

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103
Colorado Springs, CO 80921
Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Jake Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: January 24, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Approval of Agenda**
- V. **Approval of Minutes**
 - i. Regular meeting – October 25, 2017
 - ii. Regular meeting – December 6, 2017
- VI. **Financial Report**
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3minute time limit)
- VIII. **Old Business**
- IX. **New Business**
 - i. **RESOLUTION 2018-01:** Colorado Special District Property and Liability Pool Membership Intergovernmental Agreement (Roll call vote)
 - ii. **RESOLUTION 2018-02:** May 2018 Election Resolution (Roll call vote)
 - iii. Fleet Replacement Plan
MOTION: To approve Policy# 1014 – Fleet Replacement Schedule
 - iv. Vehicle Dispositions
 - 1) Sale of old Ambulance #2
 - 2) Donation of old Ambulance #3
 - 3) Sale of Tender #2260
 - 4) Donation of old Brush #1**MOTION: To approve the sale of two ambulances and one tender to the Ellicott FPD for \$5,000.**
MOTION: To approve the donation of old Brush 1 to the Fire Rehab Group of El Paso County.
- X. **Chief's Report**

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Michael Smaldino, SecretaryTom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director**XI. Future Agenda Items****XII. Adjournment****CALL VOLUME**

	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
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Dec	198	2508	262	2482

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

15455 Gleneagle Drive, Suite 230

Colorado Springs, CO 80921

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Michael Smaldino, Secretary

Jake Shirk, President

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING MINUTES

Meeting Date/Time: October 25, 2017, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order** (Lance: 6:32p)
- II. **Pledge of Allegiance**
- III. **Roll Call** – Present: Lance, Hildebrandt, Tharnish, Buckingham
Absent: Shirk, Hayes, Smaldino (All excused)
- IV. **Approval of Agenda** (Hildebrandt: 4-0)
- V. **Approval of Minutes**
 - a. Regular meeting – September 27, 2017 (Tabled to Nov mtg for lack of quorum)
- VI. **Financial Report** – (Buckingham: 4-0)
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 min time limit)
- VIII. **PUBLIC HEARING** – Inclusion of Property (Open/Hildebrandt: 4-0), Closed/Hildebrandt: 4-0)
 - a. 768 Forest View Way – Puskas and Rogers Property
- No speakers for or against inclusion
 - b. Petition for Acceptance into District
RESOLUTION 2017-06 A RESOLUTION GRANTING A PETITION FOR INCLUSION OF REAL PROPERTY (PUSKAS and ROGERS PROPERTY) WITHIN THE DISTRICT
Ayes: Lance, Hildebrandt, Tharnish, Buckingham Nays: None
- IX. **PUBLIC HEARING** – Proposed 2017 Amended budget
 - a. **RESOLUTION 2017-07 A RESOLUTION APPROVING THE 2017 AMENDED BUDGET**
Ayes: Lance, Hildebrandt, Tharnish, Buckingham Nays: None
- X. **New Business**
 - a. SOP 307 – Purchasing SOG Update
MOTION: To approve the updated Purchasing Policy #307 as presented (Hildebrandt: 4-0)
 - b. December Board mtg date change
MOTION: To approve the changing of the Dec 6, 2017 Board meeting to Dec 13, 2017.
- Uncertainty about appropriate deadline dates. Meeting date left as is and can be revisited at November meeting.

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XI. Old Business

- a. 2018 Proposed Budget
 - Minor line-item changes outlined in Board memo largely related to a decrease in anticipated healthcare costs that allowed some other line items to have some minor adjustments.
 - b. Chief's Compensation
 - Director Buckingham has wanted to address restoring the chiefs' salaries since July.
- MOTION: To restore Fire Chief's and Deputy Fire Chief's salaries to the 2017 approved compensation formula. (Buckingham: 4-0)**

XII. Chief's Report

- a. A 'Letter to Editor' in the 10/25 Gazette commented about a \$4,000 bill that a resident had received inquiring about a high charge. Follow-up with letter author and billing company indicated that bill patient actually received was for just over \$2,000. Resident could not remember where \$4,000 number came from. Chief to write a response to be submitted to Gazette.
- b. Met with Gazette reporter who was doing two stories on fire district finances. The first article was about ballot initiatives in 3 fire districts and would appear in the near future. The second longer article would be about county fire districts' finances and be published some time in the future.
- c. No comments from the Board about changing the Board of Directors meeting pattern for 2018.
- d. New firefighter academy graduation is December 1 at the West Metro FPD.
- e. Move to new office is on schedule for Wed, Nov 1.
- f. Chief Bumgarner:
 - i. Over 1200 kids had fire prevention education provided by shift personnel since Oct. 1.
 - ii. All radio accessories ordered with FEMA AFG funds have been received.
 - iii. Eng 2212 had fan blade damage. Borrowed Wescott FPD engine for approximately 72 hours.
 - iv. Wescott M/A 4a: 2 calls received mutual aid
- g. Hiring – Written exam held on Oct 21 for both new firefighter and EMS/Paramedics
- h. Thank you to Brian Olmos and union for pumpkin give-away at Tractor Supply
- i. Roger Lance made comments about changes to current lieutenant promotional process
- j. Tom Tharnish asked about the Snowmobile IGA with the Town. The Town's Veh Maint team were doing a preventative maintenance on them.

XIII. Future Agenda Items

- a. 2018 Budget Public Hearing

XIV. Adjournment (Hildebrandt: 4-0 @ 7:26p)

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CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: December 6, 2017, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk: 6:30p)
- II. Pledge of Allegiance**
- III. Roll Call** - Present: Hayes, Smaldino, Hildebrandt, Lance, Shirk, Tharnish (arrived 6:32p)
Absent: Buckingham (excused)
- IV. Approval of Agenda**
Agenda read and approved with moving "public comment" to the end, requested by Director Hildebrandt. (Smaldino: 6-0).
- V. Approval of Minutes**
 - i. Regular meeting – October 25, 2017 (no quorum available, tabled to January 2018 meeting).
 - ii. Regular meeting – November 15, 2017. Minutes read and approved. (Hayes: 4-0, 2 abstain).
- VI. (No Financial Report)**
- VII. Old Business**
 - i. RESOLUTION 2017-7 2018 Final Budget approval (Roll call vote)
A resolution summarizing expenditures and revenues for each fund and adopting a budget for 2018. (Hayes: 6-0 (Roll Call))
- VIII. New Business**
 - a. RESOLUTION 2017-8 2018 Budget Appropriations (Roll call vote)
A Resolution appropriating sums of money to the various funds in the amount and for the purpose as set forth below, for the Tri-Lakes Monument Fire Protection District for the 2018 budget year. (Hildebrandt: 6-0 (Roll Call))
 - b. RESOLUTION 2017-9 2018 Property Tax Levy (Roll call vote)
A Resolution levying property taxes for the year 2018, to help defray the costs of government for the Tri-Lakes Monument Fire Protection District 2018 budget year. (Hildebrandt: 5-1 (Roll Call) Aye vote: Hayes, Smaldino, Hildebrandt, Tharnish, Shirk; Nay vote: Lance
 - c. 2018 Wage Schedule
 - i. **MOTION: To approve 2018 Wage Schedule.** (Hildebrandt: 5-0), Shirk stepped out of the meeting.
 - d. 2018 Board of Directors Meeting Schedule
 - i. **MOTION: To approve 2018 Board of Directors' Meeting Schedule.** (Smaldino: 5-0).

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IX. Chief's Report

- a. 2018 Board Elections. Hildebrandt, Smaldino and Shirk terms are up. Self-nomination forms will be accepted starting January 1st. Resolution for election set up will be placed on next agenda. The third week in January, the District can promote open slots. Consensus of the Board is to offer polling place for the election.
- b. Thank you George K. Baum for their hard work with the mill levy.
- c. DC Trost gave fleet update.
- d. February 17, 2018 the District will have a staff party.

X. Items not on the Agenda – Board/Citizen/Staff Comment

(Individuals will be kept to a 3 minute time limit)

Director Hildebrandt reflection. He began on the Board in 1997. He stated that he was proud of staff professionalism, dedication and "acceptance of the community." "We have always done as much as we can with what we have. The Mill levy passing is just wonderful" claimed Director Hildebrandt.

XI. Future Agenda Items

- a. Fleet replacement plan
- b. Resolution 2018-01, election set up.

XII. Adjournment

MOTION to adjourn. (Smaldino 5-0, 7:15p).

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MEETING AGENDA

Meeting Date/Time: February 28, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – January 24, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
 - (Individuals will be kept to a 3 minute time limit)
- VIII. Old Business**
- IX. New Business**
 - i. Secretary and Treasurer Board Positions
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: January 24, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Smaldino: 6:30p)
- II. Pledge of Allegiance**
- III. Roll Call-** Present: Smaldino, Hayes, Tharnish, Hildebrandt, Lance, Shirk
Absent: Buckingham (excused)
- IV. Approval of Agenda**
Agenda approved with adding to "New Business" the swearing in of new recruits: Firefighter Matt Godson, Firefighter Taylor Neill, Firefighter Hunter Ortuno, EMS/Paramedic Carrie Alarid. (Smaldino: 6-0)
- V. Approval of Minutes**
 - i. Regular meeting – October 25, 2017. Minutes read and approved. (Hildebrandt 3-0, 3 abstain)
 - ii. Regular meeting – December 6, 2017. Minutes read and approved. (Smaldino: 6-0)
- VI. Financial Report**
Financial report reviewed and approved. (Hayes: 6-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3minute time limit)
 - i. Shirk thanked the district for participation with Santa on Patrol.
 - ii. President of the Union, Local 4319, Franz Hankins, thanked the Board of Directors for the staff wage increase.
- VIII. Old Business-**none
- IX. New Business**
 - i. **RESOLUTION 2018-01: MOTION to approve:** Colorado Special District Property and Liability Pool Membership Intergovernmental Agreement (Roll call vote). Hayes, Smaldino, Tharnish, Hildebrandt, Lance.
(Hildebrandt: 5-0/ Shirk absent)
 - ii. **RESOLUTION 2018-02: MOTION to approve:** May 2018 Election Resolution (Roll call vote). Hayes, Smaldino, Tharnish, Hildebrandt, Lance.
(Hildebrandt: 5-0? Shirk abstain)
 - iii. Fleet Replacement Plan
MOTION: To approve Policy# 1014 – Fleet Replacement Schedule. (Hildebrandt: 6-0)
 - iv. Vehicle Dispositions
 - 1) Sale of old Ambulance #2

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- 2) Donation of old Ambulance #3
- 3) Sale of Tender #2260
- 4) Donation of old Brush #1

MOTION: To approve the sale of two ambulances and one tender to the Ellicott FPD for \$5,000. (Smaldino: 6-0)

MOTION: To approve the donation of old Brush 1 to the Fire Rehab Group of El Paso County. (Hildebrandt: 5-0, Lance abstain).

X. Chief's Report

- a. Would the board consider combining treasurer and secretary position. Place topic on next agenda.
- b. Calls for nomination for the board seats start next Monday. Deadline to submit form is 3/2/18.
- c. District is in process of submitting for several grants: 1-3rd ambulance, 2-Replace life packs, 3-extrication equipment.
- d. Thank you to the Board of Directors who attended the Pikes Peak Chiefs Dinner.
- e. DC Trost gave fleet update. Engine 2 is at Cummins Diesel having a new motor installed.
- f. DC Trost gave station update. Station 3 asbestos abatement complete. Station 2, needs new generator. Station 3 needs new driveway.
- g. District rebranding is a topic that the Chief is looking into.
- h. District is holding a "Winter Dinner" in February.
- i. BC Bradley gave training update. Five start fire academy at West Metro Fire Feb 2nd. Ice rescue and wildland refresher coming up for staff. Currently working on field instruction program for new recruits and working on active shooter prevention training with MPD and Wescott.

XI. Future Agenda Items

- i. Secretary/Treasurer Board Position

XII. Adjournment

MOTION to adjourn: Hayes: 6-0, 8:20p

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MEETING AGENDA

Meeting Date/Time: March 28, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – February 28, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. Promotion – Lieutenant Chris Keough**
- IX. Old Business**
- X. New Business**
 - i. Collective Bargaining Discussion
 - ii. New engine update
 - iii. Secretary and Treasurer Board Position
- XI. Chief's Report**
- XII. Future Agenda Items**
- XIII. Executive Session - pursuant to CRS Section 42-46-402(4)(b) with counsel for the District for legal advice on an employment related agreement.**
- XIV. Adjournment**

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MEETING AGENDA

Meeting Date/Time: February 28, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Hildebrandt: 6:30p)
- II. Pledge of Allegiance**
- III. Roll Call**- Present: Tharnish, Hayes, Buckingham, Hildebrandt
Absent: Smaldino, Lance, Shirk (all excused)
- IV. Approval of Agenda**
Agenda read and approved. (Hayes: 4-0)
- V. Approval of Minutes**
 - i. Regular meeting – January 24, 2018. Minutes read and approved.
(Hayes: 3-0, Buckingham abstain)
- VI. Financial Report**
Financial report reviewed and approved. (Buckingham: 4-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Old Business** - none
- IX. New Business**
 - i. Secretary and Treasurer Board Positions-discussion tabled until March meeting when the rest of the Board of Directors are present.
- X. Chief's Report**
 - a. Ribbon Cutting ceremony for administration complex on March 23rd @11:30am.
 - b. Gallagher update
 - c. Thank you to Dars Restaurant and Lodging Supplies for their donation of plates, cups, napkins and silverware to our staff appreciation dinner.
 - d. Two grants submitted this month. One for extrication tools and the other for three life pack monitor replacements as well as for a third ambulance.
 - e. Fire Marshal Bumgarner submitted and received grant for a truck and a chipper.
 - f. The District is evaluating the pros and the cons of changing dispatch services.
 - g. Chris Keough completed the promotional process for the rank of lieutenant. Promotion will be on March agenda. We have one more officer slot to fill.

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- h. At the next meeting, the Union will present to Board a request to create a Collective Bargaining Agreement.
- i. Station 2 septic system being investigated. Unsure of exact problem.
- j. Two old ambulances and old tender are gone/donated. Brush truck donation is still in process.
- k. BC Bradley gave update on training. Ice Rescue and wildland refresher training completed. Next month is active shooter training.
- l. BC Bumgarner gave the following update:
 - a. Engine 2 is back with a new engine.
 - b. Apparatus committee meets 3-1-18.
 - c. BC Bumgarner gave development update and reported that Fire Wise Day is May 5th.
 - d. BC Bumgarner recently took class and passed test for fire investigation.
 - e. Greg Lovato and he attended fire code class last week to become certified fire inspectors.
 - f. Plans on teaching proper use of fire extinguishers to Bethesda Gardens staff.

XI. Future Agenda Items

- i. Promotion-Chris Keough to Lieutenant
- ii. Secretary and Treasurer Board positions
- iii. Collective Bargaining request presentation by the Union.

XII. Adjournment

MOTION to adjourn. (Hayes: 4-0, 7:16p)

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MEETING AGENDA

Meeting Date/Time: April 25, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Approval of Agenda**
- V. **Approval of Minutes**
 - i. Regular meeting – March 28, 2018
- VI. **Financial Report**
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. **New Business**
 - i. Acknowledgement by Pikes Peak Fire Rehab of the TLMFPD donation of a 1997 Brush Truck
- IX. **Old Business**
 - i. Collective Bargaining Discussion
 - ii. New Engine Purchase
MOTION: To approve the purchase of a 2018 Pierce pumper with Front Range Fire Apparatus/Pierce Manufacturing for a price not to exceed \$703,000 and to permit Fire Chief to act as signatory on the vehicle purchase agreement.
- X. **Chief's Report**
- XI. **Future Agenda Items**
- XII. **Adjournment**

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT**BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103

Colorado Springs, CO 80921

Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Jake Shirk, President

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

CALL VOLUME

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
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Jason Buckingham, Director

MEETING MINUTES

Meeting Date/Time: March 28, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk: 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Hildebrandt, Buckingham, Lance, Shirk
Absent: Tharnish (excused).
- IV. Approval of Agenda**
 - Agenda read and approved. (Smaldino: 6-0).
- V. Approval of Minutes**
 - i. Regular meeting – February 28, 2018. Minutes read and approved.
Hildebrandt: 3-0. (Smaldino, Lance, Shirk abstain due to absence).
- VI. Financial Report**
 - Financial report reviewed and approved. (Lance: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - Director Lance reported that he witnessed crews in action while working at the Carson/Midway fire and was “very proud” to be a part of our organization. Director Lance thanked the on-duty crew for their “hard-work.”
- VIII. Promotion – Lieutenant Chris Keough**
- IX. Old Business** - none
- X. New Business**
 - i. Collective Bargaining Discussion – Local 4319 President Franz Hankins presented a “Collaborative Working Agreement” and explained the reasoning why the union was requesting a written agreement. Hankins said there is a draft initial agreement which the union has created and submitted to the Chief. **MOTION to: direct the Fire Chief and Local 4319 to work on a Collaborative Working Agreement that would address such items as working conditions, health and safety issues, salary, and benefits for the entire group.** (Buckingham: 6-0).
 - The Fire Chief will provide monthly updates on draft progress of the agreement.
 - Hankins volunteered to present a Local 4319 report at every board meeting.

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- ii. New Engine Update – BC Bumgarner provided a presentation on the progress on the design of the new engine.
- iii. Secretary and Treasurer Board Position – The Board concluded to keep the Secretary and Treasurer’s positions separate.

XI. Chief’s Report

- i. Replaced IT server.
- ii. Provided mutual aid to agencies fighting wildland fires. Per the Chief “if people need help, we will help them.”
- iii. There was a ribbon cutting ceremony hosted by the Tri-Lakes Chamber of Commerce for our new administration headquarters and was well attended.
- iv. Random Acts of Kindness is a new community social-media based service group which acknowledged our staff by giving donations of granola bars, etc. The Chief publicly thanked the group for their generosity.
- v. The Chief gave brief update on Gallagher. The Chief plans on meeting with NEPCO in May.
- vi. Board elections will take place on May 8th. It will be a polling election located at headquarters from 7a-7p.
- vii. Wescott Fire Protection Board of Directors would like to invite our board for a social gathering. Plan is for the meet and greet to occur after election.
- viii. DC Trost gave station update. Station 2 has septic issue. Cause of problems, are under investigation with contractors.
- ix. DC Trost reported on fleet issues. Engine 2 has a coolant leak and needs new radiator. Engine 3 generator is not working right, but it is under warrantee. District is borrowing engine from Wescott FPD.
- x. DC Trost working on creating “Peer Support Program” with the help of Psychologist Judith Long of UCCS and Colorado Springs Fire Department Battalion Chief Jayme McConollogue.
- xi. BC Bumgarner said mitigation requests have increased, fire danger is high and extended drought could go through July of this year. BC Bumgarner planning wildfire education day at fire station 1 on May 12th.
- xii. BC Bradley working on North Group EMS training approval and just completed successful training with Monument PD and Wescott FPD on violent event/active shooter training.

XII. Future Agenda Items

- i. Engine purchase update
- ii. Update on Collaborative Working Agreement

XIII. MOTION: to enter into Executive Session - pursuant to CRS Section 24-6-402(4)(b) with counsel for the District for legal advice on an employment related agreement. (Hildebrandt: 6-0) 8:55P

XIV. MOTION: to approve the release and settlement agreement with Max Mabrey as discussed with counsel in executive session. (Lance: 6-0 with Roll Call Vote, Hayes, Smaldino, Hildebrandt, Buckingham, Lance,

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Shirk).

XV. Adjournment

MOTION to adjourn: (Lance: 6-0) 9:45P.

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MEETING AGENDA

Meeting Date/Time: May 23, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Oath of office for newly elected Board members**
- V. Approval of Agenda**
- VI. Approval of Minutes**
 - i. Regular meeting – April 25, 2018
- VII. Financial Report**
- VIII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3 minute time limit)
- IX. Election of 2018-2020 TLMFD Board Officers**

MOTION: To approve _____ for the position of TLMFPD Board President
To approve _____ for the position of TLMFPD Vice-President
To approve _____ for the position of TLMFPD Treasurer
To approve _____ for the position of TLMFPD Secretary
- X. Old Business**
- XI. New Business**
- XII. Chief's Report**
- XIII. Future Agenda Items**
 - i. Collaborative Working Agreement discussion
- XIV. Adjournment**

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Terri Hayes, Director
Jason Buckingham, Director**CALL VOLUME**

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MEETING MINUTES

Meeting Date/Time: April 25, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:38P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hildebrandt, Buckingham, Tharnish, Lance
Absent: Shirk, Smaldino (excused). Hayes (unexcused).
- IV. Approval of Agenda**
Agenda read and approved. (Hildebrandt: 4-0)
- V. Approval of Minutes**
 - i. Regular meeting – March 28, 2018. Minutes read and approved. (Buckingham: 3-0. Tharnish abstain absence at last meeting).
- VI. Financial Report**
 - Financial Report read and approved. (Tharnish: 4-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
 - i. George Steinfeld, volunteer 45 years ago, expressed gratitude to TLMFPD for donation of 1997 brush truck to the Emergency Incident Support group.
 - ii. Ted Sayer, Board member for the Emergency Incident Support group, expressed his gratitude for the donation.
 - iii. Roger Lance, on behalf of the Emergency Incident Support group, stated he was “proud of this group who serves the firefighters.”
- VIII. New Business**
 - i. Acknowledgement by Pikes Peak Fire Rehab of the TLMFPD donation of a 1997 Brush Truck
- IX. Old Business**
 - i. Collective Bargaining Discussion – Discussion tabled until next board meeting per the 4 Board of Directors. Suggested by Hildebrandt due to missing union president and 3 Board of Directors absent. The Chief offered to invite labor attorney to attend next meeting to provide clarity since there is confusion on the statute and difference between a Collective Bargaining Agreement and “Meet and Confer.”
 - ii. New Engine Purchase
RESOLUTION 2018-03: A resolution of the Board of Directors of the Tri-Lakes Monument

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Fire Protection District, Colorado, authorizing the negotiation and execution of certain lease(s) for the lease-purchase of a fire fighting vehicle.

(Resolution passed with a roll call vote: Hildebrandt, Buckingham, Tharnish, Lance. 4-0)

X. Chief's Report

- May 8, 2018 polling election for Board of Directors located @ administration.
- Rebranding Committee formed and discussion new name for the district as well as the cost involved with the change.
- SDA annual workshop for employees and Board of Directors is June 11th in Fountain. RSVP back to J. Martin if would like to attend.
- Wescott Fire Protection District Board of Directors sent social gathering invite to TLMFPD Board.
- 117 Fire update. 8th largest fire in El Paso County. BC Bumgarner, BC Dooley, Lieutenant Coyle, Engineer Rauenzahn and Firefighter Vogl participated. Crew saved 12-15 structures, but lost one out building.
- New radios distributed.
- Bill to be presented to the General Assembly 4/27/18 on postponement of Gallagher Amendment of 2 years.
- Happy Administrative Professionals Day to J. Martin.
- BC Bumgarner gave brief update on fleet in Deputy Chief Trost's absence.
- Brush trucks are ready for wildland season and three new staff vehicles arrived.
- BC Bumgarner reported on prevention and inspections.
- Ordered new fire danger signs for each station. Met with Pine Hills subdivision, 50-75 homeowners, to discuss wildland preparedness.
- Working to get permission to use lakes and ponds within the district for a helicopter to dip and take water should there be a need.
- Saturday April 28th, Red Rock Ranch is hosting a "chipping day." May 5th is "FireWise Day" and May 12th is "Fire Awareness Day" at Fire Station 1.
- BC Bumgarner reported on new developments coming to the area.
- BC Bradley gave report on training. Completed teaching fire instructor course. Black Forest and Wescott Fire also participated. Rolled out new task book for company officer. Plan on conducting wildland hose drill, rope rescue, trauma skills, stabilization training and driving skills on a closed off-road course to come.

XI. Future Agenda Items

- i. Collective Bargaining Discussion
- ii. Oath of Office of elected Board of Directors

XII. Adjournment

MOTION to adjourn. (Hildebrandt: 4-0). 8P

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Jason Buckingham, Director**CALL VOLUME**

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June 11, 2018

Special Meeting of the Board of Directors

There will be a special meeting of the Tri-Lakes Monument Fire Protection District on June 13, 2018, located at Wescott Fire Protection District headquarters located at 15415 Gleneagle Drive, Colorado Springs, 6:30 Pm, for a "meet and greet" with Wescott Fire Protection District Board of Directors.

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MEETING AGENDA

Meeting Date/Time: June 27, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting - April 25, 2018
 - ii. Regular meeting - May 23, 2018
 - iii. Special meeting - June 13, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. Swear-In: Firefighters**
 - 1) Tyler Brickell
 - 2) Dak Damour
 - 3) Robert Horne
 - 4) Eliza Normen
 - 5) Christian Schmidt
- IX. New Business**
 - i. 2017 Audit Review
 - ii. Town of Palmer Lake presentation
 - iii. Wescott Social Mtg Update
 - iv. Used Ambulance Purchase
MOTION: To approve the purchase of a used ambulance VIN#3C7WRLBL0EG216770 from the Castle Rock FD for \$30,000.
- X. Old Business**
 - i. Gallagher update
 - ii. Impact Fee update

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XI. Chief's Report

XII. Future Agenda Items

- i. District Master Plan presentation
- ii. Collaborative Working Agreement discussion

XIII. Adjournment

CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: April 25, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:38P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hildebrandt, Buckingham, Tharnish, Lance
Absent: Shirk, Smaldino (excused). Hayes (unexcused).
- IV. Approval of Agenda**
Agenda read and approved. (Hildebrandt: 4-0)
- V. Approval of Minutes**
 - i. Regular meeting – March 28, 2018. Minutes read and approved. (Buckingham: 3-0. Tharnish abstain absence at last meeting).
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XI. Future Agenda Items

- i. Collective Bargaining Discussion
- ii. Oath of Office of elected Board of Directors

XII. Adjournment

MOTION to adjourn. (Hildebrandt: 4-0). 8P

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MEETING MINUTES

Meeting Date/Time: May 23, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Tharnish, Lance, Shirk
Absent: Hildebrandt, Buckingham (both excused).
- IV. Oath of office for newly elected Board members**
 - Oath to Shirk and Smaldino performed by J. Martin/Notary.
- V. Approval of Agenda**

Agenda read and approved. (Smaldino: 5-0)
- VI. Approval of Minutes**
 - i. Regular meeting – April 25, 2018. Approval tabled until next Board Meeting due to no quorum.
- VII. Financial Report**
 - Financial report read by Deputy Fire Chief Randy Trost. Approved by the Board. (Lance: 5-0).
- VIII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3 minute time limit)

 - i. Lisa Hatfield, citizen, commented on “FireWise” public event located at Fire Station 1 being “very successful.”
- IX. Election of 2018-2020 TLMFD Board Officers**

MOTION: To approve Director Shirk for the position of TLMFPD Board President. (Lance: 5-0)
To approve Director Lance for the position of TLMFPD Vice-President. (Shirk: 5-0)
To approve Director Hildebrandt for the position of TLMFPD Treasurer. (Lance: 5-0)
To approve Director Smaldino for the position of TLMFPD Secretary. (Hayes: 5-0)
- X. Old Business**

None
- XI. New Business**

Director Lance asked that Gallagher update be placed on agenda for next meeting.

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Director Lance requesting 2nd agenda item for next meeting. Request for update on impact fees with regards to BOCC assistance and would like to know if there has been a negative financial impact on the district by not being able to collect in the county.

XII. Chief's Report

Report presented by Deputy Fire Chief Randy Trost in the Fire Chief's absence.

- i. Collaborative Working Agreement-still working on establishing a format. The Fire Chief is creating an online format for discussion with the union. Board confused on difference between CBA and CWA. Director Shirk said he will ask the Chief for a "visual." J. Martin reminded the Board that at the April Board Meeting, the Chief volunteered to bring in legal counsel to help answer questions.
- ii. This week the District is participating in its annual audit. Audit report will be presented at the July Board Meeting.
- iii. Gallagher update-legislation stalled and there is work at the state level on a De-Gallagherizing process.
- iv. Chief to present at next meeting projects which are in place as a result of the passing of the mill levy. *Director Lance asked if he could prioritize each project.*
- v. New Engine ordered and due to be delivered February 2019.
- vi. Donald Wescott Fire invited TLMFPD to a social gathering on June 13th.
- vii. Monument, Bristle Cone, Woodmoor and Palmer Lake approved helicopter to dip in their lakes and reservoirs should the need arise in a wildfire emergency.
- viii. Training update by BC Bradley. Thank you to Tri-Lakes Collision for the donation of an old RV to be used for stabilization training. This week, crews do off-road training at Colorado Springs Utility in the "type 6 engine." Six people opened up task books for company officer. 5 recruits graduate from the fire academy June 1st. Their first day on shift will be June 14th. June, crews will focus on rope training. In July, the district will participate in a multi-agency EMS Trauma skills day.
- ix. DC Trost reported cause of septic issue at station 2 is still under investigation. He met with contractors and engineers to determine cause of saturated leach field. Acquiring costs for generator needed for station 2. Obtaining quotes for paints and lighting in the bays at station 1. Evaluating quotes obtained for station 3 driveway.
- x. DC Trost summarized fleet issues. Currently doing research on purchasing a third ambulance.

XIII. Future Agenda Items

- i. Collaborative Working Agreement discussion

XIV. Adjournment

MOTION to adjourn: (Smaldino: 5-0)

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT**BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103

Colorado Springs, CO 80921

Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Jake Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

CALL VOLUME

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
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MEETING MINUTES

Meeting Date/Time: Jun 13, 2018, 6:30P

LOCATION: Wescott Fire Station 1
15415 Gleneagle Dr, Colorado Springs, CO 80921

Members Present: Shirk, Lance, Hildebrandt, Tharnish, Smaldino
Excused: Hayes, Buckingham

TLMFPD Board members gathered for an evening of social introductions with the members of the Board for the neighboring Donald Wescott FPD. Most interaction was social but very high level and broad-based discussions regarding possibilities of greater future integrations took place.

No votes were taken.

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: July 25, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – June 27, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
 - i. Legal Waiver for Palmer Lake
MOTION: to direct President of Board of Directors to execute waiver of conflict as presented by Widner Juran LLP.
- IX. Old Business**
 - i. Town of Palmer Lake request update
 - ii. Wescott update
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: June 27, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:35P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Buckingham, Tharnish, Hildebrandt, Lance.
i. Absent: Smaldino, Shirk (both excused).
- IV. Approval of Agenda**
 - a. Agenda read and approved. (Hildebrandt: 5-0).
- V. Approval of Minutes**
 - a. Regular meeting - April 25, 2018. Minutes read and approved. (Buckingham: 4-0, Hayes abstain).
 - b. Regular meeting - May 23, 2018. Minutes read and approved. (Hayes: 3-0, Buckingham & Hildebrandt abstain).
 - c. Special meeting - June 13, 2018. Minutes read and approved. (Hildebrandt: 3-0, Hayes & Buckingham abstain).
- VI. Financial Report**
 - a. Financial report read and approved. (Hayes: 5-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. Swear-In: Firefighters**
 - a. Tyler Brickell
 - b. Dak Damour
 - c. Robert Horne
 - d. Eliza Normen
 - e. Christian Schmidt
- IX. New Business**
 - a. 2017 Audit Review – Presentation of the 2017 audit by Mitch Downs of Osborne, Parsons, and Rosacker CPA firm.
MOTION: to approve the 2017 audit. (Hildebrandt: 5-0).
 - b. Town of Palmer Lake presentation – Palmer Lake mayor John Cressman and Trustee Mitch Davis made a request to the TLMFPD Board to consider providing fire and EMS services to the Town of Palmer Lake.

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MOTION: to approve the Chief to develop a potential transition plan for the provision of fire/EMS services to the Town of Palmer Lake. (Buckingham: 5-0).

- c. Wescott Social Mtg Update – an update of the June 13th, 2018 social meeting with the Wescott FPD Board of Directors was provided by members who attended.

MOTION: to pursue joint evaluation of possible consolidation effects between Wescott and TLMFPD. (Hildebrandt: 5-0)

- d. Used Ambulance Purchase – a presentation was given to the Board on a recommendation to purchase a used ambulance from the Castle Rock FD.

MOTION: To approve the purchase of a used ambulance VIN#3C7WRLBL0EG216770 from the Castle Rock FD for \$30,000. (Hayes: 5-0).

X. Old Business

- a. Gallagher update – Chief provided an update on activities across the state to address the 2020 Gallagher induced Residential Assessment Rate Reduction (RAR) including the concept of “deGallaghering”. De-Gallaghering is the idea of having a community vote to raise a local mill levy at a rate that is equivalent to the revenue loss from the reduced RAR. Board provided informal general support of a de-Gallagher election in 2019 pending no state legislative changes.
- b. Impact Fee update – no changes within the county.

XI. Chief's Report

- o Station remodeling update. The Chief is finalizing an RFP for a Station 1 remodel.
- o 2019 budget preparation is in progress.
- o Received grant of \$146,000 from the state (\$83,000 for a new ambulance and \$63,000 for Lifepack replacement in engines.
- o Lt. Kevin Richmond recognized by the Masonic Lodge as “firefighter of the year.”
- o Working with a consultant to create a District strategic plan.
- o District will participate in the annual 4th of July parade in downtown Monument.
- o BC Bumgarner gave brief update on
 - trip to Appleton to preview the new engine. Three drivers attended as well.
 - There has been an increase in requests for mitigation assessments, especially in Red Rocks Ranch. In addition, he is working on new IFC code.
- o BC Bradley provided brief training update. Five new recruits completed week of orientation and then move to shift assignments. This week three shifts participated in rope rescue training.

XII. Future Agenda Items

- a. District Master Plan presentation
- b. Collaborative Working Agreement discussion

XIII. Adjournment

- a. **MOTION:** to adjourn. (Hildebrandt: 5-0. 9:06P)

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MEETING AGENDA

Meeting Date/Time: August 22, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – July 25, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
- IX. Old Business**
 - i. Town of Palmer Lake request update
 - ii. Wescott merger update
 - iii. Collaborative Working Agreement discussion
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: July 25, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Smaldino, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Hildebrandt, Tharnish, Buckingham
Absent: Shirk, Lance (Both excused).
- IV. Approval of Agenda**
 - Agenda read and approved. (Hayes: 5-0).
- V. Approval of Minutes**
 - i. Regular meeting – June 27, 2018. Minutes read and approved. (Hildebrandt: 4-0, Smaldino abstain).
- VI. Financial Report**
 - Financial report read and approved. (Hayes: 5-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
 - i. Legal Waiver for Palmer Lake
MOTION: to direct President of Board of Directors to execute waiver of conflict as presented by Widner Juran LLP. (Hildebrandt: 5-0).
- IX. Old Business**
 - i. Town of Palmer Lake request update
 - ii. Wescott update.
MOTION: to establish a committee to exam consolidation possibilities. (Hildebrandt: 5-0).
The Board took vote on which Board of Directors will participate in a joint committee with the Chief with the newly established Wescott merger subcommittee. Smaldino and Hildebrandt will be the 2 directors to participate with Hayes being the alternate.
- X. Chief's Report**
 - o RFP complete for station 1 remodeling. To be posted, Aug. 1st.
 - o Chief working on contract with company titled ESCI to create a master plan for the district. Estimated cost=\$41,000.
 - o Chief gave presentation at NEPCO on Gallagher.

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- District working on 2019 budget preparation.
- DC Trost reported working on hiring one medic.
- Director Smaldino inquired about ordering crews a second set of gear, PPE for 2019. Chief said he would make a list of "unfunded safety" items to include in 2019 budget.
- DC Trost stated a committee is meeting to discuss next generation of air packs.
- Chief and union to meet this Friday to discuss collaborative working agreement.
- Chief Reported El Paso County is now in a stage 1 burn ban.
- Fourth of July booth was very successful.
- Chief reported that crews participated in fighting the "Rampart Fire" and "did a great job!"
- DC Trost obtaining a second quote for new generator at station 2.
- DC Trost gave brief fleet update. Fleet software for maintenance record utilized and helped to increase communication. Ambulance purchased from Castle Rock, received and painted. Ambulance should be ready to use as a reserve within approximately 30 days. The district received a grant for the purchase of a new ambulance and there is a committee meeting regularly to discuss specs and assess needs. In addition, 4 more life packs to be purchased for rigs from grant received.
- BC Bradley provided brief update on training. Blue Card command to start next month. Penrose to start their new paramedic program. North Group training meetings began. Working on "all hazard training" with Mike Meyers.

XI. Future Agenda Items

There are no new agenda items other than revisiting Collaborative Working Agreement, Town of Palmer Lake request update and Wescott update.

XII. Adjournment

MOTION: to adjourn. (Tharnish: 5-0, 8:02P).

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MEETING AGENDA

Meeting Date/Time: September 26, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Aug. 22, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. Old Business**
 - i. Collaborative Working Agreement discussion
 - ii. Wescott merger update
- IX. New Business**
 - i. First presentation of the draft 2019 budget
 - ii. Approval of Lifepack monitor purchases
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: August 22, 2018, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Hildebrandt, Tharnish, Buckingham, Lance, Shirk
Absent: Smaldino (Excused)
- IV. Approval of Agenda**
Agenda read and approved. (Hildebrandt: 6-0).
- V. Approval of Minutes**
Regular meeting – July 25, 2018. Minutes read and approved. (Buckingham: 4-0, Shirk and Lance abstain due to absence at last meeting).
- VI. Financial Report**
Financial report read and approved by Hildebrandt. (Hayes: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
None
- IX. Old Business**
 - i. Town of Palmer Lake request update – no news
 - ii. Wescott merger update – Hildebrandt gave recap of first committee meeting between TLMFPD and Wescott subcommittees. Hildebrandt said the “role of the board on the committee is to provide a sounding board.” The four models of consolidation between the two Districts were explained. Hayes asked Hildebrandt to ask the committee “if there are any deal breakers?” Oct. 9th is the next committee meeting. Buckingham asked if a “vote of the people would be needed” for TLM’s perspective and Hildebrandt replied “no.”
 - iii. Collaborative Working Agreement discussion. Lengthy discussion between President of the Union, Franz Hankins and the Board. Confusion lies with interpretation of the “Motion” which was approved at the March meeting. J. Martin reread the Motion. Shirk suggested legal counsel from both sides be present at the next Sept. board meeting to provide clarity with consensus received from all 6 Board Members. Hankins stated that the Union wanted a Collective Bargaining Agreement/CBA. Buckingham asked the Chief to send to all Board members the

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Senate Bill to read on Collective Bargaining Agreement.

X. Chief's Report

- i. District released RFP for station 1 remodel on "BidNet" and has 39 contractors interested thus far.
- ii. Chief working on 2019 Budget.
- iii. Gallagher update-7 draft laws being considered. Several fire districts have De-Gallagher option on Nov. 2018 election.
- iv. ESCI working on Master Plan for the District. Company will be interviewing staff on Oct. 2nd and 3rd. Board members are encouraged to participate.
- v. Hiring process began with intent to create eligibility list.
- vi. Description of ongoing radio problems and solutions being considered was presented
- vii. "Random Acts of Kindness" volunteer group coordinating "First Responder BBQ" on Oct. 13th.
- viii. BC Bumgarner gave brief fleet and station update. Open House will be Sept. 29th at Station 1, public invited.
- ix. BC Bradley gave update on staff training. District hosted multiple trainings. Certified 3 aerial drivers with 2 additional passing the written practical exam. El Paso County Haz Mat to conduct decontamination refresher. Crews currently participating in wildland power saw refresher. District was just approved for EMS to provide trainings and own certifications.

XI. Future Agenda Items

- i. Wescott merger update
- ii. Collaborative Working Agreement discussion
- iii. First presentation of the 2019 Budget

XII. Adjournment

MOTION: to adjourn (Hildebrandt: 6-0, 8:15P).

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MEETING AGENDA

Meeting Date/Time: October 24, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Sept. 26, 2018
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. Old Business**
 - i. Collaborative Working Agreement Resolution update
 - ii. Wescott merger update
- IX. New Business**
 - i. 2019 Budget Presentation – Round 2
 - ii. 2019 Wage Report
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Executive Session –**
 - i. pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining.
 - ii. pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District
- XIII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: September 26, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Tharnish, Hildebrandt, Lance, Shirk
Absent: Buckingham (excused)
- IV. Approval of Agenda**
Agenda read and approved. (Hildebrandt: 6-0).
- V. Approval of Minutes**
 - i. Regular meeting – Aug. 22, 2018. Minutes read and approved. (Hayes: 5-0, Smaldino, abstained).
- VI. Financial Report**
Financial report presented by Dr. Hildebrandt. (Smaldino: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit). No public comments.
- VIII. Old Business**
 - i. Collaborative Working Agreement discussion.
Naomi Perera, esq, of the Kelman Buescher Firm, representing Local 4319 and Cindy Coleman of Range Law, representing the district answered questions on different working agreement options Between the Chief and the Union. It was suggested that a Resolution is needed to document the Framework of the layout and terms of a possible “Meet and Confer Plus Agreement.” Naomi will draft a Resolution that fits our command structure, explains terms, keeps the Board in control and will send to the Fire Chief for review. Union is voluntary and includes operational Battalion Chiefs.
 - ii. Wescott merger update- per the Chief, dialogue going well between both districts.
- IX. New Business**
 - i. First presentation of the draft 2019 budget
 - ii. Approval of Lifepack monitor purchases.
MOTION: To approve purchase of nonbudgetary expense of Lifepack monitor purchases.
(Smaldino: 6-0).
- X. Chief’s Report**

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103

Monument, CO 80132

Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Jake Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

- i. RFP due Friday for Fire Station 1 renovation. Walk through of the station with the contractors scheduled for 9/11/18 @ 1P.
- ii. State working on 7 options for Gallagher legislation.
- iii. Company titled ESCI hired to create the District Master Plan will be here next week to conduct Interviews and fact gather.
- iv. Radio tower update. Use of Douglas County towers increase radio coverage.
- v. Application process closed for eligibility list (hiring).
- vi. Shield 616 presented the District with a set of gear. Thank you Shield 616.
- vii. J. Martin gave brief update on the District's new "Peer Support Program." Presentation to the staff will be in November. EMS/Medic Stephanie Soll will be the Peer Support Coordinator under the guidance and direction of Dr. Long, psychologist.
- viii. Fire Marshal, J. Bumgarner provided brief fleet update in DC Trost absence. A Committee has met 5 times to discuss specifics needed for new ambulance from grant. Ambulance purchased from Castle Rock is now in service and used as a reserve. Engine 1,2, 3 all are scheduled for work to be done. Ladder truck received new tires.
- xi. Fire Marshal, J. Bumgarner gave brief update on commercial property development. Open House scheduled for Saturday and the month of October is "fire prevention month" where the crews go to the schools pre school through 1st grade to give fire safety talks.
- xii. Battalion Chief J. Bradley gave update on staff trainings.
- xiii. J Martin thanked School District 38, Monument Academy, Palmer Ridge High School, Lewis Palmer Elementary School, and Prairie Winds Elementary School for acknowledgement of the staff for "First Responder Day."

XI. Future Agenda Items

- i. Update from the Chief on draft "Meet and Confer Plus" Resolution
- ii. 2019 Budget
- iii. Future wage report

XII. Adjournment

MOTION: to adjourn (Lance: 6-0, 9:15P)

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Terri Hayes, Director
Jason Buckingham, Director**CALL VOLUME**

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>	<u>2018 DAILY AVG (month/yr)</u>
Jan	170	170	168	168	5.4/5.4 (-1.2%)
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Sep	200	1813			
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Nov	186	2220			
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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: November 14, 2018 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Oct 24, 2018
- VI. Financial Report – None**

(December Board mtg will review October financials)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3 minute time limit)
- VIII. PUBLIC HEARING – 2019 Proposed Budget**
- IX. Old Business**
 - i. Collaborative Working Agreement Resolution update
 - ii. Wescott Consolidation update
 - iii. 2019 Budget Presentation – Round 3
- X. New Business**
- XI. Chief's Report**
- XII. Executive Session –**
 - i. pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining.
- XIII. Future Agenda Items**
- XIV. Adjournment**

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Jason Buckingham, Director

MEETING MINUTES

Meeting Date/Time: October 24, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Hildebrandt, Tharnish, Lance, Shirk
Buckingham, late 7:10 P
- IV. Approval of Agenda**
MOTION: to amend agenda by tabling both the Collaborative Working Agreement Resolution update and executive session for receiving legal advice regarding a possible labor agreement or collective bargaining. (Shirk: 5-0, Smaldino abstain).
- V. Approval of Minutes**
 - i. Regular meeting – Sept. 26, 2018. Minutes read and approved. (Hildebrandt: 6-0).
- VI. Financial Report**
Financial report presented by Dr. Hildebrandt. (Hayes: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
 - i. Director Hayes announced JJ Tracks under new ownership. Ribbon Cutting ceremony 10/25/18 for new ownership.
 - ii. Director Shirk announced 12/22/18 will be “Santa on Patrol” event.
- VIII. Old Business**
 - i. Collaborative Working Agreement Resolution update-discussion tabled until next month.
 - ii. Wescott merger update- see “Wescott Consolidation Evaluation” provided by the Chief.
- IX. New Business**
 - i. 2019 Budget Presentation – Round 2. Board requests all front line employees to be provided a second set of gear. Chief will put less in the reserve capital savings to accommodate extra cost. Director Smaldino said he appreciated the Chief adding to the budget.
 - ii. 2019 Wage Report – draft 2019 wage schedule to the Board. Union representative Franz Hankins articulated they would’ve liked a more collaborative approach to the wage schedule.
- X. Chief’s Report**
 - i. Gallagher update

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- ii. Open House was a success. Thank you to E Teller 911 Authority for sending out a crew to man the kid trailer. Thank you to Lori Morgan of UC Health Trauma and to Fire Rehab, Roger Lance and group for their participation in our event.
- iii. Thank you to Random Acts of Kindness group for coordinating the "First Responder Appreciation Lunch."
- iv. Shield 616 is raising money for our firefighters to have bullet proof vests.
- v. Station 1 remodel-2 potential contractors.
- vi. Deputy Fire Chief Randy Trost gave update on hiring. Currently in the process of conducting medical skills tests and November 7th will be interviews for single medic position. Fire fighters who took written test are on our eligibility list.
- vii. Battalion Chief Bradley gave update on training. Less training conducted this month due to October being Fire Prevention month. Crews participating in fire safety talks at D 38 schools. There are multi agency trainings currently in progress.
- viii. Chief thanked staff on participation in Pumpkin giveaway on this past weekend and asked Union President Franz Hankins to give briefing.

XI. Future Agenda Items

- i. 2019 Budget Presentation –Budget Hearing
- ii. 2019 Fleet Replacement Update

XII. Executive Session - pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining. (Tabled until Nov. Meeting).

XIII. Executive Session - to enter into executive session pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District.
Rollcall vote: Hayes, Smaldino, Hildebrandt, Tharnish, Buckingham, Lance, Shirk. (Shirk: 7-0, 7:53P).
Executive Session concluded at 8:35P and returned to open meeting.

XIV. Adjournment

MOTION: to adjourn. (Hildebrandt: 7-0).

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Jason Buckingham, Director**CALL VOLUME**

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: December 5, 2018 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Approval of Agenda**
- V. **Approval of Minutes**
 - i. Regular meeting – Nov 14, 2018
- VI. **Financial Report – October**
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. **Old Business**
 - i. Wescott Consolidation update
 - ii. **RESOLUTION 2018-04, 2019 Final Budget approval** (Roll call vote)
MOTION: to approve Resolution 2018-04 summarizing expenditures and revenues for each fund and adopting a budget for 2019.
- IX. **New Business**
 - i. **RESOLUTION 2018-05, 2019 Budget Appropriations** (Roll call vote)
MOTION: to approve Resolution 2018-05 appropriating sums of money to the various funds in the amount and for the purpose as set forth below, for the Tri-Lakes Monument Fire Protection District 2019 budget year.
 - ii. **RESOLUTION 2018-06, 2019 Property Tax Levy** (Roll call vote)
MOTION: to approve Resolution 2018-06 levying property taxes for the year 2019, to help defray the costs of government for the Tri-Lakes Monument Fire Protection District 2019 budget year.
 - iii. 2019 Wage Schedule
MOTION: To approve the 2019 Wage Schedule.

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iv. 2019 Board of Directors Meeting Schedule

MOTION: to approve 2019 Board of Directors' Meeting Schedule.

v. 2019 Fee Schedule

MOTION: to approve the 2019 TLMFPD Fee Schedule

vi. New Engine Purchase

MOTION: to approve the purchase of a new engine not to exceed \$729,853.

X. Chief's Report

XI. Future Agenda Items

XII. Adjournment

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Dec	262	2482			

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MEETING MINUTES

Meeting Date/Time: November 14, 2018 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order** (Shirk, 6:31P)
- II. **Pledge of Allegiance**
- III. **Roll Call** – Present: Smaldino, Lance, Tharnish, Buckingham, Tharnish, Shirk, Hayes (late, 6:36P)
Absent: Hildebrandt (excused).
- IV. **Approval of Agenda**
MOTION: approve agenda with amendment to move executive session below Item VII, Items not on the Agenda. (Smaldino: 5-0 with Roll call vote: Smaldino, Lance, Tharnish, Buckingham, Shirk.
- V. **Approval of Minutes**
 - i. Regular meeting – Oct 24, 2018. Minutes read and approved. (Smaldino: 4-0, 1 abstain)
- VI. **Financial Report** – None
(December Board mtg will review October financials)
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. **Executive Session** –
MOTION: to enter into executive session regarding potential contract with the Union pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining. (Lance: 6-0 - Executive Session concluded at 7:37P. Return to Open Meeting at 7:40P)
- IX. **PUBLIC HEARING – 2019 Proposed Budget**
MOTION: to open public hearing for 2019 Proposed Budget. (Lance: 6-0).
No public comments in favor of the budget nor were there any comments made opposed to the budget.
MOTION: to close the public hearing for the 2019 Proposed Budget. (Smaldino: 6-0).
- X. **Old Business**
 - i. Collaborative Working Agreement Resolution update-Shirk said "Board is willing to go into Negotiations going forward with Chief Truty and Deputy Chief Trost as negotiators on the District's behalf."
 - ii. Wescott Consolidation update- Committee met 2x. At this point, there are no changes to the status of the discussions.
 - iii. 2019 Budget Presentation – Round 3.

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- i. The Chief met with the Union re: 2019 Wage Schedule. Both sides agreed misunderstanding. Shirk said "Differences worked out and not as dire as presented."

XI. New Business

XII. Chief's Report

- i. Gallagher update.
- ii. Station 1 remodel update. The Chief thanked Tharnish for assistance with the process. Unanimous decision to choose Mark Young Construction.
- iii. BC Keough gave update regarding extrication committee.
- iv. New partially funded LifePak15s are here.
- v. District switched to AT&T FirstNet as provider for cell service, explained by BC Bumgarner.
- vi. DC Trost briefed all on hiring process. 1 EMS/Paramedic planned hire for 2019. He also thanked MPD for assistance with oral boards.
- vii. Brief fleet update provided by DC Trost. New ambulance will be ordered this week. Committee met several times to discuss specifications.
- viii. J. Martin explained new Peer Support Program to begin Jan. 1st.
- ix. BC Bradley gave brief training update.

XIII. Future Agenda Items

- i. Final 2019 Budget approval
- ii. Approval of fun appropriations
- iii. Approval of 2019 set Mill Levies
- iv. Certification of 2019 Tax Levies
- v. Approval of 2019 Wage Schedule
- vi. Approval of 2019 Board of Directors' Meeting Schedule.

XIV. Adjournment

Motion: to adjourn. (Lance: 5-0, 8:21P, Smaldino left 7:55p).

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EXECUTIVE SESSION CERTIFICATION

At the meeting of the Tri-Lakes Monument Fire Protection District's Board of Directors on November 14, 2018, it was duly moved and seconded that the Board enter into executive session, pursuant to Section 24-6-402(4)(e), C.R.S. regarding determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning a contract request from Local 4319; and 24-6-402(4)(b), C.R.S., for receiving legal advice from the Board's legal counsel, Adele Reester, regarding the same. The motion carried unanimously and the Board entered into executive session from 6:40 p.m. to 7:37 p.m.

Ms. Reester specifically advised the Board with respect to questions and concerns raised by the Board members regarding the request for a contract, the negotiations process, District policies and procedures, and related legal matters, all such advice constituting privileged attorney-client communications in the opinion of Ms. Reester.

CERTIFICATION BY REGISTERED ATTORNEY

I, Adele L. Reester, Reg. No. 28549, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors and that all such communications were privileged under applicable Colorado law and Supreme Court rules.


Adele L. Reester