amended Budget**
MOTION: to approve the 2022 proposed amended budget. (Lance, Kelly 5-0).

X. **PUBLIC HEARING –** 2023 Proposed Budget.
MOTION: to open the public hearing on the approval of the 2023 budget. (Lance, Kelly 5-0).
Public comment – 0 in favor and 0 in opposition.
MOTION: to close the hearing. (Lance, Kelly 5-0).
MOTION: to approve the 2023 budget. (Kelly, Lance 5-0).

XI. **New Business**

i. **MOTION: to approve Resolution 2022-10**
A resolution summarizing expenditures and revenues for each fund and adoption and amended budget for the Tri-Lakes Monument Fire Protection District dba Monument Fire District for the calendar year beginning on the first day of January 2022 and ending on the last day of December 2022. (Kelly, Lance-Roll call Vote, Lance, Kelly, Hayes, Tharnish, Hildebrandt 5-0).

ii. **RESOLUTION 2022- 07, 2023 Final Budget Approval** (Roll call vote)
MOTION: to approve Resolution 2022-07, summarizing each fund's expenditures and revenues, adopting a budget for 2023. (Lance, Tharnish-Roll call vote, Lance, Kelly, Hayes, Tharnish, Hildebrandt 5-0).

iii. **RESOLUTION 2022-08, 2023 Budget Appropriations** (Roll call vote)
MOTION: to approve Resolution 2022-08 appropriating sums of money to the various funds in the amount and for the purpose set forth below for the Monument Fire District 2023 budget year. (Lance, Tharnish-Roll call vote, Lance, Kelly, Hayes, Tharnish, Hildebrandt 5-0).

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iv. **RESOLUTION 2022-09, 2021 Property Tax Levy** (Roll call vote)
MOTION: to approve Resolution 2022-09 levying property taxes for the year 2023 to help defray the costs of government for the Monument Fire District 2023 budget year. (Lance, Tharnish-Roll call vote, Lance, Kelly, Hayes, Tharnish, Hildebrandt 5-0).

v. **2023 Wage Schedule**
MOTION: approve the 2023 Wage Schedule. (Kelly, Tharnish 4-0).

vi. **2023 Fee Schedule**
MOTION: approve the 2023 Fee Schedule. (Lance, Kelly 5-0).

vii. **2023 Board of Director Schedule**
MOTION: approve the 2023 MFD Board of Directors Meeting Schedule. (Lance, Kelly 5-0).

XII. Chief's Report (See report submitted)

i. Wescott Board of Directors agreed to meet the same days as Monument Fire District Board of Directors in 2023 - but every other month starting at 4:30 pm.
ii. Matt Godson graduated from paramedic school as valedictorian.
iii. Oct. 28th attended the CSFD Academy graduation, and one graduated from us.
iv. Met with other fire chiefs to discuss a unified approach to solving challenges with AMR. The goal is to meet again in December.
v. Director lance thanked J. Martin and the team for the coordination of the awards party.
vi. Training hours doubled for the month of October.
vii. Three firefighters in paramedic school are doing well (Ortuno, Ballard, and Horne).

XIII. Future Agenda Items

i. Approval of 2023 Employee Handbook
ii. 2023-2024 Meet and Confer
iii. Executive session to review the Fire Chiefs performance evaluation.

XIV. Adjourn
MOTION: to adjourn. (Lance, Kelly 5-0, 7:22 pm).

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: December 7, 2022, 6:30 pm
LOCATION: Fire Station 1, 18650 Hwy 105, Monument
LOCATION: ZOOM MTG: **816-2574-6594**
PSWD: **922535**

Zoom Meeting Invite Link

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Approval of Minutes**
   i. Regular meeting – November 16, 2022

VI. **Financial Report**
   i. No review of the financial report this month.

VII. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)

VIII. **Old Business**
   i. Station 1 Training Center Update

IX. **New Business**
   i. 2023 Employee Handbook
   MOTION: to approve the 2023 Employee Handbook
   ii. Extension of the 2021-2022 Meet and Confer Plus Agreement
   MOTION: to approve the extension of the 2021-2022 Meet & Confer Plus Agreement
   iii. Monument Fire District Organizational Mission, Vision, & Values Document

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X. **Chief's Report**

XI. **Executive Session -** Fire Chief annual performance review.
Pursuant to §24-6-402(4)(f), C.R.S., Personnel matters. Andy Kovacs.

XII. Future Agenda Items

XIII. Adjourn