

MONUMENT FIRE DISTRICT

16055 Old Forest Point, Suite #102

Monument, CO 80132

(719) 484-0911

www.monumentfire.org*Proudly serving the Tri-Lakes Region*

Michael Smaldino, President

Dr. John Hildebrandt, Vice President

Jason Buckingham, Secretary

Thomas Kelly, Treasurer

Randall Estes, Director

Mark Gunderman, Director

Duane Garrett, Director

MEETING MINUTESMeeting Date/Time: February 26, 2025, 4:30 pm

LOCATION: Fire Station 1, 18650 Hwy 105, Monument

- i. **Pledge of Allegiance**
- ii. **Roll Call** – Present: Smaldino, Hildebrandt, Buckingham, Kelly, Garrett, Gunderman
Excused: Estes
- iii. **Approval of Agenda.** Kelly made the motion to approve the agenda with a second from Buckingham. The motion passed 6-0.
- iv. **Approval of Minutes**
 - i. Minutes – January 22, 2025. Garrett made the motion to approve the minutes with a second from Kelly. The motion passed 6-0.
- v. **Financial Report**
 - i. Financial Report – January 2025. Garrett made the motion to approve the financial report with a second from Kelly. The motion passed 6-0.
- vi. **Items not on the agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit.)
- vii. **Old Business**
 - i. Training Center Update presented by DV Bumgarner.
 - ii. Fire Station 3 Update. Presentation by OZ Architecture.
 - iii. Fire Station 6 Land Purchase Update presented by DV Bumgarner.
 - iv. Mitchell Avenue Property. See Resolution under New Business.
 - v. Fire Station 2 Update. The station will need a new roof, and the cost will be provided once received.
- viii. **Public Hearing**
PUBLIC HEARING—This is a public hearing on the petition for the inclusion of real property into the district pursuant to the notice published on February 5, 2025.

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MOTION: to open the public hearing provided by Buckingham with a second from Kelly. The motion passed 6-0, 6 ayes

No one signed up to speak in favor or against it.

MOTION: Close the hearing provided by Buckingham with a second from Kelly. The motion passed 6-0, 6 ayes.

ix. New Business

- i. Chief's Coin Recognition – Jenna Honeycutt.
- ii. Introduction of the district's part-time bookkeeper, Jenny Bilbrey.
- iii. **Resolution 2025-03. Granting a petition for the inclusion of real property within the district.**

MOTION TO APPROVE RESOLUTION 2025-03, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT DBA MONUMENT FIRE DISTRICT, COLORADO, GRANTING A PETITION FOR INCLUSION OF REAL PROPERTY WITHIN THE DISTRICT AS DESCRIBED IN THE PETITION ATTACHED AS EXHIBIT A TO THE RESOLUTION (KNOWN AS JAROSZ PROPERTY). (Roll Call Vote). Buckingham made the motion to approve Resolution 2025-03 with a second from Kelly. The motion passed with a roll call vote – aye 6; nay 0.

- iv. **Resolution 2025-04. Approving the 2025 Monument Fire District Community Risk Assessment (CRA) and Standards of Cover (SOC).**

MOTION TO APPROVE THE 2025 MONUMENT FIRE DISTRICT COMMUNITY RISK ASSESSMENT AND STANDARDS OF COVER. Gunderman made the motion to approve Resolution 2025-04 with a second from Kelly. The motion passed 6-0, 6 ayes.

- v. Fire Station 4 – North Side Remodel Completion.

MOTION: TO AWARD THE FIRE STATION 4 NORTHSIDE REMODEL COMPLETION TO FLINTCO, NOT TO EXCEED \$157,067. Buckingham made the motion to award Fire Station 4 northside remodel completion to Flintco, not to exceed \$157,067, with a second from Kelly. The motion passed 6-0, 6 ayes.

- vi. Mitchell Property Remodel Project.

- vii. **MOTION TO AWARD THE MITCHELL PROPERTY REMODEL PROJECT CONTRACT TO FLINTCO, NOT TO EXCEED THE BUDGETED AMOUNT OF \$500,000.** (Roll Call Vote) Gunderman made the motion to award the Mitchell

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property remodel project contract to Flintco, not to exceed the budgeted amount of \$500,000 with a second from Kelly. The motion passed 6-0 with a roll call vote- Aye 6,0 nay.

- viii. Board of Director/Administrative Staff Strategic Workshop. The Chief asked the directors to send him dates of availability in March.

x. Chief's Report

- i. January Chief's Report. The Chief summarized his report to the Board of Directors.

xi. Future Agenda Items

- i. Station 3 financing
- ii. Station 3 land purchase
- iii. Sale of 1855 Woodmoor Drive, the existing Station 3.

The open meeting closed at 6:10 pm.

xii. Executive Session – Fire Chief Contract.

- i. Pursuant to §24-6-402(4)(f), C.R.S., Personnel matters, with the consent of Andy Kovacs, the subject of the executive session.

MOTION TO ENTER EXECUTIVE SESSION TO §24-6-402(4)(f), C.R.S., FOR DISCUSSION OF A PERSONNEL MATTER INVOLVING THE FIRE CHIEF (2/3 affirmative vote by roll call required). Buckingham motioned to enter the executive session with a second from Kelly. The motion passed with a roll call- Aye 6; nay 0. Chief Kovacs was in attendance with all 6 Board of Directors.

MOTION TO CLOSE THE EXECUTIVE SESSION AND RETURN TO OPEN MEETING. Gunderman made the motion to close the executive session and return to an open meeting with a second from Buckingham. The motion passed 6-0, 6:58 pm.

- xiii. **Adjournment.** Kelly provided motion to adjourn with a second from Buckingham. The motion passed 6-0, 7 pm.