



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

January 25th, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

Join Zoom Meeting
<https://us02web.zoom.us/j/82624841521?pwd=Z3pYSlpCcWlmMTJLTXgwUkxCVlVPdz09>
Meeting ID: 826 2484 1521
Passcode: 496870

*The agenda is preliminary and subject to change by a majority vote of the Board at the meeting.
Individuals requiring special accommodation to attend and participate in the meeting should please advise the Fire Chief at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.*

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Administrative Report(s)

- a. December Financials
- b. November Meeting Minutes
- c. December Meeting Minutes

5. Chief's Report (November/December)

6. Old Business

7. New Business

- a. Vehicle storage agreement - Sun Hills property for Red Cross and Emergency Incident Support (EIS)
- b. Recommendation to contract with the Accounting Office, Inc. for accounting services
- c. **Resolution: Calling for a regular election - May 2023**
MOTION: to approve Resolution 2023-01 calling for a regular election (roll call vote)
- d. Review and approve a letter of engagement for 2022 Audit with Erickson, Brown, and Kloster, LLC.
- e. Update on Subdistrict Dissolution process – request for special Board meeting in April

8. Firefighter's Forum

9. Future Agenda Items

10. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
December 7, 2022**

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: Mark Gunderman, via zoom- Larry Schwarz, and Duane Garrett

Executive Staff: Fire Chief Andy Kovacs,

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz

Chairman Gunderman made a motion to excuse Director Charlie Fleece, with a second by Director Schwarz. The Board unanimously voted to approve the absence.

Chairman Gunderman made a motion to excuse Director Mike Forsythe, with a second by Director Garrett. The Board unanimously voted to approve the absence.

2. Review and Approval of Agenda

- a. Chairman Gunderman made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. None

4. New Business

- a. Chief Kovacs and the Board members present gave thanks to Stacey Popovich for her years of dedication and service to Donald Wescott FPD and Monument FPD. Stacey will be moving to Security Fire at the end of the month.
- b. 2023 Budget Hearing
 - i. Stacey Popovich advised the Board that, due to an administrative error by the newspaper, notice of the 2023 budget hearing that was conducted at the November 15 regular Board meeting was not published as believed. Accordingly, a new notice was published for a budget hearing during today's special meeting.
 - ii. Chairman Gunderman made a motion to open the 2023 budget hearing on the District and Northern Subdistrict 2023 combined budget, with a second by Director Schwarz. The Board unanimously approved the motion. Attorney Powell certified for the record that notice of the public hearing was duly published in the newspaper prior to today's hearing, and no public comment was received prior to the hearing. There was no member of the public present at the meeting.
 - iii. Chairman Gunderman made a motion to close the 2023 budget hearing, with a second by Director Garrett. The Board unanimously approved the motion.
 - iv. Chairman Gunderman made a motion to approve the District and Northern Subdistrict 2023 combined budget as presented, with a second by Director Garrett. The Board unanimously approved the District and Northern Subdistrict 2023 combined budget as presented.
- c. A Resolution establishing the District/Subdistrict's 2023 notice posting location, as well as 2023 meeting dates, times, and locations was presented to the Board. At the November 15 meeting, the Board had requested to change the 2023 meeting dates to the fourth Wednesday of every other month at 4:30pm. Chairman Gunderman made a motion to approve Resolution number 2022-03, with a second by Director Schwarz. The Board unanimously approved the motion.

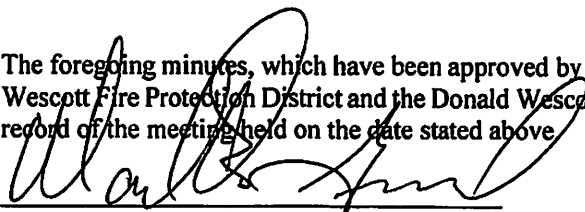
5. Adjournment

Gunderman made a motion to adjourn the meeting, with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 4:11 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above



Mark Gunderman, Chairman

Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

March 22nd, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

Join Zoom Meeting
<https://us02web.zoom.us/j/82624841521?pwd=Z3pYSlpCcWlmMTJLTXgwUkxCVlVPdz09>
Meeting ID: 826 2484 1521
Passcode: 496870

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1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Administrative Report(s)

- a. December Financials
- b. January Financials
- c. February Financials
- d. January Meeting Minutes

5. Chief's Report

6. Old Business

- a. Vehicle Storage Agreement – Emergency Incident Support
- b. Vehicle Storage Agreement – Red Cross

7. New Business

- a. Update on Subdistrict Dissolution Process – Request for Special Meeting in April.
- b. Resolution ordering the termination of declaration of local disaster emergency.
MOTION: to approve Resolution 2023-02, A resolution ordering the termination of the declaration of local disaster emergency.
- c. 2022 Annual Report

8. Firefighter's Forum
9. Future Agenda Items
10. Adjournment



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

January 25th, 2023, at 4:30 pm
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1. Call to Order and Pledge of Allegiance – meeting called to order by President Gunderman at 4:32 pm

Board: X Mark Gunderman X Duane Garrett ___ Larry Schwarz X Charles Fleece ___ Mike Forsythe. Director Schwarz and Forsythe were excused from the meeting.

2. Review and Approval of Agenda – President Gunderman approved the agenda with a second from Director Fleece.
3. Public Comments (3 minutes) – No public comments made.
4. Administrative Report(s)
 - a. December Financials – Chief Kovacs shared that with the departure of Administrative Assistant Stacey Popovich, who managed the district’s financials, the December financials would be delayed until the March meeting. President Gunderman approved the delay of the December financials with a second from Director Garrett.
 - b. November Meeting Minutes – Director Garrett approved the November meeting minutes as written with a second from Director Fleece.
 - c. December Meeting Minutes – Director Garrett approved the December meeting minutes as written with a second from Director Fleece.
5. Chief's Report (November/December) – Chief Kovacs highlighted several key elements of the November/December Fire Chief’s report.
 - 21 initiatives identified in the 2022-2026 Strategic Plan were successfully completed. Two initiatives were delayed to 2023 – the Community Risk Assessment and Standards of Cover due to the amount of work required to complete, and the engine company inspection program, as the district awaits the vendor to build out the database in the software.
 - Chief Kovacs discussed the success of the second annual awards and recognition ceremony.
 - The Lion’s Club donated \$1,488 to install portable radio chargers in the new squad.

- Chief Kovacs acknowledged that Firefighter Schmidt had been selected as the new L4319 President.
- Chief Bradley gave an update on the new hire process. Seven new firefighters will start the Colorado Springs Fire Academy in a few short weeks. A lateral firefighter/paramedic recruitment was completed, and have two qualified candidates should there be a vacancy this year.
- The district, El Paso County Dispatch, and Sheriff's department presented a 911 Hero Award for a young resident in Gleneagle for calmly calling 911 for her mother, who was having a medical emergency.
- 1571 training hours were completed by the district's firefighters in November and December.
- Chief Pearson and Paramedic Soll have done an amazing job of establishing a county-wide mass casualty incident plan. The meetings have grown to 25 participants and are getting buy-in from all the county fire agencies, police departments, hospitals, and AMR ambulance.
- The district continues to see a downward trend in the number of mutual-aid responses for AMR. 9 calls for service, with 7 accepted in November. 6 calls for service, with 4 accepted in December.
- Chief Kovacs reviewed the timeline for agency accreditation, and it is planned to go before the commission in the spring of 2025.
- The new engine is in Colorado. The engine will be in the district in the next several weeks, and we will look to host a "push-in" ceremony with community participation in the spring.

6. Old Business – There was no old business discussed.

7. New Business

- a. Vehicle storage agreement - Sun Hills property for Red Cross and Emergency Incident Support (EIS). President Gunderman approved the vehicle storage agreement as written with a second from Director Garrett. Director Garrett asked if proof of insurance should be requested by EIS and the Red Cross. Chief Kovacs stated he would obtain proof of insurance for the record when the agreements are signed. All approved.
- b. Recommendation to contract with the Accounting Office, Inc. for accounting services – Chief Kovacs stated that with the departure of Stacey Popovich, the district needs someone to perform the accounting responsibilities. Chief Kovacs recommended the same accounting firm that Tri-Lakes Fire uses. Chief Kovacs has been very happy with their performance over the years. The cost is \$450/month. Director Garrett made a motion to approve the Accounting Office, Inc. to perform the accounting duties for the district with a second from President Gunderman. All approved.
- c. **Resolution: Calling for a regular election - May 2023**
MOTION: to approve Resolution 2023-01 calling for a regular election (roll call vote)
 Legal council reviewed the process for the 2023 election. Three director's terms end this year. Self-nomination forms are available electronically and at the administrative offices and are due on February 28th. The designated elected officer is Chief Kovacs. If there are more applicants than positions available, the district will conduct an election in May. Director Garrett made a motion to approve Resolution 2023-01 to call for a regular election with a second from Director Fleece. All approved.
- d. Review and approve a letter of engagement for 2022 Audit with Erickson, Brown, and Kloster, LLC. – Chief Kovacs reminded the board that the 2021 audit was performed by the same group. Director Garrett made a motion to approve the letter of engagement for the 2022 audit with a second from Director Fleece.
- e. Update on Subdistrict Dissolution process – request for special Board meeting in April. Legal counsel updated the board on the next steps for the dissolution plan for the district, which will require an IGA between the sub-district and the district to equalize the mil levies. If unable to complete the required paperwork, may have to call a special board meeting in April versus the regular meeting in March. President Gunderman made it a point to share that for most of the residents in the district, they will see a tax decrease.

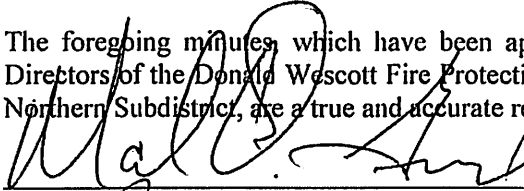
8. Firefighter's Forum – There were no firefighters in attendance.

9. Future Agenda Items

10. Adjournment – The meeting was adjourned at 5:25 pm with a motion from Director Garrett and a second from Director Fleece.

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary

Charlie Fleece, Director



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

**SPECIAL BOARD MEETING
NOTICE AND AGENDA**

April 26, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

Join Zoom Meeting
<https://us02web.zoom.us/j/82624841521?pwd=Z3pYSlpCcWlmMTJLTXgwUkxCVlVPdz09>
Meeting ID: 826 2484 1521
Passcode: 496870

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The special meeting will be held to consider approval of the dissolution of the Donald Wescott Fire Protection District Northern Subdistrict ("Northern Subdistrict"), including approval of a Plan of Dissolution. C.R.S. § 32-1-903(3). The special meeting also will be held for other purposes set forth on the agenda below, and for the purpose of conducting any other business that may come before the Board. This meeting is open to the public.

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. 2022 Supplemental Budgets

- a. Public Hearing on the 2022 Supplemental Budgets for the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict
- b. District Consideration of Approval of the 2022 Supplemental Budget of the Donald Wescott Fire Protection District
- c. Northern Subdistrict Consideration of Approval of the 2022 Supplemental Budget of the Donald Wescott Fire Protection District Northern Subdistrict

5. Northern Subdistrict Dissolution

- a. District Consideration of Approval of the Intergovernmental Agreement for the Continuation of Emergency Services with the Northern Subdistrict

- b. Northern Subdistrict Consideration of Approval of the Intergovernmental Agreement for the Continuation of Emergency Services with the District
- c. Northern Subdistrict Consideration of Approval a Resolution for Dissolution of the Donald Wescott Fire Protection District Northern Subdistrict and Setting Forth a Plan of Dissolution

6. Other Business to Come Before the Board

7. Adjournment



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

**SPECIAL BOARD MEETING
MINUTES**

April 26, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO
And via Zoom meeting

1. Call to Order and Pledge of Allegiance – meeting called to order by President Gunderman at 4:36 pm.

Roll call of Board members: Mark Gunderman Duane Garrett Larry Schwarz Charles Fleece Mike Forsythe

2. Review and Approval of Agenda – Director Garrett moved to approve the agenda as presented with a second by Director Forsythe, motion passed 5-0.
3. Public Comments (3 minutes) – Gary Nelson thanked the District for inviting the EIS group to participate in the upcoming MCI event.
4. 2022 Supplemental Budgets
 - a. Public Hearing on the 2022 Supplemental Budgets for the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict. Motion made by President Gunderman to open the public hearing regarding the Supplemental Budgets with a second by Director Garrett, motion passed 5-0. Attorney Powell certified for the record that notice of the public hearing was been published as required by the law, and no public comments were received prior to the public hearing. There also were no public comments regarding the proposed Supplemental Budgets by members of the public in attendance. The motion was made to close the public hearing by President Gunderman with a second by Director Forsythe, motion passed 5-0.
 - b. District Consideration of Approval of the 2022 Supplemental Budget of the Donald Wescott Fire Protection District. Following review and discussion, Director Forsythe made the motion to approve the 2022 Supplemental Budget of the Donald Wescott Fire Protection District with a second by President Gunderman, motion passed 5-0.
 - c. Northern Subdistrict Consideration of Approval of the 2022 Supplemental Budget of the Donald Wescott Fire Protection District Northern Subdistrict. Following review and discussion, Director Garrett made the motion to approve the 2022 Supplemental Budget of the Donald Wescott Fire Protection Northern Subdistrict with a second by Director Forsythe, motion passed 5-0.

5. Northern Subdistrict Dissolution

- a. District Consideration of Approval of the Intergovernmental Agreement for the Continuation of Emergency Services with the Northern Subdistrict. Attorney Powell presented the Intergovernmental Agreement for the Continuation of Emergency Services with the Northern Subdistrict. Following review and discussion, Director Garrett made the motion on behalf of the District to approve the Intergovernmental Agreement for the Continuation of Emergency Services with the Northern Subdistrict with a second by Director Forsythe, motion passed 5-0.
- b. Northern Subdistrict Consideration of Approval of the Intergovernmental Agreement for the Continuation of Emergency Services with the District. Upon review and discussion, President Gunderman made the motion on behalf of the Northern Subdistrict to approve the Intergovernmental Agreement for the Continuation of Emergency Services with the District with a second by Director Forsythe, motion passed 5-0.
- c. Northern Subdistrict Consideration of Approval a Resolution for Dissolution of the Donald Wescott Fire Protection District Northern Subdistrict and Setting Forth a Plan of Dissolution. Attorney Powell presented the Resolution for Dissolution of the Donald Wescott Fire Protection District Northern Subdistrict and Setting Forth a Plan of Dissolution. Upon review and discussion, President Gunderman made the motion to approve the Resolution with a second by Director Forsythe, motion passed 5-0.

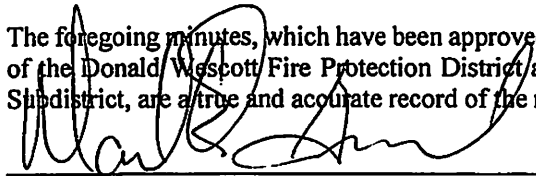
6. Other Business to Come Before the Board – Director Forsythe thanked the District for the “shrine for Doug McIntyre.” The group is now researching plaques to display on the memorial.

7. Adjournment

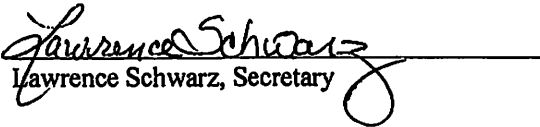
- a. Director Schwarz made the motion to adjourn with a second from Director Forsythe, motion passed 5-0, and the meeting was adjourned at 5:30 pm.

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Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

May 24th, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

Join Zoom Meeting
<https://us02web.zoom.us/j/82624841521?pwd=Z3pYSlpCcWlmMTJLTXgwUkxCVlVPdz09>
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1. Call to Order and Pledge of Allegiance

Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___Mike Forsythe

2. Election of Officers

3. Review and Approval of Agenda

4. Public Comments (3 minutes)

5. Administrative Report(s)

- a. March Financials
- b. March Regular Meeting Minutes
- c. April Special Meeting Minutes

6. Chief's Report

7. Old Business

- a. Update on Subdistrict Dissolution Process

8. New Business

9. Firefighter's Forum

10. Future Agenda Items

11. Adjournment



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

MINUTES

May 24th, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO
And via Zoom meeting

1. Call to Order and Pledge of Allegiance – meeting called to order by President Gunderman at 4:36 pm.

Board: X Mark Gunderman X Duane Garrett X Larry Schwarz X Charles Fleece X Mike Forsythe

2. Election of Officers – The Board of Directors made the unanimous decision to keep the officer positions the same. President Gunderman made the motion for all members of the Board of Directors to keep their same officer positions, seconded by Director Forsythe. Motion passed 5-0.
3. Review and Approval of Agenda – Secretary Schwarz made the motion to approve the agenda as presented, seconded by Treasurer Garrett. Motion passed 5-0.
4. Public Comments (3 minutes) – Dennis Feltz asked for an update regarding the proposed Gleneagle annexation to Colorado Springs. President Gunderman stated that there are no negotiations between the District and Colorado Springs concerning the proposed annexation. President Gunderman also stated that he and the Chief had a meeting with the Town of Monument to discuss any interest of the Town in annexing the area; however, no further discussions have occurred.
5. Administrative Report(s)
 - a. March Financials – presented.
Treasurer Garrett made the motion to approve the March financials with a second from Director Fleece. Motion passed 5-0.
 - b. March Regular Meeting Minutes – minutes reviewed.
 - c. April Special Meeting Minutes – minutes reviewed.
Director Forsythe made the motion to approve the March Regular Meeting Minutes and the April Special Meeting Minutes, with a second from Treasurer Garrett. Motion passed, 5-0.
6. Chief's Report – the Chief highlighted areas in the April report presented to the Board.
 - a. Monument Fire's first-ever youth camp starts next week. Camp teaches teens about life as a firefighter. RSVP to the Chief if interested in observing.
 - b. In September, Larkspur Fire is hosting a symposium for the special district board of directors. If interested, please reply to J. Martin.

- c. Earlier this month, Monument Fire hosted a retirement ceremony for Mike Keough. Battalion Chief Mike Dooley will also retire on June 28th with a ceremony.
- d. 2022 audit began with a plan for presentation to the District Board at July's meeting.
- e. Monument Fire hired an entry-level firefighter to attend West Metro Fire Academy in August.
- f. Local 4319 to host annual picnic this year with more details to come.
- g. Local 4319 chose two high school students to give inaugural \$1500 scholarships in School District 38.
- h. For the month of March, Monument Fire personnel participated in 813 training hours. The Chief attended live fire training on each shift and publicly thanked Black Forest Fire Protection District for hosting the training.
- i. The Monument Fire EMS division is coordinating an MCI event leading multiple agencies for a three-day exercise in June. The Chief complimented Battalion Chief Pearson and EMS Coordinator Stephanie Soll on "leading the charge."
- j. For the month of April, Monument Fire only received four requests for mutual aid from AMR.
- k. Monument Fire Accreditation Manager Scott Ridings received First Due software training which assists with incident pre-fire planning fire inspections.
- l. Engine 514 was placed in service with the "push-in ceremony."
- m. Monument Fire Fire Technician Carlos Amaya was hired.
- n. Community chipping began and will run every weekend through October.
- o. Monument Fire is to receive a new ambulance in 2023, with another to come in 2024.
- p. Monument Fire's capital plans include remodeling of Station 2, Station 4, and Station 5 and developing a plan to build new Station 3.
- q. Monument Fire will take delivery of a Type 3 engine this year with plans to replace the ladder truck.
- r. The Chief gave a summary of Senate Bill 303 and ballot proposition HH. Both can potentially reduce District revenue, and details are unknown. Ballot proposition HH is already being challenged in court as violating the State's single-subject and clear-title rules.

7. Old Business

- a. Update on Subdistrict Dissolution Process -Legal Counsel Emily Powell advised the Board that she submitted the Petition to the District Court for an Order for an election on the Subdistrict dissolution. The hearing is set for June 23rd. Attorney Dino Ross will represent the District. Notice of the Court hearing will be published in the newspaper. The District and Subdistrict will need to plan for the upcoming election. Emily Powell clarified that the dissolution election needs to pass before she can draft a preinclusion agreement with Monument Fire; however, once drafted, that agreement will require Monument Fire to assume liability for the District's volunteer firefighter pension fund.

8. New Business

9. Firefighter's Forum – no comments

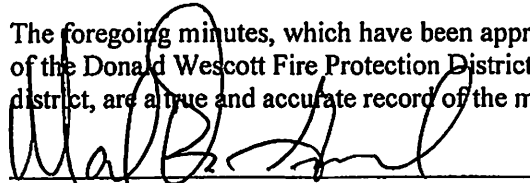
10. Future Agenda Items

- a. 2022 Audit Presentation
- b. Approval of the 2022 Audit
- c. Review and Approve Special District Solutions proposals to assist with the District and Subdistrict 2023 elections.

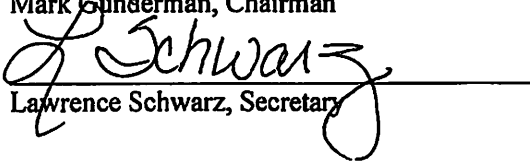
11. Adjournment – Treasurer Garrett made the motion to adjourn with a second from Director Fleece. Motion passed 5-0, and the meeting was adjourned at 5:30 pm.

APPROVAL

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Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

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Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Administrative Report(s)

- a. May Financials
- b. June Financials
- c. May Minutes

5. Old Business

- a. Update on Subdistrict dissolution process

6. New Business

- a. 2022 Audit Presentation
DISTRICT MOTION: to approve the 2022 audit and authorize it to be filed with the Colorado State Auditor.
- b. District Resolution Calling for a Coordinated Election on November 7, 2023.
DISTRICT MOTION: to approve the Resolution Calling for a Coordinated Election.

- c. District and Subdistrict Joint Resolution of Advocacy.
DISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the Subdistrict.
- d. District and Subdistrict Joint Factual Summary.
DISTRICT MOTION: to approve the Joint Factual Summary on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Factual Summary on behalf of the Subdistrict.
- e. District and Subdistrict 2023 Election Proposals from Special District Solutions. Amount total between \$3000-\$6000 per District/Subdistrict.
DISTRICT MOTION: to approve the 2023 District Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the Subdistrict Election Proposal costs.
SUBDISTRICT MOTION: to approve the 2023 Subdistrict Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the District Election Proposal costs.

7. Chief's Report

8. Firefighter's Forum

9. Future Agenda Items

10. Adjournment



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

MINUTES

May 24th, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO
And via Zoom meeting

1. Call to Order and Pledge of Allegiance – meeting called to order by President Gunderman at 4:36 pm.

Board: X Mark Gunderman X Duane Garrett X Larry Schwarz X Charles Fleece X Mike Forsythe

2. Election of Officers – The Board of Directors made the unanimous decision to keep the officer positions the same. President Gunderman made the motion for all members of the Board of Directors to keep their same officer positions, seconded by Directory Forsythe. Motion passed 5-0.
3. Review and Approval of Agenda – Secretary Schwarz made the motion to approve the agenda as presented, seconded by Treasurer Garrett. Motion passed 5-0.
4. Public Comments (3 minutes) – Dennis Feltz asked for an update regarding the proposed Gleneagle annexation to Colorado Springs. President Gunderman stated that there are no negotiations between the District and Colorado Springs concerning the proposed annexation. President Gunderman also stated that he and the Chief had a meeting with the Town of Monument to discuss any interest of the Town in annexing the area; however, no further discussions have occurred.
5. Administrative Report(s)
 - a. March Financials – presented.
Treasurer Garrett made the motion to approve the March financials with a second from Director Fleece. Motion passed 5-0.
 - b. March Regular Meeting Minutes – minutes reviewed.
 - c. April Special Meeting Minutes – minutes reviewed.
Director Forsythe made the motion to approve the March Regular Meeting Minutes and the April Special Meeting Minutes, with a second from Treasurer Garrett. Motion passed, 5-0.
6. Chief's Report – the Chief highlighted areas in the April report presented to the Board.
 - a. Monument Fire's first-ever youth camp starts next week. Camp teaches teens about life as a firefighter. RSVP to the Chief if interested in observing.
 - b. In September, Larkspur Fire is hosting a symposium for the special district board of directors. If interested, please reply to J. Martin.
 - c. Earlier this month. Monument Fire hosted a retirement ceremony for Mike Keough. Battalion Chief Mike Dooley will also retire on June 28th with a ceremony.
 - d. 2022 audit began with a plan for presentation to the District Board at July's meeting.

- e. Monument Fire hired an entry-level firefighter to attend West Metro Fire Academy in August.
- f. Local 4319 to host annual picnic this year with more details to come.
- g. Local 4319 chose two high school students to give inaugural \$1500 scholarships in School District 38.
- h. For the month of March, Monument Fire personnel participated in 813 training hours. The Chief attended live fire training on each shift and publicly thanked Black Forest Fire Protection District for hosting the training.
- i. The Monument Fire EMS division is coordinating an MCI event leading multiple agencies for a three-day exercise in June. The Chief complimented Battalion Chief Pearson and EMS Coordinator Stephanie Soll on "leading the charge."
- j. For the month of April, Monument Fire only received four requests for mutual aid from AMR.
- k. Monument Fire Accreditation Manager Scott Ridings received First Due software training which assists with incident pre-fire planning fire inspections.
- l. Engine 514 was placed in service with the "push-in ceremony."
- m. Monument Fire Fire Technician Carlos Amaya was hired.
- n. Community chipping began and will run every weekend through October.
- o. Monument Fire is to receive a new ambulance in 2023, with another to come in 2024.
- p. Monument Fire's capital plans include remodeling of Station 2, Station 4, and Station 5 and developing a plan to build new Station 3.
- q. Monument Fire will take delivery of a Type 3 engine this year with plans to replace the ladder truck.
- r. The Chief gave a summary of Senate Bill 303 and ballot proposition HH. Both can potentially reduce District revenue, and details are unknown. Ballot proposition HH is already being challenged in court as violating the State's single-subject and clear-title rules.

7. Old Business

- a. Update on Subdistrict Dissolution Process -Legal Counsel Emily Powell advised the Board that she submitted the Petition to the District Court for an Order for an election on the Subdistrict dissolution. The hearing is set for June 23rd. Attorney Dino Ross will represent the District. Notice of the Court hearing will be published in the newspaper. The District and Subdistrict will need to plan for the upcoming election. Emily Powell clarified that the dissolution election needs to pass before she can draft a preinclusion agreement with Monument Fire; however, once drafted, that agreement will require Monument Fire to assume liability for the District's volunteer firefighter pension fund.

8. New Business

9. Firefighter's Forum – no comments

10. Future Agenda Items

- a. 2022 Audit Presentation
- b. Approval of the 2022 Audit
- c. Review and Approve Special District Solutions proposals to assist with the District and Subdistrict 2023 elections.

11. Adjournment – Treasurer Garrett made the motion to adjourn with a second from Director Fleece. Motion passed 5-0, and the meeting was adjourned at 5:30 pm.



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

MINUTES

July 26, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

1. Call to Order and Pledge of Allegiance

Donald Wescott Fire Protection District ("District") Board: X Mark Gunderman X Duane Garrett X Larry Schwarz (arrived at 4:40 pm) Absent Charles Fleece
X Mike Forsythe.

Donald Wescott Fire Protection District Northern Subdistrict ("Subdistrict") Board: X Mark Gunderman X Duane Garrett X Larry Schwarz (arrived at 4:40 pm) Absent Charles Fleece
X Mike Forsythe.

President Gunderman made a motion on behalf of both Boards to excuse Director Fleece from the meeting, with a second from Director Forsythe, 4-0.

2. Review and Approval of Agenda – President Gunderman made the motion on behalf of both Boards to approve the agenda as presented, seconded by Treasurer Garrett, 4-0.

3. Public Comments (3 minutes) - none

4. Administrative Report(s)-For both districts

a. May and June Financials – Director Garrett made the motion to approve the May and June District financials with a second from President Gunderman, 3-0.

b. May Minutes – President Gunderman made the motion to approve the minutes of the District for May 24, 2023, with a second from Director Forsythe, 3-0.

5. Old Business

a. Update on Subdistrict dissolution process – Presented by Emily Powell, attorney.

6. New Business

a. Presentation on the District's 2022 Audit– Presentation by Shani Cottrell, Erickson, Brown & Kloster, LLC.

There were no concerns identified by the audit. Per Shani, "the execution of the IGA was run smoothly."

DISTRICT MOTION: to approve the audit of the District's financial statements, year-ended dated December 31, 2022 (2022 Audit), and authorize it to be filed with the Colorado State Auditor. President Gunderman made the motion to approve the District's 2022 Audit and authorize it to be filed with the Colorado State of Auditor with a second from Treasurer Garrett, 4-0.

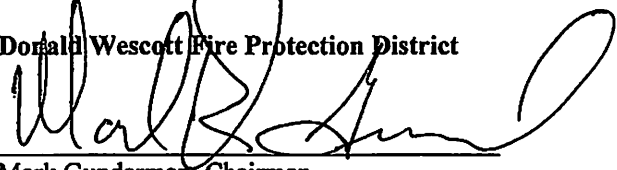
- b. District Resolution Calling for a Coordinated Election on November 7, 2023 (Resolution 2023-06).
DISTRICT MOTION: to approve the Resolution Calling for a Coordinated Election.
President Gunderman made the motion to approve the Resolution calling for a coordinated election on November 7, 2023, with a second from Treasurer Garrett, 4-0.
 - c. District and Subdistrict Joint Resolution of Advocacy (Resolution 2023-07).
DISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the Subdistrict. President Gunderman made the motion to approve the Joint Resolution of Advocacy on behalf of the District and the Subdistrict with a second from Director Forsythe, 4-0.
 - d. District and Subdistrict Joint Factual Summary.
DISTRICT MOTION: to approve the Joint Factual Summary on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Factual Summary on behalf of the Subdistrict. Treasurer Garrett made the motion to approve the Joint factual Summary on behalf of the District and Subdistrict with the amended changes, seconded by President Gunderman, 4-0.
 - e. District and Subdistrict 2023 Election Proposals from Special District Solutions. Amount total between \$3000-\$6000 per District/Subdistrict.
DISTRICT MOTION: to approve the 2023 District Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the Subdistrict Election Proposal costs. Director Forsythe made the motion to approve the proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the Subdistrict Election proposal costs with a second from President Gunderman, 4-0.

SUBDISTRICT MOTION: to approve the 2023 Subdistrict Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the District Election Proposal costs. Director Forsythe made the motion to approve the 2023 Subdistrict Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the District Election Proposal costs with a second from President Gunderman, 4-0.
7. Chief's Report (The Chief highlighted areas in the June Report, which was presented to the Board).
- a. The District received good reviews on the first youth camp hosted in June.
 - b. Rhode and Associates completed the last pre-fire wildland plan.
 - c. Mike Dooley retired as Battalion Chief from Monument Fire District.
 - d. Staff working on self-assessment questions for accreditation.
 - e. The District received good media coverage for the Type 6 Strike Team.
 - f. 746 training hours completed for the month of June.
 - g. The Mass Casualty Incident training was a big success.
 - h. The District offers community chipping each weekend.
 - i. The Type 3 engine construction is to be delivered in December of 2023.
 - j. Ladder 535 is receiving a new transmission.
 - k. Fire Station 2 will be remodeled in 2024-2025.
 - l. Finalizing purchase of land for the new Fire Station 3.
 - m. Fire Station 5 remodel is a priority.
 - n. Fire Station 4 remodel is more intensive, and the cost will increase due to the cost of adding sprinklers.
8. Firefighter's Forum – no comments.
9. Future Agenda Items -none noted.
10. Adjournment- President Gunderman made the motion on behalf of both Boards to adjourn with a second from Director Forsythe, 4-0, 5:52 pm.

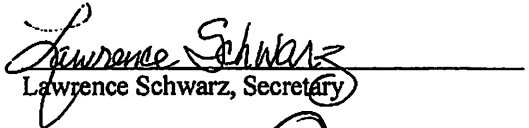
APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Sub-district, are a true and accurate record of the meeting held on the date stated above.

Donald Wescott Fire Protection District

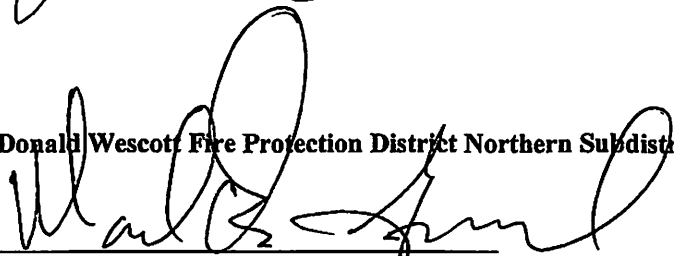


Mark Gunderman, Chairman

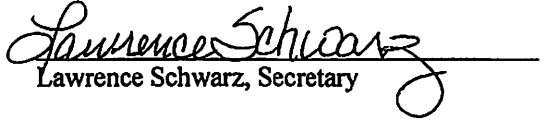


Lawrence Schwarz, Secretary

Donald Wescott Fire Protection District Northern Subdistrict



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

AGENDA

September 27, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

Join Zoom Meeting
<https://us02web.zoom.us/j/82624841521?pwd=Z3pYSlpCcWlmMTJLTXgwUkxCVlVPdz09>
Meeting ID: 826 2484 1521
Passcode: 496870

*The agenda is preliminary and subject to change by a majority vote of the Board at the meeting.
Individuals requiring special accommodation to attend and participate in the meeting should please advise the Fire Chief at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.*

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Administrative Report(s)

- a. July Minutes
- b. July Financials
- c. August Financials

5. Old Business

- a. Update on Subdistrict Dissolution Process

6. New Business

- a. 2024 Budget Presentation #1

7. Chief's Report

8. Firefighter's Forum

9. Future Agenda Items

10. Adjournment



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

MINUTES

July 26, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

1. Call to Order and Pledge of Allegiance

Donald Wescott Fire Protection District ("District") Board: X Mark Gunderman X Duane Garrett X Larry Schwarz (arrived at 4:40 pm) Absent Charles Fleece
X Mike Forsythe.

Donald Wescott Fire Protection District Northern Subdistrict ("Subdistrict") Board: X Mark Gunderman X Duane Garrett X Larry Schwarz (arrived at 4:40 pm) Absent Charles Fleece
X Mike Forsythe.

President Gunderman made a motion on behalf of both Boards to excuse Director Fleece from the meeting, with a second from Director Forsythe, 4-0.

2. Review and Approval of Agenda – President Gunderman made the motion on behalf of both Boards to approve the agenda as presented, seconded by Treasurer Garrett, 4-0.

3. Public Comments (3 minutes) - none

4. Administrative Report(s)-For both districts

a. May and June Financials – Director Garrett made the motion to approve the May and June District financials with a second from President Gunderman, 3-0.

b. May Minutes – President Gunderman made the motion to approve the minutes of the District for May 24, 2023, with a second from Director Forsythe, 3-0.

5. Old Business

a. Update on Subdistrict dissolution process – Presented by Emily Powell, attorney.

6. New Business

a. Presentation on the District's 2022 Audit– Presentation by Shani Cottrell, Erickson, Brown & Kloster, LLC.

There were no concerns identified by the audit. Per Shani, "the execution of the IGA was run smoothly."

DISTRICT MOTION: to approve the audit of the District's financial statements, year-end dated December 31, 2022 (2022 Audit), and authorize it to be filed with the Colorado State Auditor. President Gunderman made the motion to approve the District's 2022 Audit and authorize it to be filed with the Colorado State of Auditor with a second from Treasurer Garrett, 4-0.

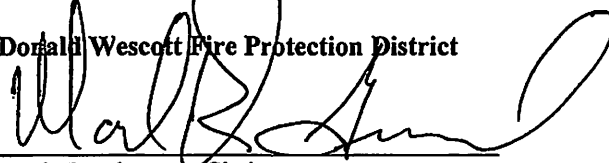
- b. District Resolution Calling for a Coordinated Election on November 7, 2023 (Resolution 2023-06).
DISTRICT MOTION: to approve the Resolution Calling for a Coordinated Election.
President Gunderman made the motion to approve the Resolution calling for a coordinated election on November 7, 2023, with a second from Treasurer Garrett, 4-0.
 - c. District and Subdistrict Joint Resolution of Advocacy (Resolution 2023-07).
DISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Resolution of Advocacy on behalf of the Subdistrict. President Gunderman made the motion to approve the Joint Resolution of Advocacy on behalf of the District and the Subdistrict with a second from Director Forsythe, 4-0.
 - d. District and Subdistrict Joint Factual Summary.
DISTRICT MOTION: to approve the Joint Factual Summary on behalf of the District.
SUBDISTRICT MOTION: to approve the Joint Factual Summary on behalf of the Subdistrict. Treasurer Garrett made the motion to approve the Joint factual Summary on behalf of the District and Subdistrict with the amended changes, seconded by President Gunderman, 4-0.
 - e. District and Subdistrict 2023 Election Proposals from Special District Solutions. Amount total between \$3000-\$6000 per District/Subdistrict.
DISTRICT MOTION: to approve the 2023 District Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the Subdistrict Election Proposal costs. Director Forsythe made the motion to approve the proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the Subdistrict Election proposal costs with a second from President Gunderman, 4-0.

SUBDISTRICT MOTION: to approve the 2023 Subdistrict Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the District Election Proposal costs. Director Forsythe made the motion to approve the 2023 Subdistrict Election Proposal from Special District Solutions not to exceed a total of \$12,000 when combined with the District Election Proposal costs with a second from President Gunderman, 4-0.
7. Chief's Report (The Chief highlighted areas in the June Report, which was presented to the Board).
- a. The District received good reviews on the first youth camp hosted in June.
 - b. Rhode and Associates completed the last pre-fire wildland plan.
 - c. Mike Dooley retired as Battalion Chief from Monument Fire District.
 - d. Staff working on self-assessment questions for accreditation.
 - e. The District received good media coverage for the Type 6 Strike Team.
 - f. 746 training hours completed for the month of June.
 - g. The Mass Casualty Incident training was a big success.
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 - i. The Type 3 engine construction is to be delivered in December of 2023.
 - j. Ladder 535 is receiving a new transmission.
 - k. Fire Station 2 will be remodeled in 2024-2025.
 - l. Finalizing purchase of land for the new Fire Station 3.
 - m. Fire Station 5 remodel is a priority.
 - n. Fire Station 4 remodel is more intensive, and the cost will increase due to the cost of adding sprinklers.
8. Firefighter's Forum – no comments.
9. Future Agenda Items -none noted.
10. Adjournment- President Gunderman made the motion on behalf of both Boards to adjourn with a second from Director Forsythe, 4-0, 5:52 pm.

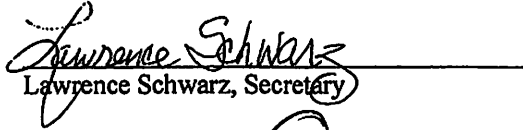
APPROVAL

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Donald Wescott Fire Protection District

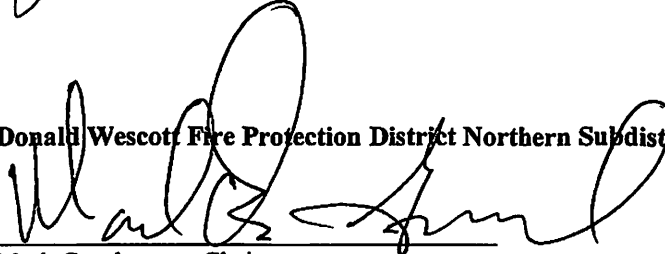


Mark Gunderman, Chairman



Lawrence Schwarz, Secretary

Donald Wescott Fire Protection District Northern Subdistrict



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Donald Wescott Fire Protection District Northern Subdistrict
Board of Directors Meeting**

MINUTES

October 11, 2023, at 4:30 pm
Location: Fire Station 1, 18650 Hwy 105, Monument, CO

1. Call to Order and Pledge of Allegiance

Donald Wescott Fire Protection District ("District") Board: X Mark Gunderman
X Duane Garrett X Larry Schwarz X Charles Fleece Absent Mike Forsythe

Donald Wescott Fire Protection District Northern Subdistrict ("Subdistrict") Board: X Mark Gunderman
X Duane Garrett X Larry Schwarz X Charles Fleece Absent Mike Forsythe

President Gunderman made a motion on behalf of both Boards to excuse the absence of Director Forsythe, with a second from Director Fleece, motion passed 4-0.

2. Review and Approval of Agenda – Director Fleece made the motion on behalf of both Boards to approve the agenda as presented, seconded by Treasurer Garrett, motion passed 4-0.

3. Public Comments (3 minutes) – none

4. Administrative Report(s)

- a. July Minutes – Secretary Schwarz made the motion to approve the July minutes as presented, seconded by Treasurer Garrett, motion passed 3-0.
- b. July Financials – Treasurer Garrett made the motion to approve the July Financials as presented, seconded by Director Fleece, motion passed 4-0.
- c. August Financials – Director Fleece made the motion to approve the August Financials as presented, seconded by Treasurer Garrett, motion passed 4-0.

5. Old Business

- a. Update on Subdistrict Dissolution Process. Attorney Michelle Ferguson said there is not much to report until the results of the Nov. 7th election on the Subdistrict's dissolution and District's mill levy increase are known.

6. New Business

- a. 2024 Budget Presentation #1 presented by Chief Kovacs. The Chief explained the budget preparation schedule for the year. He reviewed the strategic plan which matches the budget and all objectives that have been met. He discussed the anticipated future economic situation with Proposition HH should the measure pass. He reviewed the tax revenue for both the District and Subdistrict should District's ballot issue 6A pass or fail. The Chief highlighted areas of the Tri-Lakes Monument Fire Protection District 2024 budget and needs. He provided a

summary of current and future capital projects. He provided a brief overview of a new program to start in 2024 called "Community Paramedicine." In addition, 2024 wages and benefits were explained for employees under Tri-Lakes Monument Fire Protection District.

7. Chief's Report (See the attached written Chief's Report). Report Summarized by Division Chief Bradley.
 - a. The Chief continues to attend local, regional and national level meetings.
 - b. Firefighter paramedic Taylor Neill accepted a job with Grand Junction Fire Department. He will be missed and eligible for rehire should he decide to return.
 - c. Local 4319 contributed \$10,000 toward the District's ballot issue and have been busy educating the public.
 - d. Last weekend, Station 4 hosted an "Open House" for the public.
 - e. October 14th is the annual pumpkin giveaway from 11-1400. Canned food donations will help support Tri-Lakes Cares.
 - f. Local 4319 raised \$8,495 for the MDA Fill the Boot event. Great Job Lt. Bodinsky.
 - g. Tri-Lakes Monument Fire Protection District reached an agreement with Pike National Forest to provide automatic aid response.
 - h. The crews participated in a total of 975 training hours for August.
 - i. There has been an increase in EMS call volume monthly and the crews are not assisting Colorado Springs or AMR as often.
 - j. Chipping for homeowner associations ends this weekend. The program has been very popular.
 - k. Tri-Lakes Monument Fire Protection District is working on self-assessments for accreditation. Scott Ridings has draft form completed of the "Community Risk Assessment Standards of Cover." It needs one more year of data to finalize.
8. Firefighter's Forum – no comments.
9. Future Agenda Items – 2024 Budget Approval
2024 Board Schedule Approval
10. Adjournment – Secretary Schwarz made the motion to adjourn, seconded by Director Fleece, motion passed 4-0, 5:57 pm.