

MONUMENT FIRE DISTRICT

16055 Old Forest Point, Suite #102

Monument, CO 80132

(719) 484-0911

www.monumentfire.org

Proudly serving the Tri-Lakes Region



John Hildebrandt, President

Roger Lance, Vice President

Jason Buckingham, Director

Thomas Kelly, Treasurer

Mike Smaldino, Secretary

Tom Tharnish, Director

Randy Estes, Director

MEETING MINUTES

Meeting Date/Time: May 24, 2023, 6:30 pm

LOCATION: Fire Station 1, 18650 Hwy 105, Monument

[Zoom Meeting Invite](#)

- I. **Call to Order**, President Hildebrandt, 6:31 pm
- II. **Pledge of Allegiance**
- III. **Roll Call** – performed by Treasurer Kelly.
Present – Lance, Kelly, Hildebrandt, Buckingham.
Zoom – Smaldino, Tharnish (6:42 pm), Estes (6:49 pm).
- IV. **Approval of Agenda**
Motion: to approve agenda with the amended change of moving up the Introduction of Carlos Amaya and moving the Board of Directors election to below the financial report. Treasurer Kelly made the motion, seconded by Vice President Lance, 5-0.
- V. **New Business**
 - i. Introduction of Carlos Amaya – Fire Technician.
- VI. **Approval of Minutes**
 - i. Regular meeting – April 2023. Minutes reviewed. Vice President Lance approved the minutes with a second from Treasurer Kelly, 4-0.
- VII. **Financial Report**
 - i. Financial Report – April 2023. The financial report was presented by Treasurer Kelly. Director Buckingham approved the financial report with a second from Vice President Lance, 4-0.
- VIII. **Board of Director Position Elections**

All Board members present in person and zoom in for the vote. Nominations of positions made. Voting was done via paper ballot and messages to the Chief for those on Zoom.

 - Mike Smaldino – President
 - John Hildebrandt – Vice President

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○ Tom Kelly - Treasurer

IX. Items not on the agenda – Board/Citizen/Staff Comment

(Individuals will be kept to a 3-minute time limit)

X. Old Business

- i. Station 1 Training Center/Facilities Update – Architect to draft Phase 1 and submit cost estimate.
- ii. Palmer Lake IGA – no update

XI. New Business

- i. **Resolution 2023-03, Integrated Project Delivery.** Per the Chief, this resolution allows the district to hire contractors that are the most capable of doing the work. **MOTION: To approve Resolution 2023-03 for Integrated Project Delivery for the Remodel of Fire Stations 2, 4, and 5.** Director Lance made the motion of approval, seconded by Secretary Buckingham, 7-0.

XII. Chief's Report

- i. The first annual youth camp begins June 1st. Any board members who would like to attend, please RSVP to the Chief. Camp introduces young adults to the fire service.
- ii. On April 10th, the Chief Officers and Local 4319 met for a half-day retreat to identify ways to work collaboratively to accomplish the district's mission. The retreat was well attended.
- iii. Reminder to RSVP to J. Martin if interested in attending the fire service symposium for the board of directors.
- iv. The district provided a retirement ceremony for Mike Keough and will provide the same ceremony for Battalion Chief Mike Dooley on June 28th.
- v. Jared Picker is to start employment on August 1st and attend the West Metro Fire Academy.
- vi. Local 4319 to host annual picnic with more details to come.
- vii. Annual 2022 audit is underway and running smoothly. Chief Kovacs stated, "We have a great team." Treasurer Kelly said that the auditor was complimentary of the assistance provided by J. Martin.
- viii. Local 4319 chose two students to receive their inaugural \$1500 scholarships within District 38 high schools.
- ix. The MCI event will take place in June and cover all three shifts. The master plan study made the recommendation to make a mass casualty incident plan. The event involves firefighters, law officials, hospitals, Office of Emergency Management and is

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now a county-wide effort. Battalion Chief Sean Pearson is coordinating the event with the assistance of our EMS Coordinator, Stephanie Soll. The Chief stated he is proud of their work. The Board asked for follow-up on the event at the next board meeting.

- x. The district participated in 813 training hours in March. The Chief attended all three shifts of live fire training in Black Forest. The Chief publicly thanked Black Forest Fire for hosting the event.
- xi. Two engines paid off.
- xii. The hummer will be sold at auction.
- xiii. A new ambulance is to come this year, and another is on order for 2024.
- xiv. First Due software training completed in April.
- xv. Community chipping began and will run through October.
- xvi. Accreditation Manager Scott Ridings has the standards of cover and the community risk assessment nearly complete and will present in future at a board meeting. The plan is to complete the self-assessments by the fall of 2024.
- xvii. Civil engineer working on water design for station 1. The Board asked for an update at the next meeting.
- xviii. El Paso County recognizes dispatchers as first responders.
- xix. Senate Bill 303 update. The bill could have a direct impact on property taxes with the goal of providing relief to homeowners by reducing special district revenues. Referendum HH the voters would need to approve, and the challenge will be creating a budget with no answer on the amount of revenue for the district. There are still a lot of questions. The Chief to update once has more information. Meanwhile, the Chief has arranged to meet with elected officials to introduce the fire department's needs for revenue stabilization. Please RSVP to the Chief if any board members want to attend the meetings.

XIII. Future Agenda Items

- i. 2022 Audit Presentation
- ii. 2022 Audit Approval
- iii. Station 1 Water Line Connection Update
- iv. MCI Exercise Update

XIV. Adjourn

MOTION: to adjourn. Director Lance made the motion to adjourn with a second by Secretary Buckingham, 6-0 (Smaldino had to leave meeting). 8 pm