



**Donald Wescott Fire Protection District
Board of Directors Meeting
January 18, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-488-8680 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-9128, Meeting code is: 817 1781 4745, Password 526412 in light of the desire to minimize exposure for our emergency responders this will be a call-in meeting only.

AGENDA

1. Call to Order and Pledge of Allegiance
 1. Board: ___Joyce Hartung ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___Charles Fleece
2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. Administrative Report
 1. November Financials
 2. December Financials
 3. November Meeting Minutes
 4. December Meeting Minutes
5. Chief's Report
 1. November Activity Report
 2. December Activity Report
6. Old Business
7. New Business
 1. 2022 Election Resolution
 2. 2022 Board of Directors Meeting Schedule Resolution
8. Firefighter's Forum
9. Public Comments (3 minutes)
10. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
January 18, 2022**

1. Call to Order

Called to Order at 4:00 p.m.

Board Attendance: in person - Mark Gunderman, Charles Fleece, Larry Schwarz, via Zoom: Duane Garrett

Board Absences: none

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Mary Gunderman, Mike Badger

Chairman Gunderman reported that Joyce Hartung has submitted her resignation to the Board. It was the consensus of the Board to leave the seat vacant since that position is up for election in May 2022.

2. Review and Approval of Agenda

- Director Fleece made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- Mary Gunderman thanked the Board on behalf of Paradise Villas for the District's exquisite response time and taking care of Paradise Villas.

4. Administrative

- The November & December financials were presented for the Board's review and approval. Director Garrett made a motion to approve the November & December financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the November & December financials as presented.
 - Director Schwarz had questions regarding the 590.3 Wildland expenses line item
 - Administrative Assistant Popovich informed the Board that any expenses incurred while on wildland assignment, including but not limited to hotels, food, and fuel, are kept in that line item. However these items are 100% reimbursed and after the auditor makes its yearly adjustment, that number goes back down to zero as it's deducted from the overall Wildland Reimbursement in income.
 - Director Garrett asked if the District's SCBAs have been purchased yet.
 - Chief Bradley confirmed they have been ordered, but unfortunately the order delivery date won't be until March 2022
 - The November & December Regular Board Meeting Minutes were presented for the Board's review and approval. Director Schwarz made a motion to approve the November & December Regular Board Meeting Minutes as presented, with a second by Director Fleece. The Board unanimously voted to approve the November & December Regular Board Meeting Minutes as presented.
- 5. Chief's Report**
- Monthly Activity Report
 - November & December 2020 calls: 163
 - November & December 2021 calls: 191, increase of 18%, EMS being 45% of the calls.

- The District responded to a vehicle fire and outside vegetation fire, both located on I-25. Both Tri-Lakes FPD and Wescott FPD worked together seamlessly and kept the fire to a couple of acres with the assistance of a few additional mutual aid departments.
 - There was zero fire loss in the District for the months of November and December.
 - Santa Patrol was a success, District personnel helped Santa spread Christmas cheer throughout the District.
 - District personnel participated in a total of 5,276 training hours in 2021.
 - The District utilized live fire training in Franktown last month as well as auto-extrication, and monthly EMS training.
 - AMR Situation: Both Boards received a memo a couple weeks ago regarding a reduction of AMR services. They are struggling with recruitment and retention. This is a National problem with AMR. Tri-Lakes Monument FPD's second ambulance is now positioned in Station 4. Tri-Lakes Monument FPD does have a verbal agreement with surrounding fire departments for mutual support. Tri-Lakes Monument FPD's has had more AMR mutual aid requests in the first 18 days of this month than it did in all of 2021. If another ambulance is needed to be in service during peak hours, Tri-Lakes Monument FPD has 2 admin staff personnel that are also paramedics and could staff a third ambulance if needed.
 - Director Schwarz asked what happens if both ambulances get called for mutual aid.
 - Operations Chief Bradley explained that protocols were just updated to provide that a mutual aid call will only be accepted if both ambulances are in District in quarters. The Battalion Chiefs on duty have the authority to deny a mutual aid request. Tri-Lakes Monument FPD also has a paramedic on most of its engines.
- Unification Process: The District's auditor will be performing the fieldwork for the audit in May, so it will be later in the year than it has been in the past. The District will also be utilizing the same auditor as Tri-Lakes Monument FPD. Chief Bradley started blending the crews on January 11th. Shannon Balvanz is orienting with the on-duty Battalion Chief for about a month and then he is going to fill some shifts on the Engine. Charles Ragland is orienting over on Ambulance 1 in Monument and learning all of the billing and equipment. Eric Bogenrief is orienting as a Battalion Chief at Station 3 on the Engine, and Justin Myers is working as the Engineer at Station 2 along with the small tender to cross train on apparatus. The District has seen some financial savings already with this process. Chief Staff are moving and shifting people because there are a few extra people. Also, by combining the staff, the staffing software savings for the District \$3,000.00. Chief Staff are working on cost savings for Target Solutions, resource sharing, and repurposing laptops to connect the District to the Tri-Lakes Monument FPD system.
- COVID: Director Schwarz asked how is COVID hitting the District's employees and staffing.
 - Operations Chief Bradley stated that it has gone in waves just like it has across the country. The District has had to do force backs in prior months and hopefully will continue going in that direction.
- Marshall Fire: Chief Staff reported that the topography of that fire was flatland and the fuels were grasses. That fire was exclusively wind driven at 100+ miles an hour. Tomorrow night at the Lutheran Church, the District and Tri-Lakes Monument FPD will be addressing some concerns from citizens as far as wildfire mitigation.
 - Chief Baumgartner will visit properties and make any recommendations for inefficiencies around a home. There has also been a huge increase of HOAs trying to get on the schedule to use the chipper.
 - Chief Staff have contacted the consultant and will be purchasing 4 sets of pre-fire plans for each area of the District, starting with: 4th Lakes, Red Rocks Ranch, and Woodmoor. Chief Staff anticipate about a dozen will be required to cover the District and are relatively expensive, so they will be added as funds allow. They are for first arriving officers to assist in the decision making when a fire

starts. Chief Ridings is putting together the accreditation materials, and the second step is putting together the community risk assessment and that is a significant risk in the District's area.

6. Old Business

- Chairman Gunderman, Attorney Powell, Fire Chief Kovacs, and Tri-Lakes Monument FPD's attorney, Maureen Juran, had a conference call and are moving forward with drafting the IGA for the provision of emergency services, which is also being called the full-services IGA. Attorney Powell will be reviewing the first draft of the IGA next week.

7. New Business

- Resolution Calling for May 2022 Election
 - For the District Board, there will be two seats up for election in 2022. The District will have a polling place election and Fire Chief Kovacs will be the DEO. The self-nomination and acceptance forms are due by the end of February.
 - Director Garrett made a motion to appoint Chief Kovacs as the DEO for the upcoming polling place Board election in May 2022 and to approve the Resolution Calling for May 2022 Election, with a second by Director Schwarz. The Board unanimously approved the motion and Resolution.
- 2022 Board of Directors Meeting Schedule and Notice Posting Location Resolution
 - Director Fleece made a motion to approve the Resolution establishing the 2022 Board of Directors meeting schedule and notice posting location, with a second by Director Schwarz. The Board unanimously approved the motion.

8. Firefighter's Forum

- None

9. Public Comment

- None

11. Adjournment

Director Fleece made a motion to adjourn the meeting, with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 4:57 pm.


Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL


The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary


Charles Fleece, Director



**Donald Wescott Fire Protection District
Board of Directors Meeting
February 15, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-488-8680 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-9128, Meeting code is: 817 1781 4745, Password 526412 in light of the desire to minimize exposure for our emergency responders this will be a call-in meeting only.

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 1. January Financials
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5. Chief's Report
 1. January Activity Report
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7. New Business
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9. Public Comments (3 minutes)
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**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
February 15, 2022**

1. Call to Order

Called to Order at 4:00 p.m.

Board Attendance: in person - Mark Gunderman, Charles Fleece; via Zoom: Duane Garrett

Board Absences: Larry Schwarz

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Roger Lance, Gary Nelson with EIS

Director Fleece made a motion to excuse the absence of Director Schwarz, with a second by Director Garrett. The Board unanimously voted to excuse the absence of Director Schwarz.

2. Review and Approval of Agenda

- Director Fleece made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- None

4. Administrative

- The January financials were presented for the Board's review and approval. Director Garrett made a motion to approve the January financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the January financials as presented.
 - Chief Kovacs pointed out that line item 510.3 is over budget due to a 2021 expense for fitted gear arriving in 2022. It will be reallocated for 2021 and the Board will see the adjustment in next month's report.
 - Chief Kovacs pointed out that line item 510.8 is for the masks coming in for the new SCBA's.
 - Director Fleece asked why line item 420.4 was over budget. Administrative Assistant Popovich replied that the quote came in late December and was due in January for the entire year and that line won't change for the rest of the year.
- The January Board Meeting minutes were presented for the Board's review and approval. Director Garrett made a motion to approve the January Board Meeting minutes as presented, with a second by Director Fleece. The Board unanimously voted to approve the January Board Meeting minutes as presented.
- It was the consensus of the Board to table the December Special Board meeting minutes for further review at the February Board Meeting.

5. Chief's Report

- Chief Kovacs
 - January
 - Chief Staff conducted a Virtual Town Hall meeting, mainly in response to the Marshall Fire. We had over 120 residents in attendance. We went over what the District is doing to prevent a similar event from occurring in our District.
 - Statistics
 - 7 fire incidents

- 283 EMS incidents
 - 561 training hours completed
 - 5 fire inspections completed
- o Upcoming events
 - The May 13 Regional cancer seminar will be at the Great Wolf Lodge. It will be hosted by the Tri-Lakes Monument FPD Local Union 4319 and have national experts coming in to communicate and share best practices in the industry.
 - The Air Force Academy will be doing National Character and Leadership Symposium next week
- o Battalion Chief Mike Keough has retired and joined the military.
 - Jenaka Branden was promoted to Battalion Chief, and Keith Barker was promoted to Lieutenant.
- o Newest firefighters started at the Academy and that is going well.
- o There was a structure fire on Colonial Park Drive, with one civilian injury. Both the District and Tri-Lakes Monument FPD were a part of the call as well as multiple mutual aid responses.
- o Chief Pearson was nominated to serve on the Pikes Peak Chief Council which is a county regional committee.
- o Chief Staff has started trending Tri-Lakes Monument FPD's EMS transports. There were 169 transports in January. With the current shortfall at AMR, Tri-Lakes Monument FPD was asked to help 83 times and responded about 50% of the time to make sure that good staffing levels were maintained in the district.
- Chief Bumgarner
 - o The Community Wildfire Protection Committee is meeting next week in the Town of Monument to come up with a plan that identifies specific wildland fire risks facing communities and neighborhoods and provides prioritized recommendations to reduce those risks.
 - o The hope is to write up a plan and submit for a grant. The grant money would be used to contract out to an agency that can help implement the plan. This would better our community and keep them safe.
- Chief Ridings
 - o Chief Staff are working diligently on a response zone map and pending future fire stations. Currently the fire station locations are meeting response times.
- Logistics
 - o Tri-Lakes Monument FPD's new ambulance has arrived. It is currently getting certified through the county. Tri-Lakes Monument FPD is receiving the equipment and would like to have it in service in the next few weeks.
 - o Tri-Lakes Monument FPD's tower truck has come back from having repairs and maintenance done.
 - o Tri-Lakes Monument FPD ordered new truck with a lead time of 18-22 months out, replacing the tower, at \$1.6 million
 - o Tri-Lakes Monument FPD's Type 3 wildland engine will come in the fall of 2022.
 - o Tri-Lakes Monument FPD's Station 1 remodel is almost finished. Tri-Lakes Monument FPD received lockers for PPE and sent out bids to install privacy fencing.
 - o Tri-Lakes Monument FPD's Station 2 is awaiting door parts.
 - o Tri-Lakes Monument FPD's Station 3 heater went out and has been repaired.

- Tri-Lakes Monument FPD's Station 4, Donald Wescott FPD's Station 1, experienced catastrophic failure of the door and are responding out of the other bays, no one was injured. Roof is still waiting for materials.
- The Donald Wescott FPD SCBA's arrived early and they are being placed in service.
- All staff completed annual ice rescue training. Chairman Gunderman took part in watching training. Chief Kovacs made a comment about the 2022 Tri-Lakes Monument FPD budget potentially accommodating a boat in the event of needing to get out on the multiple lakes in the area.
- Training hours for the month were 561.
- Chief Bradley
 - Stated that the call volume has caused Chief Staff to look at how we are handling our orientation schedule with the goal of finishing the orientation sooner. The line staff is working together which is allowing us to speed up the orientation schedule.
 - EMS response outside of Colorado Springs due to Mutual aid requests are significantly high. So Staff are looking at ways to provide additional ambulance response. We need an extra ambulance in the rotation and we are working on a solution for next month. The call volume is up about 16% not including the Colorado Springs calls. Station 5 will be opening sooner than May 19th and hopefully our ambulance solution will put an ambulance at that station.
 - Director Fleece asked when did the significant increase start?
 - Chief Bradley responded that an increase was noticed in November, December saw a big bump, and January was out of the park.
 - The next step in integrating the personnel is to go over permanent assignments once orientation is done.
 - Chief Kovacs is meeting with every employee one on one to make sure their needs are being met and to get to know the district staff personally and professionally.
 - Chairman Gunderman noted that District and Tri-Lakes Monument FPD employees are swapping apparel to make sure they are a mix, like swapping baseball caps.
- Unification
 - Full services IGA: Maureen Juran, Emily Powell, Chief Kovacs, and Chairman Gunderman are working through drafts of the full services IGA. Good news is that agreement on legal terms appears close. Both Boards will have a draft to review before their March meetings. This keeps the districts right on track for their goal of finalizing the full services IGA in May or June.

6. Old Business

- Director Garrett asked, without too much detail, has there been any interest from the community in the two open positions on the Board?
 - DEO Kovacs stated that so far, the district has received two Self-Nomination Forms for the two open seats. Deadline to submit is February 25th with a write in candidate deadline on February 28th. If no one else submits, then the district can cancel the election.

7. New Business

- SAFE Report
 - Chief Kovacs reported that the SAFE Report is a report that Tri-Lakes FPD uses. The report captures the particulars of high consequence calls, EMS events, structure fires, etc. The purpose of the form is to identify potential issues before they become problems.
 - Director Garrett asked if Tri-Lakes Monument FPD does trend analysis for reoccurring items?

- Chief Bradley responded that they do, but a lot of times it is things that Tri-Lakes Monument FPD is already aware of and working on. This ties into the Accreditation 3–5-year process that Chief Ridings is working on.

8. Firefighter's Forum

- None

9. Public Comment

- Gary Nelson: Reported that in regard to unification, his team of community volunteers served over 50 sandwiches at the Colonial Park fire, and the firefighters' suits had different patches but it was one team that came together.

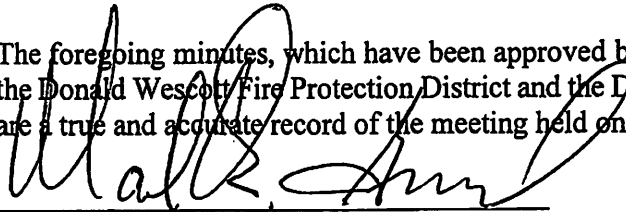
10. Adjournment

Director Garrett made a motion to adjourn the meeting, with a second by Director Fleece. The Board voted unanimously to adjourn the meeting at 4:58 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

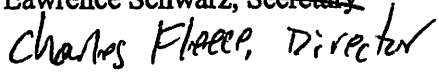
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Mark Gunderman, Chairman



~~Lawrence Schwarz, Secretary~~


Charles Fleece, Director



Donald Wescott Fire Protection District
Board of Directors Meeting
March 15th, 2022 at 4:00 pm

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-488-8680 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 812 9259 5026, Password 686792 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

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 1. Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece
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5. Chief's Report
 1. February Activity Report
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7. New Business
8. Firefighter's Forum
9. Public Comments (3 minutes)
10. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 15, 2022**

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: in person - Mark Gunderman, Duane Garrett, Charles Fleece; via zoom Larry Schwarz

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Joe & Mary Gunderman, Battalion Chief Pearson, Driver Lucas Owens, Lieutenant Curt Leonhardt

2. Review and Approval of Agenda

- Director Garrett made a motion to approve the agenda as presented, with a second by Director Fleece. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- None

4. Administrative

- The February financials were presented for the Board's review and approval. Director Garrett made a motion to approve the February financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the February financials as presented.
 - Director Fleece asked about budget line 540.4. Chief Kovacs said there were expenses associated with converting all staff emails and computers to like devices to ensure efficient communication, so they are keeping an eye on that budget line.
 - President Gunderman would like clarification on the Covid Salaries line. Administrative Assistant Popovich clarified that if someone tests positive for Covid, they still receive their salary and it is recorded under the Covid Salaries line, as well as when a firefighter backfills for that position that is out with Covid. Occasionally the State releases reimbursement funds for Covid expenses, and the District has received 3 of 4 state reimbursements so far. These expenses are kept separate in case another opportunity comes for more reimbursement.
- The February Board Meeting minutes were presented for the Board's review and approval. Director Fleece made a motion to approve the February Board Meeting minutes as presented, with a second by Director Garrett. The Board unanimously voted to approve the February Board Meeting minutes as presented.
- The December Special Board Meeting minutes were presented for the Board's review and approval. Director Fleece made a motion to approve the December Special Board Meeting minutes as presented, with a second by Director Garrett. The Board unanimously voted to approve the December Special Board Meeting minutes as presented.

5. Chief's Report

- Chief Kovacs
 - February
 - Internal staff educational survey
 - 26% High School Diploma
 - 20% Associates Degree
 - 44% Bachelor's Degree

- 10% Master's Degree
 - Each TLMFPD employee can receive up to \$1,500.00 in assistance towards more education; upon transfer of employment to TLMFPD as part of the unification process, the District's employees will become eligible for this benefit as well.
 - Chief Kovacs attended the Tri-Lakes State of the Region.
 - TLMFPD completed the first audit for the Colorado EMS Supplement to get refunded from Medicaid roughly \$ 250,000 in revenue.
 - Chief Bumgarner and Chief Kovacs met with Matt Dunston to discuss opportunities for TLMFPD to purchase land around Hwy 105 and 83 for a potential fire station move. Pending completion of the unification process, staff are also looking at more land to move Station 3, because Station 3 and Station 1 are so close together. Another possibility is to make a training center or administrative office out of the current station 3.
 - Statistics
 - 7 fire incidents
 - o Detached garage, complete loss in the District
 - 206 EMS incidents
 - 423 training hours completed
 - 4 fire inspections completed
 - Chief Kovacs is happy to report that transports have gone down. Calls are still high but not as bad as January. TLMFPD only accepted about 50% of calls into the City of Colorado Springs.
 - Executive Staff attended the Air Force National Character & Leadership Symposium
 - o Upcoming events
 - The May 13 Regional cancer seminar will be at the Great Wolf Lodge. It will be hosted by the Tri-Lakes Monument FPD Local Union 4319 and have national experts coming in to communicate and share best practices in the industry.
- IGA for the Provision of Emergency Services ("full services IGA"): Maureen Juran, Emily Powell, Chief Kovacs, and President Gunderman are working through drafts of the full services IGA. Good news is that agreement on legal terms appears close. Both Boards will have a draft to review before their March meetings. This keeps the Districts right on track for their goal of finalizing the full services IGA in May or June.
- Chief Bumgarner
 - o Continuing to meet with Town of Monument to develop the joint CWPP (Community Wildfire Protection Plan).
 - o Performed an on-site assessment of a Town of Monument open space area to consider mitigation in the spring of 2022.
 - o Completed the financing for the TLMFPD truck purchase.
 - o Completed the purchase of the TLMFPD squad.
 - o Continuing to work on IT programs/integration with both Districts.
 - Implementing the software budgeted for 2022 to include First Arriving, First Watch, and First Due.
 - Chrome boxes were purchased for Fire Stations 4 and 5 to provide First Arriving at all stations.
 - o Switched all District employees to a Microsoft platform promoting the sharing of documents and calendars, streamlining processes.
- Chief Ridings

- o The Geographic Information System (GIS) ESRI ArcGis Pro® software has been implemented.
- o The accreditation manager will be attending the Center for Public Safety Excellence 2022 Excellence Conference later this month. The conference description is: "The CPSE Excellence Conference brings the finest minds in the fire and emergency service together for a four-day conference to advance agency accreditation, promote professional credentialing, and encourage leadership. Attendees can observe the CFAI hearings as they adjudicate agencies seeking accreditation, attend a variety of educational sessions, evaluate products and services displayed by leading companies, and attend multiple networking events."
- Logistics
 - o Fleet:
 - The TLMFPD Pierce mid-mount ladder truck has been ordered. ✓
 - The TLMFPD squad is in the build process. Expected to be delivered in June. ✓
 - The TLMFPD Type III engine is in the build process. Expected to be delivered in November.
 - o Facilities:
 - The RFPs for station remodels at TLMFPD Fire Stations 3, 4, and 5 are ongoing.
 - TLMFPD Fire Station 1
 - The punch list is nearing completion.
 - TLMFPD is awaiting materials for the privacy fencing around the east side patio area. Schedule to start on 3/24.
 - Landscaping for the parking lot to include pathway lighting to begin as soon as the materials arrive.
 - TLMFPD Fire Station 2
 - Awaiting parts for the garage door opener. The door is still in service.
 - TLMFPD Fire Station 3
 - Nothing to report.
 - TLMFPD Fire Station 4
 - The north apparatus door is still broken. Awaiting repair quote and timeframe for repairs.
 - TLMFPD Fire Station 5
 - Nothing to report.
- Chief Bradley
 - o Presented a plan to the Pikes Peak Fire Chief's Council proposing changes to unit and personnel identifiers in CAD to accommodate agency growth. Chief Bradley and Chief Ridings were appointed to chair a working group to continue to add details to the plan.
 - o Completed and presented a new employee annual performance evaluation program and supporting documents.
 - o Completed new SCBA rollout on District units and mask fitting for employees.
 - o Wildland group met and drafted the 2022 program plan.
 - o The shift draft picks occurred this morning and will go out shortly to the staff for regular shifts.
- Director Schwarz asked how the squad is going to be dispatched. Chief Bradley responded that it will be dispatched with an Engineer and an officer in the short-term, when staff is available. Expanded rescue equipment, extrication equipment, and wildland equipment (in the summer) will be placed on the squad, and they will go to every serious call in the districts. Chief Staff also would have the ability to take the engineer off to respond in the tender. It will take a few steps to get there but eventually Station 5 will have a Squad, tender, and the 3rd ambulance. Long-term is the squad will move to where the truck is and respond to every

call instead of the truck, which is a 1.6-million-dollar piece of apparatus. The purchase of the squad was about \$225,000 vs the \$1.6 million truck. Many fire depts across the nation operate this way.

6. Old Business- None

7. New Business

- Director Fleece made a motion to approve Resolution # 03152022_1, to Cancel the Election and a Declaration Deeming Candidates Elected to the Board of Directors, with a second by Director Garrett. The Board unanimously approved the Resolution. In May, President Gunderman will remain seated and Mike Forsythe will join the Board to fill the current vacancy.
- Director Garrett made a motion to approve Resolution # 03152022_2, to Close the Donald Wescott FPD Volunteer Pension Fund to New Members Effective March 15, 2022, with a second by Director Schwarz. The Board unanimously approved the Resolution.
- The Board and Chief Staffed discussed re-branding both districts to reflect the unification. Each district would maintain its legal name, but TLMFPD would do a DBA for purposes of operations. Staff met with a Public Relations Firm and how to come up with new vision, mission, value statement, as well as come up with an appropriate DBA name. The name change would not require any action on the part of the District, but the Board would have to agree to fund new uniforms, truck labels, etc for the District's personnel. Director Garrett would like to see some costs on rebranding.

8. Firefighter's Forum

- None

9. Public Comment

- None

Director Fleece made a motion to enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e) to receive advice of legal counsel, and to consider matters subject to negotiation and instruct negotiators, regarding the draft IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD, with a second by Director Garrett. The Board voted unanimously to enter Executive Session at 4:59 pm. Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded.

Director Schwarz made a motion to exit the Executive Session, with a second by Director Fleece. The Board voted unanimously to exit Executive Session at 5:45 pm.

10. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Fleece. The Board voted unanimously to adjourn the meeting at 5:45 pm.

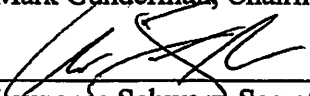
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

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Mark Gunderman, Chairman



Lawrence Schwarz, Secretary

Charlie Fleece, Director

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.



Emily Powell, Esq.

I hereby attest that the executive session, which was not recorded, was confined to topics authorized for discussion in executive session pursuant to C.R.S. 24-6-402(4)(b).



Mark Gunderman, President



**Donald Wescott Fire Protection District Board
of Directors Meeting
April 19th, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-488-8680 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance
 1. Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece
2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. Administrative Report
 1. March Meeting Minutes
 2. March Financials
5. Chief's Report
 1. March Activity Report
6. Old Business
 1. TLM Unification
7. New Business
 1. None
8. Firefighter's Forum
9. Public Comments (3 minutes)
10. Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive advice of legal counsel, regarding the utilization of Fire Station 3
11. Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e) to receive advice of legal counsel, and to consider matters subject to negotiation and instruct negotiators, regarding the draft IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD.
12. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
April 19, 2022**

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: in person - Mark Gunderman, Duane Garrett, Charles Fleece; via zoom Larry Schwarz

Executive Staff: Fire Chief Andy Kovacs

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Joe & Mary Gunderman, Roger Lance, Shaun Leonhardt, William Lowes, Charles Ragland

2. Review and Approval of Agenda

- Director Garrett made a motion to approve the agenda as amended to remove the Executive Session regarding negotiations related to Fire Station 3, with a second by Director Fleece. The Board unanimously voted to approve the agenda as amended.

3. Public Comment (3 minutes)

- Gary Nelson stated that he would like to thank the District for allowing EIS to store its vehicles at Station 3 in the past.

4. Administrative

- The March financials were presented for the Board's review and approval. Director Garrett made a motion to approve the March financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the March financials as presented.
- The March Board Meeting minutes were presented for the Board's review and approval. Director Fleece made a motion to approve the March Board Meeting minutes as presented, with a second by Director Schwarz. The Board unanimously voted to approve the March Board Meeting minutes as presented.

5. Chief's Report

- Chief Kovacs
 - o Chief Kovacs stated that staff received a nice thank you for a homeschooled tour by the A shift, Station 1 crew.
 - o Director Garrett asked how fuel mitigation was going. Chief Kovacs will prepare a report for the Board next month.
 - o Chief Kovacs stated that during the month of March:
 - Regular assignments were made for the personnel at the five stations.
 - There has been significant conversation surrounding an organizational name change for Tri-Lakes Monument FPD, to include a new Mission, Vision, and Values document reflecting the combined organization. An internal and external survey was released to gather feedback on potential name changes. Results will be forthcoming.
 - Three candidates have been given conditional offers of employment for one firefighter vacancy. Candidates are currently going through the background process. The selected candidate will attend the Colorado Springs Fire Department academy this summer.
 - Statistics
 - 6 fire incidents
 - 193 EMS incidents

- 1022 training hours completed
 - 5 fire inspections completed
 - Upcoming events
 - The May 13 Regional cancer seminar will be at the Great Wolf Lodge. It will be hosted by the Tri-Lakes Monument FPD Local Union 4319 and have national experts coming in to communicate and share best practices in the industry.
 - The District family picnic is scheduled for Saturday, June 25, at Dirty Woman Park, Monument. Games, a bounce house and slide, food, and drink will be provided.
 - The SDA is hosting its annual regional workshop on June 20th in Fountain, CO. Directors who would like to attend should please let staff know ahead of time.
 - New and re-elected Directors will need to schedule a time after May 3 and before the May Board meetings to be sworn in.
- Chief Bradley
 - Chief Bradley chaired the Pikes Peak Fire Chief's Council working group to develop details for proposed changes to the unit and personnel identifiers in CAD to accommodate agency growth. The first meeting selected a naming framework and began mapping proposed changes.
 - An ESA grant was awarded \$4500 to Tri-Lakes Monument FPD to purchase three pediatric restraint devices for the ambulances. The devices were researched and recommended by Firefighter/Paramedics Norman and Boyce.
 - the District also secured an SDA grant for \$7,000.00 to help offset the SCBA Cost. Chief Bradley thanked Stacey Popovich for applying for that.
 - The First Watch software is helping collect statistical information to help improve service delivery.
 - EMS call volume is up 23% compared to this time last year.
 - EMS revenue is up 19% compared to this time last year.
- Chief Bumgarner
 - Participated in the Town of Monument focus group to widen Jackson Creek Parkway.
 - Conducted an on-site visit for the Promontory Point mitigation project.
 - Met with the developers of several large-scale projects to be built within the District and Tri-Lakes Monument FPD over the next two years.
 - Finalized and distributed the online 2022 community chipping calendar.
 - Director Schwarz wanted to know who staffs the chipper. Chief Kovacs responded that the firefighters get paid overtime to come in and place the mulch back onto the homeowner's property, but the homeowners are in charge of bringing the slash to the road from their property. There have been discussions about making a volunteer mitigation group for 2023.
 - Director Schwarz stated he is concerned about the possibility of wildfire after the Marshal Fire, which started as a grass fire and became a wind-driven fire. The District has many grassy areas. Director Schwartz asked whether the District has looked into brush hogs and lawn mowers to create fuel breaks. Chief Kovacs is in conversation with Town of Monument to create a Wildfire Protection Plan through a grant, inclusive of both the District and Tri-Lakes Monument Fire Protection District.
 - Chief Bumgarner stated that in the beginning of May, staff will meet with the consultant team for the three fire pre-plans, and will preview the District area to do an assessment of need. The partners meeting to develop the plans are law enforcement, state patrol, Town of Monument, Town of Palmer Lake, surrounding fire departments, utilities, Office of Emergency Management, US Forest Service and dispatch.
- Chief Ridings

- The Geographic Information System (ESRI Software™) is operational. Staff are gathering information about the District. This information will be added to the Community Risk Assessment. The community risk assessment will be completed this year as part of the 2022-2026 Strategic Plan.
- Chief Ridings attended the Center for Public Safety Excellence (CPSE) annual conference in Orlando and gained vital information about the three-to-five-year first accreditation process. This included in-person classes and networking with other accredited fire departments. Through networking with the vendor ESRI, Tri-Lakes Monument FPD is part of a trial workflow their product engineers have completed but have not yet released for other users. This will assist Tri-Lakes Monument FPD in some vital portions of its Community Risk Assessment.
- **Logistics**
 - **Fleet:**
 - Fleet is beginning the process of updating the specifications of the fire engines in anticipation of future purchases.
 - The new Tri-Lakes Monument FPD ambulance was placed in service at Fire Station 4 with a push-in ceremony.
 - The Tri-Lakes Monument FPD squad is currently under construction and is anticipated to be completed in June 2022.
 - The Tri-Lakes Monument FPD Type 3 engine is under construction, but due to supply chain issues is delayed. Anticipated completion in mid-2023.
 - The chipper has been serviced and is ready for use.
 - **Facilities:**
 - Facilities is currently working with vendors to obtain pricing for work at Tri-Lakes Monument FPD Fire Stations 3, 4 and 5.
 - **Fire Station 4**
 - The Tri-Lakes Monument FPD Fire Station 4 roof repair should be completed soon. The parts have arrived.
- **Chief Mola**
 - Orientation with apparatus is significantly improving through several multi-company drills.
 - A new Safety Committee chair has been selected, Battalion Chief Branden. The committee will continue to help embrace a safety culture
- 6. Old Business**
 - TLM Unification- Discussion regarding the pending unification with Tri-Lakes Monument FPD will be deferred to Executive Session
- 7. New Business**
 - None
- 8. Firefighter's Forum**
 - None
- 9. Public Comment**
 - None
- 10. Executive Session**

Director Fleece made a motion to enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e) to receive advice of legal counsel, and to consider matters subject to negotiation and instruct negotiators, regarding the draft IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD, with a second by Director Garrett. The Board voted unanimously to enter Executive Session at 4:41 pm. Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded. Fire Chief Kovacs excused himself from the Executive Session and did not participate.

Director Schwarz made a motion to close the Executive Session, with a second by Director Fleece. The Board voted unanimously to close the Executive Session at 5:04 pm. Fire Chief Kovacs rejoined the meeting at this time.

10. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Fleece. The Board voted unanimously to adjourn the meeting at 5:05 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

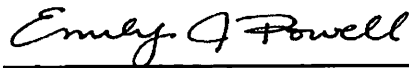
APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.


Mark Gunderman, Chairman


Lawrence Schwarz, Secretary

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.


Emily Powell, Esq.

I hereby attest that the executive session, which was not recorded, was confined to topics authorized for discussion in executive session pursuant to C.R.S. 24-6-402(4)(b).


Mark Gunderman, President



**Donald Wescott Fire Protection District
Board of Directors Meeting
May 17, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___Charles Fleece ___Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Elect Board Officers (President, Vice President, Secretary, Treasurer)

5. Executive Session pursuant to C.R.S. § 24-6-402(4)(b) and (e) to receive advice of legal counsel and to discuss matters subject to negotiations regarding the IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD

6. Administrative Report

- a. April Meeting Minutes
- b. April Financials

7. Chief's Report

- a. April Activity Report

8. Old Business

- a. IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD
- b. Consider possible change to District broker of record

9. New Business

- a. Consider approval of extension for filing the 2021 audited financial statements

10. Firefighter's Forum

11. Public Comments (3 minutes)

12. Executive Session pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding the disposition of real property

13. Possible action on any matter discussed in Executive Session

14. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
May 17, 2022**

1. Call to Order

Called to Order at 4:04 p.m.

Board Attendance: in person - Mark Gunderman, via Zoom - Larry Schwarz, Duane Garrett, Charles Fleece, Michael Forsythe

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Joe & Mary Gunderman, Gary Nelson

2. Review and Approval of Agenda

- Director Fleece made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- Gary Nelson: Mr. Nelson provided comment that Emergency Incident Support recently supported 5 incidents in less than 24 hours.

4. Election of Board Officers: Director Fleece made a motion to nominate all sitting officers to continue in their positions as a slate: Gunderman as President, Schwarz as Secretary and Garrett as Treasurer, with a second by Director Schwarz. The Board unanimously voted to approve the positions as a slate.

5. Executive Session: Director Schwarz made a motion to enter Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e) to receive advice of legal counsel, and to consider matters subject to negotiation and instruct negotiators, regarding the draft IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD, with a second by Director Garrett. The Board voted unanimously to enter Executive Session at 4:14 pm. Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded. Fire Chief Kovacs excused himself from the Executive Session and did not participate. The Board came out of executive session at 5:41 p.m.

6. Administrative

- The April financials were presented for the Board's review and approval. Director Schwarz made a motion to approve the April financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the April financials as presented.
- The April Board Meeting minutes were presented for the Board's review and approval. Director Schwarz made a motion to approve the April Board Meeting minutes as presented, with a second by Director Garrett. The Board unanimously voted to approve the April Board Meeting minutes as presented.

7. Chief's Report

- Chief Kovacs
 - He is continuing to work with the Boards of Directors and legal counsel to complete negotiation of the IGA for the Provision of Emergency Services.
 - Tri-Lakes Monument Fire Protection District (TLMFPD) has registered with the Center for Public Safety Excellence (CPSE) to demonstrate its desire to participate in agency accreditation.
 - Accreditation Manager Ridings is starting the process of drafting the Community Risk Assessment.

- As detailed in the TLMFPD 2022-2026 Strategic Plan, the staff is evaluating the current fire station locations and the need to either move or upgrade existing locations. With the pending unification of TLMFPD and the District, consideration for more space at the administrative offices needs to be evaluated as a part of this process.
- Work continues in rebranding TLMFPD to include a new organizational name that better reflects the unified communities of TLMFPD and the District.
- Statistics
 - 3 fire incidents
 - 207 EMS incidents
 - 607 training hours completed
 - 9 fire inspections completed
- Upcoming events
 - The SDA is hosting its annual regional workshops. Topics will include conflict of interest, TABOR, notice of meetings, district powers, 2022 legislative updates, and more. In-person attendance is \$30 for the June 20 event in Fountain, or the presentation is available to watch for free after June 23. Any interested Board member should please contact Jennifer Martin for more information.
- Chief Bradley
 - TLMFPD EMS revenue is up 41% compared to this time last year.
- Chief Bumgarner
 - Attended the Rocky Mountain Accreditation Consortium Meeting.
 - Initiated the 2021-22 annual school inspections for Lewis-Palmer School District 38.
- Logistics
 - Fleet:
 - The District's 2010 Rosenbauer engine has been listed with Brindlee Mountain Fire Apparatus for \$75,000.00
 - Facilities:
 - TLMFPD Station 4 roof repairs have been completed.
- Chief Mola
 - Participated in wildland exercises with Colorado Springs Fire Department.
 - Operations personnel participated with the National Guard for water bucket training at Button Rock Reservoir in Boulder County. The training allowed employees to complete tasks required in their wildland task books.

8. Old Business

- Unification with TLMFPD- Discussion regarding the pending unification with TLMFPD will be deferred to Executive Session.
 - Chairman Gunderman said if we can get some of the transitional matters done sooner than the end of the year, that would be great. However, the Board has reservations regarding moving too quickly, and is looking at September 1, 2022 as the personnel transfer date to make sure that the District staff are ready for the transfer.
- Consider possible change in Broker of Record
 - The Board discussed possibly changing its insurance brokers of record to the same individuals and agencies used by TLMFPD in order to make the transition of employee benefits more efficient. The Board would like to see any contracts for services before switching brokers,

and ideally would have the opportunity to meet with the new brokers. The Board will look into scheduling a special meeting for this purpose.

9. New Business

- Consider approval of an extension request for filing the 2021 audited financial statements with the State Auditor. The audit normally is completed by now but with a new auditor, the District had to wait for their scheduling availability. The State Auditor normally approves extension requests as a matter of course. Director Schwarz made a motion to approve the audit filing extension request, with a second by Director Garrett. The Board unanimously voted to approve the Audit filing extension request.

10. Firefighter's Forum

- None

11. Public Comment

- None

10. Executive Session

Director Garrett made a motion to enter Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive advice of legal counsel regarding the disposition of real property, with a second by Director Forsythe. The Board voted unanimously to enter Executive Session at 5:13 pm. Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded. Fire Chief Kovacs and Director Fleece excused themselves from the Executive Session and did not participate.

Upon motion duly made and seconded, the Board voted unanimously to close the Executive Session at 5:30 pm. Fire Chief Kovacs rejoined the meeting at this time.

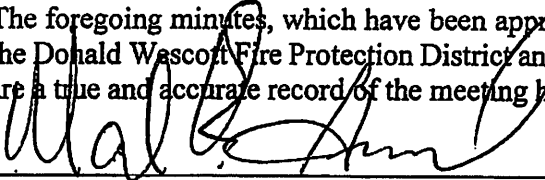
10. Adjournment

Upon motion duly made and seconded, the Board voted unanimously to adjourn the meeting at 5:30 pm.

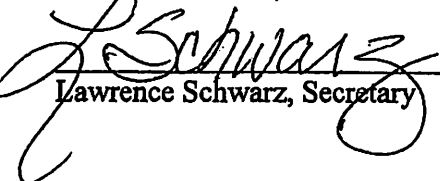
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.

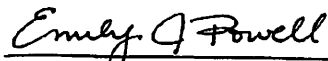


Mark Gunderman, Chairman



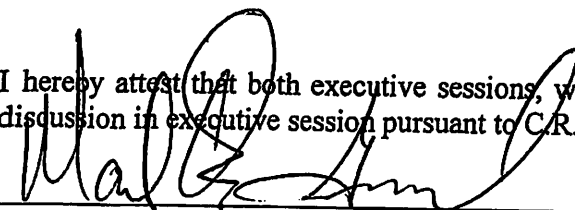
Lawrence Schwarz, Secretary

I hereby attest that the information communicated during both executive sessions, which were not recorded, constituted privileged attorney-client communications.



Emily Powell, Esq.

I hereby attest that both executive sessions, which were not recorded, were confined to topics authorized for discussion in executive session pursuant to C.R.S. 24-6-402(4)(b).



Mark Gunderman, President



Donald Wescott Fire Protection District
Board of Directors Meeting
June 2, 2022 at 4:00 pm

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 813 0305 3772, Password 030484 this is a virtual meeting only.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___Charles Fleece ___Mike Forsythe

2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. Consider designation of new insurance brokers of record for workers' compensation, property/liability insurance, and employee benefits
5. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
June 2, 2022**

1. Call to Order

Called to Order at 4:02 p.m.

Board Attendance: via Zoom – Mark Gunderman, Larry Schwarz, Duane Garrett

Executive Staff: Fire Chief Andy Kovacs

Legal Counsel: Emily Powell

Sign In: Paul Hecomovich, Dan Fallon, Jan Elliott

2. Review and Approval of Agenda

1. Director Garrett made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

1. None

4. Consider designation of new insurance brokers of record for workers' compensation, property/liability insurance, and employee benefits

1. The Board discussed the proposed designation of new insurance brokers of record for the District's workers' compensation, property/liability, and employee benefits policies. Paul Hemocovich and Dan Fallon (One Digital) and Jan Elliot (T. Charles Wilson) answered questions from the Board regarding their services. Following discussion, Director Garrett made Motion to approve the designation of T. Charles Wilson as the District's broker of record for the District's workers' compensation and property/liability insurance, and to approve the designation of One Digital as the District's broker of record for employee benefits. The Motion was seconded by Director Schwarz, and approved unanimously.

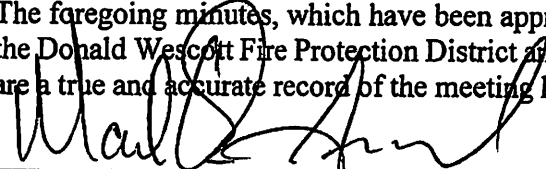
5. Adjournment

Director Garrett made a motion to adjourn the meeting, with a second by Director Schwarz. The Board voted unanimously to adjourn the meeting at 4:44 pm.

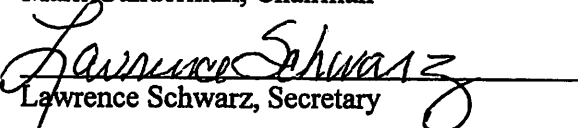
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
June 21, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance
Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe
2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. Administrative Report
 - a. May Meeting Minutes
 - b. May Financials
5. Chief's Report
 - a. May Activity Report
6. Old Business
 - a. IGA for the Provision of Emergency Services with Tri-Lakes Monument FPD
 - b. Letters to change to District broker of record
7. New Business
8. Firefighter's Forum
9. Public Comments (3 minutes)
10. Possible action on any matter discussed in Executive Session
11. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
June 21, 2022**

1. Call to Order

Called to Order at 4:02 p.m.

Board Attendance: in person - Mark Gunderman, Charles Fleece, via Zoom - Larry Schwarz, Duane Garrett, Mike Forsythe

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Roger Lance

2. Review and Approval of Agenda

- Director Fleece made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- Charles Fleece thanked everyone training over at Sun Hills. They took time out of their day to visit with his little boys and show them the fire truck.
- Mark Gunderman said the comradery between the District and the Tri-Lakes Monument Fire Protection District (TLMFPD) is just great!

4. Administrative

- The May financials were presented for the Board's review and approval. Director Fleece made a motion to approve the May financials as presented, with a second by Director Garrett. The Board unanimously voted to approve the May financials as presented.
- The May Board Meeting minutes were presented for the Board's review and approval. Director Garrett made a motion to table the May Board Meeting minutes until the regular June Board Meeting so that staff could correct a clerical error, with a second by Director Schwarz. The Board unanimously voted to table the May Board Meeting minutes until the regular July Board Meeting.

5. Chief's Report

- Chief Kovacs
 - He continues to work with the District and TLMFPD Boards and legal counsel to complete the IGA for the Provision of Emergency Services.
 - Work continues on rebranding TLMFPD to include a new organizational name reflecting the merged entities.
 - Staff are continuing to discuss options for fire station and training center locations, cost, and design.
 - Staff are finalizing the specifications for TLMFPD's next generation of Type 1 fire engines.
 - On May 13, approximately 75 attendees participated in the regional cancer symposium. Great information was shared.
 - On May 23 and 24, Rhode and Consultants were in the combined district area to discuss the pre-fire plans. On the 24th, TLMFPD hosted a stakeholder workshop to obtain information that would contribute to the content of the plans. The consultants will provide drafts for review in July.
 - Spencer Crowe was hired as TLMFPD's new firefighter. He will be attending the Colorado Springs Fire Department recruit academy this summer.
 - Statistics

- 7 fire incidents
 - 247 EMS incidents
 - 770 training hours completed
 - 7 fire inspections completed
- Upcoming events
 - The SDA is hosting its annual regional workshops. Topics will include conflict of interest, TABOR, notice of meetings, district powers, 2022 legislative updates, and more. In-person attendance is \$30 for the June 20 event in Fountain, or the presentation is available to watch for free after June 23. Any interested Board member should please contact Jennifer Martin for more information.
- Chief Bradley
 - TLMFPD EMS revenue is up 40% compared to this time last year.
- Chief Pearson
 - TLMFPD started a 60-day trial for an EMS reporting dictation service on June 1st. The company is called Versio and crews will be able to dictate their narratives on EMS charts. The service will assist with identifying report elements that may be missing, or contradictory statements that might be identified earlier in the report. A standard report format will be used that was developed by the Page Wolfberg Wirth law firm.. West Metro Fire Protection District and South Metro Fire Protection District currently use this service and have seen a dramatic reduction in CQI review hours as well.
- Chief Bumgarner
 - 17 wildfire mitigation inspections completed.
 - Completed all the 2021-22 annual school inspections for Lewis Palmer School District 38 and mentored two staff members.
 - Staff are working with a Denver-based architect to develop a program for future fire stations.
 - Staff are researching and developing changes for the wildfire fuel reduction program.
- Logistics
 - Fleet:
 - Due to chassis shortages, ambulances for 2023 and 2024 have been pre-ordered by TLMFPD.
 - New SCBA (Revolve Air) cascade system installed and in operation at TLMFPD Fire Station 1.
 - Three Seek Reveal Fire Pro X handheld thermal imaging cameras were purchased by TLMFPD from a grant provided by the Tri-Lakes Women's Club. Thank you!
- Chief Mola
 - Man VS Machine regional training was conducted at Black Forest Fire Protection District.

6. Old Business

- Unification with TLMFPD. Attorney Powell updated the Board on the status of negotiations on the IGA for the Provision of Emergency Services and the related implementing documents. Following discussion, Chairman Gunderman made a motion to table all the items below until a special Board meeting to be held next Tuesday, June 28th, with a second by Director Fleece. The Board unanimously approved the tabling of the items below.
 - IGA for the Provision of Emergency Services
 - Letter to CFH Trust directing transfer of memberships to TLMFPD
 - Letter to FPPA directing transfer of pension/retirement plan enrollments to TLMFPD
 - Letter to Colonial regarding termination of short-term disability insurance and merger/transfer of employees to TLMFPD

- Chairman Gunderman made a motion to approve the Change of Broker letters associated with the District's HRA and FSA plans, with a second by Director Garrett. The Board unanimously approved the Change of Broker letters.

7. New Business

- Consider seeking a property valuation appraisal of Fire Station 3
 - Attorney Powell discussed the process for obtaining an appraisal of the value of Fire Station 3. Following discussion, Director Garret made a motion to approve getting an appraisal done on Fire Station 3, with a second by Director Schwarz. Motion passed 4-0, Director Fleece abstaining.

8. Firefighter's Forum

- Lt. Lance stated that he appreciates the hard work put into the merger with TLMFPD.

9. Public Comment

- None

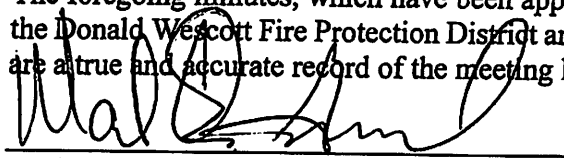
10. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 5:07 pm.

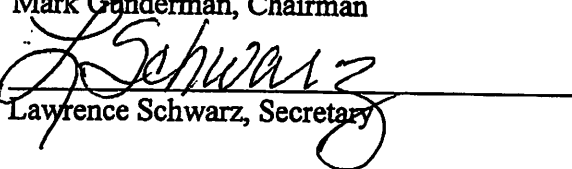
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

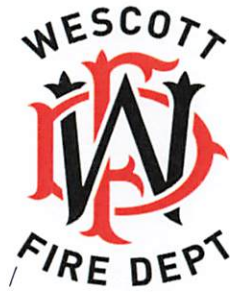
The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
June 28, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 811 0052 9025, Password 308918 this is a virtual meeting only.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Old Business

- IGA for the Provision of Emergency Services
- Letter to CFH Trust directing transfer of memberships to TLMFPD
- Letter to FPPA directing transfer of pension/retirement plan enrollments to TLMFPD
- Letter to Colonial regarding termination of short-term disability insurance and merger/transfer of employees to TLMFPD

5. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS SPECIAL MEETING**

June 28, 2022

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: via Zoom – Mark Gunderman, Larry Schwarz, Duane Garrett, Charles Fleece and Mike Forsythe (intermittently)

Executive Staff: Fire Chief Andy Kovacs

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz

2. Review and Approval of Agenda

- a. Director Garrett made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

1. None

4. Old Business

Attorney Powell reviewed the with Board the IGA for the Provision of Emergency Services with Tri-Lakes Monument Fire Protection District (TLMFPD), and the related implementing documents. This IGA completes the next "phase" of the merger, by which the District will transfer its personnel and the majority of its assets to TLMFPD, and TLMFPD will provide all emergency services within both Districts' boundaries. Attorney Powell noted that the letter to Colonial has changed since the Board's last review, and now provides different options for employees on all Colonial insurance policies, including short-term disability. Following discussion:

1. IGA for the Provision of Emergency Services

1.1.1. Chairman Gunderman made a motion to approve the IGA for the Provision of Emergency Services between the District and TLMFPD, with a second by Director Garrett. The Board unanimously voted to approve the IGA.

2. Letter to CFH Trust directing transfer of memberships to TLMFPD

1.2.1. Chairman Gunderman made a motion to approve the letter to the CFH Trust, directing the transfer of memberships to TLMFPD, with a second by Director Fleece. The Board unanimously voted to approve the letter.

3. Letter to FPPA directing transfer of pension/retirement plan enrollments to TLMFPD

1.3.1. Chairman Gunderman made a motion to approve the letter to FPPA, directing the transfer of pension and retirement plan enrollments to TLMFPD, with a second by Director Schwarz. The Board unanimously voted to approve the letter.

4. Letter to Colonial regarding termination of short-term disability insurance and merger/transfer of employees to TLMFPD

1.4.1. Chairman Gunderman made a motion to approve the letter to Colonial, directing the merger or transfer of employees to TLMFPD's Colonial benefits policies, or other employee benefits options, with a second by Director Garrett. The Board unanimously voted to approve the letter.

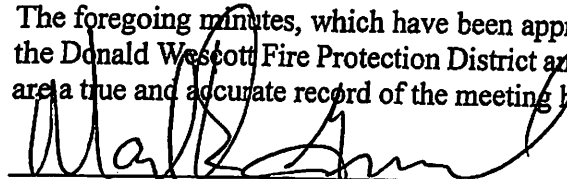
5. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Fleece. The Board voted unanimously to adjourn the meeting at 4:17 pm.

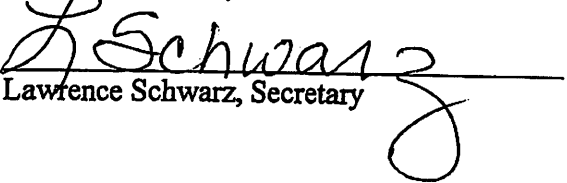
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



Donald Wescott Fire Protection District
Board of Directors Meeting
July 19, 2022 at 4:00 pm

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance
Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___Charles Fleece ___Mike Forsythe
2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. 2021 Audit
5. Administrative Report
 - a. May Meeting Minutes
 - b. June 2 Meeting Minutes
 - c. June Meeting Minutes
 - d. June 28 Meeting Minutes
 - e. June Financials
6. Chief's Report
 - a. June Activity Report
7. Old Business
8. New Business
 - a. One-time 2022 lump sum transfer
 - b. Advisory Committee Selection
9. Firefighter's Forum
10. Public Comments (3 minutes)
11. Possible action on any matter discussed in Executive Session
12. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
July 19, 2022**

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: in person - Mark Gunderman, Charles Fleece, Larry Schwarz, via Zoom - Duane Garrett
Director Fleece made a motion to excuse the absence of Director Forsythe, with a second by Director Garrett. The Board unanimously approved the absence.

Executive Staff: Operations Chief Jonathan Bradley, Administrative Chief Jamey Bumgarner

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Mary & Joe Gunderman, Gary Nelson, Mike Badger, Steve Simpson

2. Review and Approval of Agenda

- Director Gunderman made a motion to approve the agenda with a correction to item 4, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as corrected.

3. Public Comment (3 minutes)

- Gary Nelson: Commented that EIS catered meals to firefighters at a lightning strike fire prior to the meeting, and the firefighters were so fast that the fire was out before the food was ready.

4. 2021 Audit Presentation

- The Board received the presentation regarding the 2021 audited financial statements from Daniel Slaymaker. The Board will consider approval of the 2021 audit at the August meeting.

5. Administrative

- The May regular Board meeting minutes, June 2nd special Board meeting minutes, June Regular Board meeting minutes (as revised), and June 28th special Board Meeting minutes were presented for the Board's review and approval. Director Gunderman made a motion approve all of the meeting minutes as presented, with a second by Director Fleece. The Board unanimously approved the minutes as presented.
- The June financials were presented for the Board's review and approval. Director Garrett made a motion to approve the June financials as presented, with a second by Director Schwarz. The Board unanimously voted to approve the June financials as presented.

6. Chief's Report

- Chief Bradley
 - On June 7th, Chief Bumgarner and Chief Kovacs met with the Woodmoor Water District to discuss the Tri-Lakes Monument FPD ("Tri-Lakes") Fire Station 3 property and the intention to possibly rebuild the fire station.
 - On June 8th, Chief Bradley, operations personnel, and Chief Kovacs attended the West Metro Recruit Academy graduation.
 - On June 9th, Chief Kovacs was invited to the Town of Palmer Lake to present at a public workshop about Tri-Lakes providing service to the town.
 - On June 10th, Chief Staff met with Tri-Lakes's new firefighters, Andrew Dore and Spencer Crowe, who will be attending the Colorado Springs FD Recruit Academy.
 - On June 15th, staff met with a Denver-based architectural firm to discuss options for Tri-Lakes's Fire Station 3.

- On June 17th, Chief Bradley and Chief Kovacs met with Mike Meyers to build out a Mutual Aid 1 exercise to be conducted in July.
- On June 22nd, Chief Kovacs had the opportunity to present at the Colorado Municipal League (CML) in Breckenridge with the Thornton Fire Chief, Westminster Fire Chief, and Assistant Chief of South Metro Fire Protection District . They shared the benefits and challenges of mergers and consolidations.
- On June 23rd, Chief Bumgarner, Chief Bradley, and Chief Kovacs met with Local 4319 leadership to discuss opportunities to collaborate more effectively and efficiently.
- **Statistics**
 - 8 fire incidents
 - 248 EMS incidents
 - 542 training hours completed
 - 11 fire inspections completed
 - Upcoming events
 - On Saturday, July 30th from 1100-1300 hours, a ribbon-cutting will be held for the Fire Station 1 remodel and a signing of the IGA for the Provision of Emergency Services between Tri-Lakes and the District.
- **Chief Bradley**
 - Participated in joint planning for the 4th of July parade with Monument PD and the parade organizers.
 - Presented a plan to create a dispatch steering committee to address system-wide changes.
 - Participated in joint planning for the Party for the Parks event with Monument PD.
 - Colorado Springs FD Academy began on June 13th.
 - 22-01 Fire Academy graduates returned to shift and began their first-year training program.
 - Participated in the Pikes Peak Mutual Aid exercise planning event.
- **Chief Bumgarner**
 - Worked with the architect to develop a program for Tri-Lakes's Fire Station 3.
 - Initiated and prepared documents for the 2023 Budget.
 - Evaluated radio coverage across the Tri-Lakes's service area.
- **Logistics**
 - The District suppression vehicles have been upgraded with LED headlights and staff are evaluating emergency lighting upgrades.
 - The Town of Monument has loaned the District cubical dividers to create privacy in the dorm rooms at Fire Stations 4 and 5 (formerly known as District Fire Stations 1 and 2) until a remodel can be completed.
 - Fire Station 4
 - Still awaiting parts for the apparatus door.
- **Chief Mola**
Reported on:
 - Blue Card live drill (multi-family size up and advanced hose movements).
 - IAFC Safety Stand Down Week 2022.
 - Monument 22-01 Department Orientation and 1st shift days for all.
 - District-wide CPR refresher.
 - Colorado Springs FD/Monument 22-02 Academy start.

7. Old Business

- o Ratify approval and signature of the IGA for the Provision of Emergency Services effective June 21, 2022: Director Schwarz made a motion to ratify approval and signature of the IGA for the Provision of Emergency Services effective June 21, 2022, with a second by Director Garrett. The Board unanimously approved the ratification.

8. New Business

- Consider approval of one-time 2022 lump sum transfer to Tri-Lakes in the amount of \$1,691,862: Director Fleece made a motion to approve a one-time 2022 lump sum transfer to Tri-Lakes in the amount of \$ 1,808,590.00, with a second by Director Garrett. The Board unanimously approved the one-time lump sum transfer.
- TLMFPD Advisory Committee Selection: Director Gunderman made a motion to appoint Director Gunderman and Director Schwarz to the Tri-Lakes Advisory Committee, with a second by Director Schwarz. The Board unanimously approved the appointments to the advisory committee.

9. Firefighter's Forum

- None

10. Public Comment

- Steve Simpson- Stated that he appreciates all the hard work that has gone into making this merger happen.

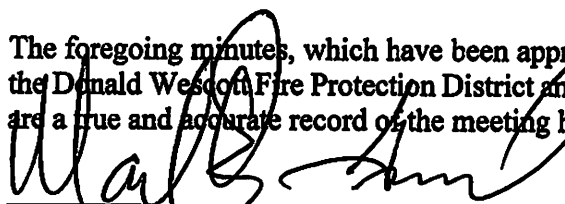
11. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 5:07 pm.

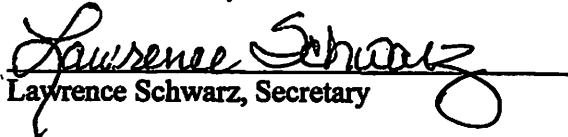
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
August 16 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. 2021 Audit

5. Administrative Report

a. July Financials

6. Chief's Report

a. July Activity Report

7. Old Business

a. Update on status of tasks to complete personnel transfer to TLMFPD

8. New Business

a. Discuss District Boundary Realignment

9. Firefighter's Forum

10. Executive Session (if needed)

11. Possible action on any matter discussed in Executive Session

12. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
August 16th, 2022**

1. Call to Order

Called to Order at 4:00 p.m.

Board Attendance: in person - Mark Gunderman, Duane Garrett, Larry Schwarz, via Zoom – Charles Fleece

Director Schwarz made a motion to excuse the absence of Director Forsythe, with a second by Director Garrett. The Board unanimously approved the absence.

Executive Staff: Fire Chief Andy Kovacs, Administrative Chief Jamey Bumgarner

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Mary & Joe Gunderman, Gary Nelson, Roger Lance

2. Review and Approval of Agenda

- a. Director Schwarz made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. Gary Nelson: Stated that EIS was excited to serve over 140 participants at the Fire Station 1 re-dedication.

4. 2021 Audit

- a. Director Gunderman made a motion to approve the District's 2021 audited financial statements and authorize the auditor to submit the 2021 audit to the state, with a second by Director Schwarz. The Board unanimously voted to approve the 2021 audit as presented.

5. Administrative

- a. The July financials were presented for the Board's review and approval. Director Garrett made a motion to approve the July financials as presented, with a second by Director Schwarz. The Board unanimously voted to approve the July financials as presented.

6. Chief's Report

a. Chief Kovacs

- i. On July 30, over 100 participants attended the signing of the IGA for the Provision of Emergency Services between the District and Tri-Lakes Monument FPD ("Tri-Lakes"). The public also had an opportunity to visit the newly remodeled Fire Station 1 and meet with its firefighters. Emergency Incident Support (EIS) graciously provided lunch for the attendees. A ribbon-cutting ceremony hosted by the Tri-Lakes Chamber of Commerce and the revealing of a bronze plaque to rededicate the fire station was also introduced.
 1. 11 fire incidents
 2. 268 EMS incidents
 3. 838 training hours completed
 4. 4 fire inspections completed
- ii. Staff continues to work with the Town of Monument and a Denver-based architectural firm to discuss our options for Tri-Lakes's Fire Station 3.
- iii. Staff continues to investigate options for a training tower. The committee is interviewing manufacturers to find a product that will meet current and future needs.

- iv. Staff is continuing the efforts to complete the Community Risk Assessment for agency accreditation.
- v. Staff has started work on the 2023 Budget.
- b. Chief Bradley
 - i. 4th of July parade incident management functions were jointly staffed with Monument PD. Tri-Lakes staffed additional EMS personnel in the parade footprint for emergency response. The District responded to six calls for service.
- c. Chief Bumgarner
 - i. Participated in an annexation workshop with the Town of Monument.
 - ii. Continue to work on fire station plans with the architects.
 - iii. Expecting the squad in the next month
 - iv. The ambulance has not come back from the shop.
- d. Chief Pearson
 - i. A new multi-patient EMS SOG was approved and put into practice during a combined North Group extrication training held at Black Forest Fire District, BFFD, Fire Station 1. Crews were faced with a three-car traffic accident scenario with eight patients. Monument, BFFD, Colorado Springs FD, and Falcon Fire Protection District attended. Special thanks to the training divisions of both Monument and BFFD for setting up a realistic and challenging training scenario.
 - ii. Along with the North Group and Colorado Springs FD agencies, the drill was also attended by the trauma coordinators for both Penrose Main and St. Francis hospitals. These coordinators observed what fire and EMS personnel do on a regular basis to help their agencies with planning for larger, Mass Casualty Incident (MCI) events.
 - iii. BC Pearson gave a presentation to the regional physician advisor group on the current MCI steering committee. The steering committee is in the process of updating and implementing the current RETAC regional MCI plan.
 - iv. Tri-Lakes received a grant for \$7753 for technology to connect its cardiac monitors to its reporting tablets via modem.
 - v. Tri-Lakes gross revenue billed:
 - 1. 2022 - \$339,077
 - 2. 2021 - \$193,908
 - 3. 75% increase

7. Old Business

- a. Update on status of tasks to complete the personnel transfer from the District to Tri-Lakes: Attorney Powell reviewed with the Board the completed, in progress, and upcoming tasks being handled by staff to accomplish the personnel transfer on August 28. Staff confirmed that the employee transfer is all set up on the Tri-Lakes side. Attorney Powell stated that next, legal and staff will be working to prepare the Bills of Sale for transfer of the apparatus and equipment, and quit claim deeds for the stations.

8. New Business

- a. District Boundary Realignment: Attorney Powell discussed with the Board the general steps and timeline needed to complete the District boundary realignment and final, legal merger with Tri-Lakes. Attorney Powell asked for the Board's direction at an upcoming meeting regarding whether this is a project the Board would like to begin in 2023. It was the consensus of the Board that President Gunderman should discuss with Tri-Lakes President Hildebrandt and report back to the Board following that conversation.

9. Firefighter's Forum

- a. None

10. Public Comment

a. None

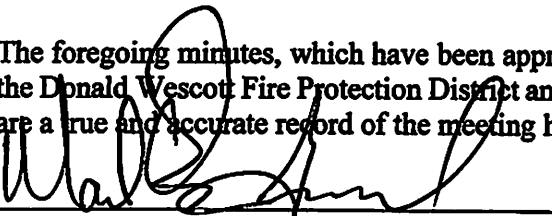
11. Adjournment

Director Garrett made a motion to adjourn the meeting, with a second by Director Schwarz. The Board voted unanimously to adjourn the meeting at 4:35 pm.

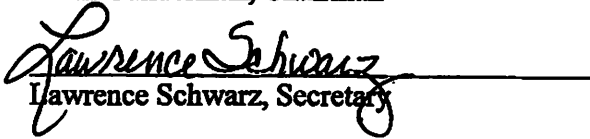
Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
September 20 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance
Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe
2. Review and Approval of Agenda
3. Public Comments (3 minutes)
4. Executive Session: *“An executive session pursuant to C.R.S. 24-6-402(4)(a): To discuss the lease, transfer, or sale of the District Sun hills Fire Station, including discussion of an appraisal of value”.*
5. Administrative Report
 - a. August Financials
 - b. July Meeting Minutes
 - c. August Meeting Minutes
6. Chief's Report
 - a. August Activity Report
7. Old Business
 - a. Update on status of tasks to complete personnel transfer to TLMFPD
8. New Business
 - a. Discuss District increase in mill levy
 - b. 2023 Budget Presentation
9. Firefighter's Forum
10. Possible action on any matter discussed in Executive Session
11. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
September 20, 2022**

1. Call to Order

Called to Order at 4:00 p.m.

Board Attendance: in person - Mark Gunderman, Mike Forsythe, Larry Schwarz, via Zoom – Charles Fleece

Chairman Gunderman made a motion to excuse the absence of Director Garrett, with a second by Director Schwarz. The Board unanimously approved the absence.

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell, Kelley Duke

Sign In: Natalie Barszcz, Mary & Joe Gunderman, Gary Nelson, Lucas Owens

2. Review and Approval of Agenda

- a. Director Fleece made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. Gary Nelson: Asked whether there will be an open discussion on the lease, transfer, or sale of the Sun Hills Fire Station. EIS has expressed that that location is beneficial to EIS and they have an interest in acquiring the Sun Hills location.

4. Executive Session

Director Schwarz motioned to enter an Executive Session pursuant to C.R.S. 24-6-402(4)(a), to discuss the lease, transfer, or sale of the District Sun Hills Fire Station, including discussion of an appraisal of value, with a second by Director Forsythe. The Board unanimously voted to enter executive session at 4:05 pm. Present in the executive session were legal counsel, Executive Staff, and the Board of Directors minus Director Fleece who recused himself from the executive session due to a potential conflict of interests. The Board unanimously voted to exit executive session at 4:27 pm

5. Administrative

- a. The August financials were presented for the Board's review and approval. Director Schwarz made a motion to approve the August financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the August financials as presented.
- b. The July meeting minutes were presented for the Board's review and approval. Director Schwarz made a motion to approve the July meeting minutes as presented, with a second by Director Fleece. The Board unanimously voted to approve the July meeting minutes as presented.
- c. The August meeting minutes were presented for the Board's review and approval. Director Forsythe made a motion to approve the August meeting minutes as presented, with a second by Director Fleece. The Board unanimously voted to approve the August meeting minutes as presented.

6. Chief's Report

a. Chief Kovacs

- i. LT Bodinsky coordinated the 2022 MDA Fill the Boot event. The MDA collected \$14,770 in donations, the highest ever received.

- ii. One of the two recruit firefighters was released from employment for failing to meet the academic standards of the fire academy. The Monument Fire Protection District ("MFPD") will try to fill the vacancy with an additional new hire in its current recruitment process
 - iii. Firefighter Rains was promoted to engineer.
 - iv. The Executive Board of Local 4319 is pleased to announce the successful merger of the Gleneagle Professional Firefighters Local 5314 into Local 4319! They are excited to represent the firefighters through one voice and thank all who have supported this effort.
 - b. Chief Bradley
 - i. The entry-level firefighter process closed. Candidates will take a written test during the week of 9/18.
 - 1. Interest in firefighter positions nationally is overall lower than in the past.
 - c. Chief Pearson
 - i. Congratulations to Firefighter Armstrong and Firefighter Godson for completing paramedic school. Both are currently doing their field internship in MFPD.
 - d. Lt. Keough
 - i. The concrete project will begin on 9/19 to repair the apron and the parking lot at MFPD Fire Station 2. Crews will be housed at Fire Station 5 during the project.
 - e. Operations Report:
 - i. 6 fire incidents
 - ii. 247 EMS incidents
 - iii. 610 training hours completed
 - iv. 4 fire inspections completed

7. Old Business

- a. Update on status of tasks to complete the personnel transfer from the District to MFPD. Attorney Powell reported that the personnel transfer process is complete. Next, legal counsel and staff will be working to prepare the Bills of Sale for transfer of the apparatus and equipment and quit claim deeds for the stations.

8. New Business

- a. Discuss District mill levy adjustment as the result of legislative changes to assessment rates
 - i. Chief Staff reported that due to legislative changes to property assessment rates passed in 2021 and 2022, the District can adjust its mill levy to recoup any potential lost property tax revenue. It was the consensus of the Board that Chief Staff should pursue the mill levy adjustment.
- b. 2023 Budget Presentation
 - i. Chief Staff presented the draft 2023 District budget. It is a simple budget, with roughly \$41,000.00 worth of expenses for Board members, insurances, Sun Hills Property costs, legal fees and ballot election costs. However, the costs for attorney's fees are subject to change, depending on whether the District pursues the mill levy standardization and dissolution of the Northern Subdistrict in 2023.

9. Firefighter's Forum

- a. None

10. Public Comment

a. None

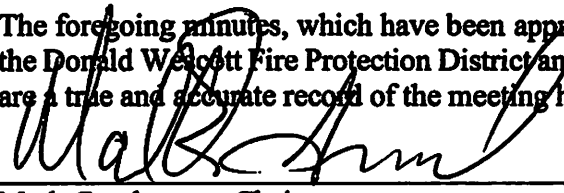
11. Adjournment

Director Forsythe made a motion to adjourn the meeting, with a second by Director Schwarz. The Board voted unanimously to adjourn the meeting at 5:11 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.



Mark Gunderman, Chairman



Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
October 18 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___Charles Fleece ___Mike Forsythe

2. Review and Approval of Agenda

3. Public Comments (3 minutes)

4. Sun Hills Property

- a. Discuss Disposition of Sun Hills Property
- b. Consider Approval of Broker Agreement

5. Administrative Report

- a. September Financials
- b. September Meeting Minutes

6. Chief's Report

- a. September Activity Report

7. Old Business

- a. 2023 Budget Presentation Update
- b. Discuss 2023 Mill Levy Adjustment
- c. Consider Approval of Bill of Sale/Quit Claim Deeds – Facilities and Vehicles to Monument FPD

8. New Business

9. Firefighter's Forum

10. Executive Session (If Needed)

11. Possible action on any matter discussed in Executive Session

12. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
October 18, 2022**

1. Call to Order

Called to Order at 4:05 p.m.

Board Attendance: Mark Gunderman, Mike Forsythe, Larry Schwarz, Charles Fleece and Duane Garrett

Executive Staff: Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell, Kelley Duke

Sign In: Natalie Barszcz, Gary Nelson, Jerry McLaughlin, Fred Workman, Steve Simpson

2. Review and Approval of Agenda

- a. Director Fleece made a motion to approve the agenda as presented, with a second by Director Schwarz. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. Steve Simpson stated that he would like to see public comment be taken at the end of the Board meeting agenda as well as the beginning. He also commented about the Board's executive session at the last meeting regarding the Sun Hills Fire Station, and stated that neighborhood residents should be consulted regarding their opinions on the future use of the property.
 - i. Chairman Gunderman commented that public comment is taken at the beginning of the meeting, so that the Board may consider public input prior to acting on a matter.
 - ii. Gary Nelson stated that EIS has been attending District Board meetings because it also is interested in acquiring the Sun Hills Fire Station.
 - iii. Fred Workman expressed concern that adequate public notice and comment opportunities have not been provided in connection with the potential sale of the Sun Hills Fire Station, and that many neighbors are concerned that selling the property for residential use could set a precedent of subdividing other neighborhood parcels. He suggested conveying the property back to the owner of the original parcel.
 - iv. Jerry McLaughlin also expressed concern regarding the District selling the Sun Hills Fire Station for residential use due to the lot size being less than 5 acres.

4. Sun Hills Fire Station Property

- a. Discuss Disposition of Sun Hills Fire Station Property
 - i. President Gunderman reported that the Board obtained an appraisal of the Sun Hills Fire Station property, which came in at \$390,000.
 - ii. Legal counsel Kelley Duke and Emily Powell give a history of the property, including its subdivision, special use permit, and current zoning and use authorizations. Based on its zoning and use authorizations, the property may only be used for fire district purposes or for residential purposes. It cannot be used for anything else.
 - iii. It was the consensus of the Board to table listing the property for sale for 30 days to notify surrounding neighbors of the proposal to dispose of the Sun Hills Fire Station property.
- b. Consider Approval of Broker Agreement
 - i. No Board action taken

5. Administrative

- a. The September financials were presented for the Board's review and approval. Director Garrett made a motion to approve the September financials as presented, with a second by Director Fleece. The Board unanimously voted to approve the September financials as presented.
- b. The September meeting minutes were presented for the Board's review and approval. Director Schwarz made a motion to approve the September meeting minutes as presented, with a second by Director Forsythe. The Board unanimously voted to approve the September meeting minutes as presented.

6. Chief's Report

- a. Chief Bradley presented the following items on behalf of Chief Kovacs:
 - i. On September 2, staff met with the Town of Monument regarding opportunities for fire station and training center property.
 - ii. On September 11, Chief Kovacs attended the 9/11 remembrance ceremony with the Town of Monument, Monument Police Department, and CrossFit 7070.
 - iii. On September 15, stakeholders met for a wildfire evacuation tabletop exercise hosted by the International Association of Fire Chiefs (IAFC).
 - iv. On September 23, Chief Bumgarner, Chief Bradley, and Chief Kovacs met with L4319 to discuss a proposed Meet and Confer Plus agreement.
 - v. On August 28, Chief Kovacs had a meet and greet with AMR.
 - vi. Over the past year, Monument Fire Protection District (Monument FPD) has made several capital purchases, including a new engine, ladder truck, Type III wildland engine, squad, and ambulance. They continue to work with the manufacturers to take delivery of the apparatus.
 - vii. Monument FPD continues to work with the Town of Monument and a Denver-based architectural firm to discuss their options for Fire Station 3.
 - viii. Monument FPD continues to investigate options for a training tower.
 - ix. Monument FPD continues to complete the initiatives identified in the strategic plan.
 - x. Monument FPD is continuing its efforts to complete its Community Risk Assessment and Standards of Cover for agency accreditation.
 - xi. Staff continues to work on the 2023 Budget.
- b. Chief Bradley reported the following:
 - i. Participated in the regional fire dispatch steering committee meeting to recommend changes to unit IDs in El Paso County.
 - ii. New hire written testing completed. Eligible candidates have been invited to interviews scheduled for late October.
 - iii. Participated in Monument FPD's Mission, Vision, and Values working group meeting.
- c. Chief Mola provided written information regarding the following:
 - i. 2nd Annual Monument Driver Academy
 - ii. Solar and fire education at the Office of Emergency Management
- d. Chief Pearson/EMS Coordinator Soll provided written information regarding the following:
 - i. Monument FPD continues to host the regional Mass Casualty Incident (MCI) planning committee, including North Group agencies, Colorado Springs Fire Department, the physician advisor group, all local hospitals, and the RETAC coordinator. The committee is updating the current RETAC MCI response plan.
- e. Chief Bumgarner provided written information regarding the following:
 - i. Traveled to Bradenton, Florida, to complete the final inspection of the new squad.
 - ii. Continued to work on facility projects, including replacing the apron at Fire Station 2 and developing the project scope for the Fire Station 2 remodel.
 - iii. Staff developed, planned, and scheduled Fire Prevention Month with District 38.
 - iv. Completed fire final inspections on three townhomes and one commercial project.

- f. Lieutenant Keough provided written information regarding the following:
 - i. On-going repairs and maintenance of apparatus and light-duty vehicles.
- g. Operations Report:
 - i. 6 fire incidents
 - ii. 226 EMS incidents
 - iii. 546 training hours completed
 - iv. 4 fire inspections completed

7. Old Business

- a. 2023 Budget Presentation Update
 - i. Budget was updated to increase legal expenses to \$75,000 to capture the anticipated costs of a November 2023 election to dissolve the Northern Subdistrict and concurrently increase the District's mill levy.
- b. Discuss 2023 Mill Levy Adjustment
 - i. Chairman Gunderman made a motion to approve an increase of 0.52 mills to the general operating mill levy in order to stabilize the District's revenue due to a decrease in residential and commercial assessment rates, with a second by Director Garrett. The Board voted 4-1, the motion passed.
- c. Consider Approval of Bill of Sale/Quit Claim Deeds- Real and Personal Property to Monument Fire Protection District
 - i. Chairman Gunderman made a motion to approve the Bill of Sale and Quit Claim Deeds transferring real and personal property to Monument FPD, with a second by Director Fleece. The Board unanimously approved the motion.

8. New Business

- a. None

9. Firefighter's Forum

- a. None

10. Public Comment

- a. None

11. Adjournment

Director Schwarz made a motion to adjourn the meeting, with a second by Director Forsythe. The Board voted unanimously to adjourn the meeting at 5:47 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.

Mark Gunderman, Chairman

Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
November 15th, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 863 7175 4679, Password 006282 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

1. Review and Approval of Agenda

2. Public Comments (3 minutes)

3. Sun Hills Property

- a. Discuss Disposition of Sun Hills Property
- b. Consider Approval of Broker Agreement

4. Administrative Report

- a. October Financials
- b. October Meeting Minutes

5. Chief's Report

- a. October Activity Report

6. Old Business

7. New Business

- a. 2023 Budget Hearing
- b. Resolution establishing the District/Subdistrict's notice posting location, as well as 2023 meeting dates, times, and locations.

8. Firefighter's Forum

9. Executive Session (If Needed)

10. Possible action on any matter discussed in Executive Session

11. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS REGULAR MEETING
November 15, 2022**

1. Call to Order

Called to Order at 4:05 p.m.

Board Attendance: Mark Gunderman, Larry Schwarz, Charles Fleece, and Duane Garrett

Executive Staff: Fire Chief Andy Kovacs, Operations Chief Jonathan Bradley

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz, Hants White, Ray Omara, Nancy Spaulding, Amanda Fleece, Roger Lance, Luke Owens

Director Garrett made a motion to excuse Director Mike Forsythe, with a second by Director Fleece. The Board unanimously voted to approve the absence.

2. Review and Approval of Agenda

- a. Director Fleece made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. Steve Simpson- Expressed appreciation to the District representatives (Board of Directors President Mark Gunderman, Board member Duane Garrett and Fire Chief Kovacs) for meeting with representatives of the Sun Hills, Raton, and Pleasant View Estates neighborhoods regarding Fire Station 3. He commended the Board members and Chief Kovacs for deciding not to contract with a real estate broker to sell the station, but instead to continue to work on a solution, and extended thanks for not doing what is easiest but instead what is best long term for the community.
- b. Hants White- Reiterated the appreciation for what the Board has done for the community.
- c. Nancy Spaulding- Stated her appreciation for everything that the District does, and for listening to the community concerning the Sun Hills Station.

4. Sun Hills Fire Station Property

- a. Discuss Disposition of Sun Hills Fire Station Property
 - i. Chairman Gunderman stated that last month this was an agenda item and the community asked for a 30 day pause for additional notification and discussion. Shortly thereafter, several people emailed regarding the station, which led to a community meeting. The Board's intent was to resolve the issue of the Sun Hills Station property prior to the final merger with Monument FPD. However, during the community meeting last week, additional ideas of what can be done with the station were raised, and the Board will explore them later in 2023.
 - ii. Director Garrett concurred with Chairman Gunderman's summary of the community meeting and next steps.
 - iii. Chief Kovacs stated that he wants to make sure that the fire district has a strong relationship with all community members.
 - iv. Director Fleece noted that the District budgeted for the utilities at Sun Hills Station for 2023, so the District is set to leave it as is for the time being.

5. Administrative

- a. The October financials were presented for the Board's review and approval. Director Fleece made a motion to approve the October financials as presented, with a second by Director Schwarz. The Board unanimously voted to approve the October financials as presented.
- b. The October meeting minutes were presented for the Board's review and approval. Director Fleece made a motion to approve the October meeting minutes as presented, with a second by Director Schwarz. The Board unanimously voted to approve the October meeting minutes as presented.

6. Chief's Report

- a. Chief Kovacs:
 - i. On October 3, 4, and 5, Chief Bradley, Chief Coyle, and I attended the Center for Public Safety Excellence (CPSE) Quality Improvement for the Fire and Emergency Services workshop in Fort Collins, CO.
 - ii. On October 22, I attended the Local 4319 food drive and pumpkin giveaway, and collected over 400lbs of food donated.
 - iii. On October 28, several members from Monument FPD attended the Colorado Springs Fire Department Recruit Academy Graduation 22-02.
 - iv. On October 31, Monument FPD hosted a breakfast meeting with the transport fire agencies in El Paso County to discuss the challenges faced by AMR and take a unified approach to solving the problem.
 - v. New hire interviews completed. The hiring committee identified eight eligible candidates. Seven have received conditional firefighter job offers and one has received a conditional-alternate firefighter job offer. All have accepted.
- b. Chief Pearson/EMS Coordinator Soll:
 - i. Monument FPD had three employees start paramedic school in October. Good luck to the following: Shawn Ballard, Robert Horne, Hunter Ortuno
- c. Chief Bumgarner:
 - i. Implemented the fire prevention month schedule for Lewis-Palmer School District D38 with 25 classes reaching 625 students.
- d. Lieutenant Keough:
 - i. Fire Station 1 & 4 has new Monument Fire Station sign installed.
 - ii. 'Telephone booth' 2010 International Rosenbauer engine sold to Bowie, AZ for \$40,000.
- e. Operations Report:
 - i. 10 fire incidents
 - ii. 230 EMS incidents
 - iii. 941 training hours completed
 - iv. 4 fire inspections completed

7. Old Business

- a. Consider Approval of Bill of Sale - Vehicles to Monument Fire Protection District
 - i. Director Schwarz made a motion to approve the Bill of Sale transferring the District's vehicles to Monument FPD, with a second by Director Garrett. The Board unanimously approved the motion.

8. New Business

- a. 2023 Budget Hearing
 - i. Chairman Gunderman made a motion to open the 2023 budget hearing, with a second by Director Schwarz. The Board unanimously approved the motion. Notice of the public hearing was duly published in the newspaper prior to today's hearing, and no public comment was received. There was no comment by any member of the public present at the meeting.
 - ii. Chairman Gunderman made a motion to close the 2023 budget hearing, with a second by Director Schwarz. The Board unanimously approved the motion.
- b. Chairman Gunderman made a motion to approve the 2023 budget as presented, with a second by Director Garrett. The Board unanimously approved the 2023 budget as presented.
- c. A draft Resolution establishing the District/Subdistrict's 2023 notice posting location, as well as 2023 meeting dates, times, and locations was presented to the Board. The Board requested to change the 2023 meeting dates to the fourth Wednesday of the month at 4:30pm. This Resolution will be edited and presented at the next Board meeting on January 25, 2023.

9. Firefighter's Forum

- a. None

10. Public Comment

a. None

11. Adjournment

Director Garrett made a motion to adjourn the meeting, with a second by Director Schwarz. The Board voted unanimously to adjourn the meeting at 4:51 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.

Mark Gunderman, Chairman

Lawrence Schwarz, Secretary



**Donald Wescott Fire Protection District
Board of Directors Meeting
December 7th, 2022 at 4:00 pm**

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in the meeting should please advise the Administrative Assistant at 719-484-0911 of their specific need(s) as soon as possible prior to the meeting.

Due to COVID-19, the public may call-in, 669-900-6833, Meeting code is: 819 4520 5551, Password 183926 or join us in person at Station 1 located at 18650 CO-105, Monument, CO 80132.

AGENDA

1. Call to Order and Pledge of Allegiance

Board: ___ Mark Gunderman ___ Duane Garrett ___ Larry Schwarz ___ Charles Fleece ___ Mike Forsythe

1. Review and Approval of Agenda

2. Public Comments (3 minutes)

3. New Business

a. 2023 Budget Hearing

b. Resolution establishing the District/Subdistrict's notice posting location, as well as 2023 meeting dates, times, and locations.

4. Adjournment

**DONALD WESCOTT FIRE PROTECTION DISTRICT
DONALD WESCOTT FIRE PROTECTION DISTRICT NORTHERN SUBDISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
December 7, 2022**

1. Call to Order

Called to Order at 4:01 p.m.

Board Attendance: Mark Gunderman, via zoom- Larry Schwarz, and Duane Garrett

Executive Staff: Fire Chief Andy Kovacs,

Legal Counsel: Emily Powell

Sign In: Natalie Barszcz

Chairman Gunderman made a motion to excuse Director Charlie Fleece, with a second by Director Schwarz. The Board unanimously voted to approve the absence.

Chairman Gunderman made a motion to excuse Director Mike Forsythe, with a second by Director Garrett. The Board unanimously voted to approve the absence.

2. Review and Approval of Agenda

- a. Chairman Gunderman made a motion to approve the agenda as presented, with a second by Director Garrett. The Board unanimously voted to approve the agenda as presented.

3. Public Comment (3 minutes)

- a. None

4. New Business

- a. Chief Kovacs and the Board members present gave thanks to Stacey Popovich for her years of dedication and service to Donald Wescott FPD and Monument FPD. Stacey will be moving to Security Fire at the end of the month.
- b. 2023 Budget Hearing
 - i. Stacey Popovich advised the Board that, due to an administrative error by the newspaper, notice of the 2023 budget hearing that was conducted at the November 15 regular Board meeting was not published as believed. Accordingly, a new notice was published for a budget hearing during today's special meeting.
 - ii. Chairman Gunderman made a motion to open the 2023 budget hearing on the District and Northern Subdistrict 2023 combined budget, with a second by Director Schwarz. The Board unanimously approved the motion. Attorney Powell certified for the record that notice of the public hearing was duly published in the newspaper prior to today's hearing, and no public comment was received prior to the hearing. There was no member of the public present at the meeting.
 - iii. Chairman Gunderman made a motion to close the 2023 budget hearing, with a second by Director Garrett. The Board unanimously approved the motion.
 - iv. Chairman Gunderman made a motion to approve the District and Northern Subdistrict 2023 combined budget as presented, with a second by Director Garrett. The Board unanimously approved the District and Northern Subdistrict 2023 combined budget as presented.
- c. A Resolution establishing the District/Subdistrict's 2023 notice posting location, as well as 2023 meeting dates, times, and locations was presented to the Board. At the November 15 meeting, the Board had requested to change the 2023 meeting dates to the fourth Wednesday of every other month at 4:30pm. Chairman Gunderman made a motion to approve Resolution number 2023-01, with a second by Director Schwarz. The Board unanimously approved the motion.

5. Adjournment

Gunderman made a motion to adjourn the meeting, with a second by Director Garrett. The Board voted unanimously to adjourn the meeting at 4:11 pm.

Respectfully submitted,
Stacey Popovich
Administrative Assistant

APPROVAL

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Donald Wescott Fire Protection District and the Donald Wescott Fire Protection District Northern Subdistrict, are a true and accurate record of the meeting held on the date stated above.

Mark Gunderman, Chairman

Lawrence Schwarz, Secretary